



**NOTICE OF PUBLIC MEETING
MAY 19, 2025 – 7:00 P.M.
BOARD OF ALDERMEN MEETING
TENTATIVE AGENDA**

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MAY 5, 2025 MINUTES
- V. CITIZEN COMMENTS
- VI. TREASURER’S REPORT
- V. ORDINANCE FOR SECOND READING AND FINAL APPROVAL
 - B10-25 AN ORDINANCE OF THE CITY OF GLENDALE, MISSOURI, APPROVING THE EXPANSION DEVELOPMENT PLAN FOR THE WESTBOROUGH COUNTRY CLUB AT 1320 LOCKWOOD AVENUE UNDER THE “R-1” RESIDENTIAL DISTRICT
- VI. ORDINANCE FOR FIRST READING
 - B11-25 AN ORDINANCE AUTHORIZING A CONTRACT FOR AUDITING SERVICES WITH FICK, EGGEMEYER & WILLIAMSON, FOR FISCAL YEAR 2025, FISCAL YEAR 2026, AND FISCAL YEAR 2027
- VII. RESOLUTIONS
 - R23-25 A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, APPROVING CHANGE ORDERS NO. 1 AND NO. 2 FOR THE E. ESSEX AVE. STREET IMPROVEMENT PROJECT
- VII. FY26 BUDGET WORKSHOP
- VIII. REPORTS
- IX. ADJOURNMENT
- VII. EXECUTIVE SESSION

Notice is hereby given that, subject to a motion duly made and adopted, the Board of Aldermen will hold a closed meeting pursuant to (i) RSMo Section 610.021(1) for the purpose of dealing with matters relating to privileged communications between the City’s representatives and its attorney; and (ii) Section 610.021(9) preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Frank Johnson
City Administrator/City Clerk

Posted 2:30 p.m., May 15, 2025



MINUTES
BOARD OF ALDERMEN MEETING
May 5, 2025 –7:00 p.m.

CALL TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, May 5, 2025. Mayor Wilcox presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Wilcox led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

Aldermen Absent

Alderman Nauman
Alderman Roberts
Alderman Capshaw Cushing
Alderman Kayser
Alderman Roettger
Alderman Lane

Also present were: Frank Johnson, City Administrator; Brian Malone, City Attorney; Jeff Beaton, Police Chief; Terry Jones, Public Works Superintendent; Jim Silvernail, Fire Chief; Sergeant Bryan Melugin; and Gabby Macaluso, Deputy City Clerk.

APPROVAL OF AGENDA

Moved by Alderman Nauman, seconded by Alderman Lane, and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Moved by Alderman Nauman, seconded by Alderman Roettger and unanimously carried, to approve the regular meeting minutes of April 21, 2025.

CITIZEN COMMENTS

Paula Davison, 835 Warwick Lane: Ms. Davison noted that she is in attendance with many of her neighbors regarding a neighbor, the resident of 843 Warwick Lane, who has not been maintaining his property located at 843 Warwick Lane. Ms. Davison explained that the resident has also been antagonizing his neighbors in a pattern of behavior that is worsening. She read a letter from her neighbors, Sarah and Michael Kaiser of 838 Warwick Lane, because they were not able to attend the meeting.

Sarah and Michael Kaiser, 838 Warwick Lane: The Kaisers submitted a letter to the City via their neighbor Paula Davison, who read aloud the letter to the Board of Aldermen. The letter expressed frustration regarding the lack of results in getting the resident of 843 Warwick Lane to comply with the City's property maintenance code. They stated that the code violations, particularly trash and yard debris, have been worsening in recent months.

Hugh Davison, 835 Warwick Lane: Mr. Davison explained that since he's retired and home throughout the day, he frequently observes alarming behavior of the resident at 843 Warwick Lane. He spoke about the extent and escalation of the resident's behavior. He's observed the resident urinating in his yard five times and apparent intoxication. He's also been verbally assaulted by the resident. Mr. Davison says he feels threatened and unsafe because the resident has firearms.

Cody Lauterbach, 827 Warwick Lane: Mr. Lauterbach spoke about the escalation of the behavior of the resident of 843 Warwick Lane. He describes a rapid decline in mental health and alcoholism. He's worried about the resident's mental and physical health, and about his access to firearms and cars when intoxicated.

Joseph Underriner, 847 Warwick Lane: Mr. Underriner noted that the resident of 843 Warwick Lane yells at everyone and described the resident's yard as a disaster. He is worried for the children going to and from school, walking on the street when the resident is operating his vehicle in an apparent intoxicated and volatile state. Mr. Underriner said he observed the resident running over the tree limbs and debris in his yard with his car to break it up into smaller pieces. He said the resident repeatedly revved and gassed the car.

Mayor Wilcox noted that he has been yelled at and chased off the property of 843 Warwick Lane when he tried to speak with the resident. Additionally, he has been yelled at by the resident when driving by the property.

Wendy Wallach, 816 Warwick Lane: Ms. Wallach noted that she echoes every comment voiced by her neighbors.

Mayor Wilcox asked that any neighbors who agreed with the comments made regarding 843 Warwick Lane, but didn't want to make separate comment come up to the microphone and state their name and address if they would like to part of the written record. These individuals include:

- Kristen Valenti, 851 Warwick Lane
- Ms. Rami, 816 Glen Elm Drive
- Matt Axelrod, 844 Warwick Lane
- Adam Peters, 821 Warwick Lane
- Andrea Bussen, 850 Warwick Lane
- Connie Beyrouthy, 815 Warwick Lane

Police Chief Beaton, who joined the meeting via Zoom because he was attending an out-of-town conference, explained that the City continues to move forward with the property maintenance citations. He reminded the Warwick Lane residents this may be a long process because it involves navigating property rights, property maintenance procedures, and the court system if the matters cannot be resolved.

Chief Beaton noted that Police Officer Steve DeBisschop was able to do an in-person inspection the previous weekend. After this inspection, he provided a detailed description of code violations and remedies in a Notice of Violation (NOV) issued to the resident of 843 Warwick Lane. The NOV provides for a 14-day remediation period. Chief Beaton explained that if the issues continued, the resident would then receive a citation.

Chief Beaton noted that 843 Warwick Lane may be a good property for the St. Louis County Problem Property Program, which provides additional resources for handling properties with property maintenance issues.

Chief Beaton instructed the Warwick Lane residents to call the Police Department to report lewd behavior including the threats, urination, yelling, and disturbing the peace.

Mr. Davison said this behavior happens all the time and asked if they should truly call the police every time they observe something. Chief Beaton said yes and that he has increased patrols on Warwick.

Alderwoman Lane asked what resources are available to residents of Glendale via the County related to mental crisis.

Chief Beaton explained that law enforcement cannot take in an individual for a mental health evaluation. To do this would require a voluntary measure or affidavits from people saying an individual is a threat to himself or others.

Mr. Lauterbach asked what is enforceable. City Attorney Brian Malone explained that the mental health court is an option in cases with mental health issues.

Mr. Davison asked if video is good evidence. Mr. Malone replied yes. Sergeant Melugin noted that law enforcement and the courts need a victim to prosecute a suspect, so it's important that people be willing to go on record in terms of calling the police and pressing charges.

RESOLUTIONS

R15-25 – Acceptance of the Abstract of the Annual City Election Held on April 8, 2025

Mayor Wilcox introduced Resolution R15-25, a resolution accepting the abstract of the annual city election held on the 8th day of April, 2025, as returned to the city by the Board of Election Commissioners of St. Louis County.

Mr. Johnson noted that this resolution formally accepts the results of the April municipal election, as certified by the official tallies from the St. Louis County Board of Elections. He explained that the official vote tabulations are included with the resolution and due to their only being write-in candidates for Ward 3, it is necessary to include all the write-in candidates that received votes.

Moved by Alderman Nauman, seconded by Alderman Lane and unanimously carried to approve Resolution 15-25.

REPORTS

Mayor Wilcox explained that before adjourning sine die to swear in the newly elected officials, the reports section would be moved up to allow the outgoing aldermen a chance to make statements.

Mr. Johnson thanked everyone for all their hard work.

Alderman Roettger said it was bittersweet to leave after 18 years of service, but he thanked everyone for their hard work including his fellow board members, staff, and residents.

Alderman Kayser thanked the Board and community for the opportunity to complete the term he was appointed to and wishes the City the best moving forward.

Alderwoman Lane said it was a pleasure to work with all the members.

Alderwoman Capshaw Cushing thanked Alderman Roettger for his help when she was new to the Board of Aldermen. She thanked Don for his work completing the term he was appointed to.

Alderman Roberts said he echoes the sentiments of his farewell speech from the previous meeting and is thankful for the opportunity to have served the community.

Alderman Nauman thanked everyone for their hard work.

Mayor Wilcox thanked Alderman Roettger for his mentorship and friendship before and during their terms on the Board of Aldermen.

ADJOURNMENT SINE DIE

Moved by Alderman Lane, seconded by Alderman Nauman, and unanimously carried to adjourn the Board of Aldermen public meeting at 7:38 p.m.

SWEARING IN OF MAYOR AND ALDERMEN

Mr. Johnson swore in Mike Wilcox as Mayor.

Mayor Wilcox swore in the following aldermen:

- Andrew Stewart as Alderman for Ward I.
- Gina Fiordelisi as Alderwoman for Ward II.
- Amy Volk as Alderwoman for Ward III.

MEETING CALLED TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, May 5, 2025. Mayor Wilcox presided and called the meeting to order of the new Board of Aldermen at 7:46 p.m.

ROLL CALL

Aldermen Present

Aldermen Absent

Alderman Nauman
Alderwoman Volk
Alderwoman Capshaw Cushing
Alderwoman Lane
Alderwoman Fiordelisi
Alderman Stewart

APPOINTMENT OF ACTING PRESIDENT OF THE BOARD OF ALDERMEN

Moved by Alderwoman Lane, seconded by Alderwoman Capshaw Cushing, and unanimously carried to name Alderman Nauman as acting president of the Board of Aldermen.

ANNUAL APPOINTMENT OF CITY OFFICIALS

Moved by Alderman Nauman, seconded by Alderwoman Capshaw Cushing, and unanimously carried to reappoint the following city officials to a one-year term, which will expire in 2026.

- City Attorney: Jim Hetlage
- Municipal Prosecutor: Brian Malone
- City Engineer: Scott Smith
- City Treasurer: Steve Chamberline

BUDGET WORKSHOP

Mr. Johnson explained that a summary of the revenues and expenditures for the Capital Improvement Fund and Prop P Fund for the draft FY 2026 budget are included in the meeting packet. He noted that the draft Capital Improvement Program (CIP), which is a more detailed five-year schedule of projects, is included as well.

Capital Improvement Fund

Mr. Johnson explained that the Capital Improvement Fund for FY 2026 is budgeted for expenditures of \$1,670,000. Included in the budget are funds for portable radios for the Fire Department for \$115,000, a police patrol vehicle at a cost of \$46,000 and street improvements other than Prop S of \$1,023,800. STP reimbursements for the street improvement projects are budgeted at \$544,800.

Fire Chief Silvernail presented the Fire Department’s capital expenditures budgeted in FY26 and over the next five years. A project highlight included new radios.

Police Chief Beaton presented the Police Department’s capital expenditures budgeted in FY 26 and over the next five years. Highlighted projects included a replacement patrol vehicle.

Public Works Superintendent Terry Jones presented capital road projects and equipment expenditures budgeted in FY26 and over the next five years.

Prop S Fund

Mr. Johnson explained that similar to how bond issues have been handled by the City in the past and consistent with accounting best practices, the City will create a separate Prop S Fund to record and track revenues and expenditures associated with the five-year program.

He noted that FY 2026 is the first year of the Prop S Fund. The total \$18 million authorized by Prop S will be distributed in two separate bond issues. The first of these is expected in June in the amount of \$9.7 million and will be recorded as revenue in FY25. He noted that the City anticipates expenditures for Prop S to be a bit frontloaded with an estimated \$4,192,000 in FY26.

**ORDINANCE FOR
FIRST READING &
PUBLIC HEARING**

**Bill 10-25 – Expansion of
Westborough Country
Club at 1320 Lockwood
Ave. (Assigned Ord. No.
10-25)**

Due to the long length of the meeting and having much more to cover on the agenda, Mayor Wilcox decided to pause the budget workshop and begin the public hearings.

Mayor Wilcox introduced Bill 10-25, an ordinance approving the expansion of development plan for the Westborough Country Club at 1320 Lockwood Ave. under the “R-1” residential district.

Mr. Johnson noted that Section 400.120(5) of the municipal code requires a private golf club that wishes to expand its grounds, buildings or parking area to first submit its application to the Plan Commission for review and recommendation to the Board of Aldermen. No permit shall be granted unless the Board of Aldermen determines that such use will not:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood.
4. Adversely affect the general welfare of the community.
5. Overtax public utilities.

Mr. Johnson noted that Westborough straddles two municipalities – Glendale and Oakland. The majority of the project is in Oakland, but the new entrance planned for Lockwood Ave. falls within Glendale. As such, the applicant is

required to receive approval from both cities. In addition, Lockwood Ave. is maintained by St. Louis County, so they have jurisdiction for ROW permits and review and their signoff is also required.

Mr. Johnson explained that the application was reviewed by the Plan Commission at meetings on March 12 and April 9, and the Commission voted unanimously to recommend approval of the plans with three conditions:

1. Increase the curve radius at the north end of the west collector drive to a minimum of 20 feet.
2. Adjust the geometry of the pedestrian crossing at W. Lockwood Ave. to have the cross walk closer to the stop line in the left turn lane into the club.
3. Consider mature size of plantings in the Lockwood planting buffer. Potentially adjust the plant species and spacing of plantings.

Mr. Koepek, the COO of Westborough, and David Lesepey, the project's architect, presented the project to the Board of Aldermen. They noted that the plan has already been approved by the City of Oakland. They also noted that they have honored the conditions of the Plan Commission with the exception of the pedestrian crossing at W. Lockwood Ave. due to St. Louis County requiring the removal of the crosswalk entirely as part of their approval. The County believes there will not be enough activity per their Transportation Department requirements and guidelines to "justify" installation of a new crosswalk.

Mr. Johnson noted that since W. Lockwood is maintained by St. Louis County, staff believes it is acceptable for this condition to be waived in recognition of the County's jurisdiction.

Public Hearing –
Expansion of Westborough
Country Club

Mayor Wilcox opened the public hearing at 8:35 p.m. and asked for public comment. There was no public comment or questions from the Board of Aldermen. Mayor Wilcox closed the public hearing at 8:36 p.m.

Bill 10-25 – Continued:
Expansion of Westborough
Country Club at 1320
Lockwood Ave. (Assigned
Ord. No. 10-25)

Mayor Wilcox reintroduced Bill 10-25, an ordinance approving the expansion of development plan for the Westborough Country Club at 1320 Lockwood Ave. under the "R-1" residential district.

Moved by Alderwoman Lane, seconded by Alderwoman Capshaw Cushing and unanimously carried, to approve the first reading of Bill 10-25 by title only.

RESOLUTION & PUBLIC HEARING

R16-25 – Special Use Permit for Outdoor Dining at The Glendale Grind

Mayor Wilcox introduced Resolution 16-25, a resolution approving a Special Use Permit (SUP) for an outdoor dining area issued to Glendale Grind located at 421 N. Sappington Road in the City of Glendale, Missouri.

Mr. Johnson explained that Diana Allen, the owner of the Glendale Grind (421 N. Sappington Rd.), has applied for a special use permit for outdoor dining to request permission to place four to five (4-5) tables between the public right of way and its store front. In addition, she is requesting the ability to use the back door of the shop to serve shaved ice during the summer months.

Mr. Johnson explained that Section 400.350 of the Municipal Code states that a special use permit for outdoor dining shall first be considered by the Plan Commission. The Plan Commission reviewed the permit at their meeting on April 9, and voted unanimously to recommend approval of the permit with the following conditions:

1. Furniture and other items may not be placed in the public right-of-way along Sappington Road so as to maintain a clear sidewalk and the City's compliance with the Americans with Disabilities Act
2. Only furniture and other items permitted to be located in the outdoor dining area are those included in the application and no other items (such as napkin holders, salt and pepper shakers, centerpieces for tables, etc.) may be located in the area;
3. The applicant monitors the area to ensure compliance with the special use permit at all times;
4. The applicant provides a trash can for the area, regularly empty the trash, and ensures that no loose trash leaves the property;
5. The applicant cleans the area daily or as needed so as to keep the area clean from substances and debris;
6. Any furniture and other items placed in the outdoor dining area be brought indoors or stored securely against the building at the time of closing every day; and
7. In the event applicant serves any drinks or food products other than shaved ice from the rear of the building or serves shaved ice from the rear of the building for a period greater than two (2) months, the applicant shall add a four (4) foot demarcated pedestrian walkway from the parking lot/driving lane to such rear service area.

Diana Allen presented her plan to the Board of Aldermen. She also noted that she no longer wishes to amend her SUP in the near future to serve shaved ice from a cart in the front of her store.

Public Hearing – Outdoor Dining SUP at the Glendale Grind

Mayor Wilcox opened the public hearing at 8:43 p.m. and asked for public comment. There was no public comment or questions from the Board of Aldermen. Mayor Wilcox closed the public hearing at 8:44 p.m.

R16-25 – *Continued*: SUP for Outdoor Dining Issued to Glendale Grind at 421 N. Sappington Rd.

Mayor Wilcox reintroduced Resolution 16-25, a resolution approving a Special Use Permit (SUP) for an outdoor dining area issue to Glendale Grind located at 421 N. Sappington Rd.

Moved by Alderwoman Lane, seconded by Alderman Nauman, and unanimously carried, to approve Resolution 16-25.

BUDGET WORKSHOP– *Continued*

Mayor Wilcox reintroduced the budget workshop, which recommenced with a presentation by Superintendent of Public Works Jones outlining capital street projects.

Alderwoman Volk asked about the E. Essex crossing installation. Mr. Jones noted that it had been ordered, but he didn't have a shipment date yet.

Alderwoman Volk asked about how it was determined a push-to-cross crosswalk was a better option than the lighted stop sign. Mr. Jones says the push-to-cross crosswalk has been shown to be more effective in pedestrian safety.

Mr. Jones noted that a letter including a conceptual design for stormwater and sidewalk projects on Alexandra Ave. was sent to residents living on Alexandra Ave. He said that all feedback collected thus far supported the stormwater project but has been negative regarding the sidewalk projects.

Alderwoman Fiordelisi noted that she lives nearby and has only heard negative feedback regarding the sidewalks.

R17-25 – Arbor Day Proclamation

Mayor Wilcox introduced Resolution 17-25, a resolution proclaiming the 25th of April 2025 as Arbor Day in the City of Glendale.

Mr. Johnson noted that as part of the City's Tree City USA certification program, the City is required to recognize Arbor Day. This year, the City hosted a poster contest for third graders at North Glendale Elementary and gave each student a tree sapling.

Moved by Alderman Nauman, seconded by Alderwoman Capshaw Cushing, and unanimously carried to approve Resolution 17-25.

R18-25 – National Police Week & Peace Officers Memorial Day Declaration

Mayor Wilcox introduced Resolution 18-25, a resolution declaring the week of May 11-17, 2025 as National Police Week, and Thursday, May 15, 2025 as Peace Officers Memorial Day.

Mr. Johnson noted that these dates are observed nationwide as declared by Congress and public law. The flag of the United States is to be displayed at half-staff on May 15 at all government buildings.

Moved by Alderwoman Lane, seconded by Alderman Stewart, and unanimously carried to approve Resolution 18-25.

R19-25 – National
Emergency Medical
Services (EMS) Week

Mayor Wilcox introduced Resolution 19-25, a resolution declaring the week of May 18-24, 2025 as National Emergency Medical Services (EMS) Week.

Mr. Johnson noted that these dates are observed nationwide as declared by Congress and public law.

Moved by Alderman Nauman, seconded by Alderwoman Lane, and unanimously carried to approve Resolution 19-25.

R20-25 – Health Insurance
Renewal with SLAIT
Health and Anthem

Mayor Wilcox introduced Resolution 20-25, a resolution authorizing an agreement with SLAIT-Health and Anthem for renewal of health insurance coverage effective July 1, 2025.

Mr. Johnson explained that this resolution authorizes staff to renew the City of Glendale's health insurance membership in the SLAIT pool and with Anthem. The SLAIT Board authorized three different rate increase tiers this year—3, 6, and 9 percent. Glendale landed in the lowest tier at 3 percent due to our lower-than-average loss ratio (relative to the other cities in SLAIT), which is a comparison of claim expenses to premiums paid. All other conditions of the City's health insurance program are expected to remain static, including its deductible reimbursement and cost sharing rates with employees.

Moved by Alderman Stewart, seconded by Alderwoman Volk, and unanimously carried to approve Resolution 20-25.

R21-25 – Dental Insurance
and Vision Coverage
Renewal with Delta Dental

Mayor Wilcox introduced Resolution 21-25, a resolution authorizing a contract for employee dental insurance and voluntary vision coverage through Delta Dental of Missouri for a term beginning July 1, 2025 and ending June 30, 2026, and for Dental Insurance beginning July 1, 2025 and ending June 30, 2027 for Vision Insurance.

The City's insurance broker, The Daniel and Henry Company, went out to market for the renewal of dental and vision insurance programs. The City has a long history with Delta Dental for the provision of insurance. Delta was willing to offer a 1-year dental renewal with no increase in insurance premiums and a 2-year vision renewal also with no increase in premiums. The City pays 100% of dental premiums for employees and dependents but 0% for vision, which is a completely voluntary benefit. Staff recommends approval of this contract for a 1-year renewal for dental and a 2-year renewal vision insurance through Delta.

Moved by Alderwoman Capshaw Cushing, seconded by Alderman Nauman, and unanimously carried to approve Resolution 21-25.

R22-25 – Employee Life, Accidental Death and Dismemberment, and Long-Term Disability Insurance with Hartford Financial Services Group

Mayor Wilcox introduced Resolution 22-25, a resolution authorizing a contract extension for employee life, accidental death and dismemberment, and long-term disability insurance with the Hartford Financial Services Group for a period beginning July 1, 2025 and ending June 30, 2027.

Mr. Johnson noted that when the City began using Daniel and Henry as its insurance broker, the firm recommended that the City consolidate employee life, AD&D and LTD insurance cover with one company to simplify payout situations. These lines of coverage are up for renewal. Following negotiations, Hartford has offered a 2-year renewal of our employee life, AD&D lines and LTD line at a 0% premium increase.

Moved by Alderwoman Volk, seconded by Alderman Stewart, and unanimously carried to approve Resolution 22-25.

REPORTS

Bond Call

Mr. Johnson noted that the City has a bond rating call next week related to Proposition S.

Blueprint Glendale

Mr. Johnson noted that the City hosted a meeting with the Blueprint Glendale Steering Committee on April 28 and the City's business community on April 29.

City Administrator Vacation

Mr. Johnson notified the board that he will be out of the country for vacation for the first two weeks in July 2025.

Electronics Recycling and Paper Shredding Event, May 17

Mr. Johnson noted that the City of Glendale will be hosting an electronics recycling and paper shredding event on Saturday, May 17 at the N. Glendale Elementary School parking lot from 8:00 – 11:00 a.m.

Ms. Macaluso noted that the event is being held in partnership with St. Louis County and is being funded by a grant from the Saint Louis County Department of Public Health utilizing County landfill surcharge funds, so it is open all St. Louis County residents. E-recycling and paper shredding services will be provided through [MRC Recycling](#).

Summer Bash, June 13

Ms. Macaluso noted that staff continue to plan the Glendale Summer Bash, scheduled for June 13 from 7:00 – 10:00 p.m. She noted the sponsors and vendors.

ALDERMEN COMMENTS

Alderman Stewart thanked Mr. Johnson for his onboarding process and noted that he looks forward to serving on the Board of Aldermen.

Alderwoman Fiordelisi complimented Mr. Johnson on his writing skills and also noted that she looks forward to serving on the Board of Aldermen.

Alderwoman Lane welcomed the new members and thanked Mr. Johnson for being so thorough in his sharing of information. She asked when the fire contract with the City of Warson Woods is up and thanked the Fire Department for their quick work in administering medical care to her husband during his health emergency.

Mr. Johnson noted that the contract with Warson Woods has a year or two left, but he will confirm the date.

Alderwoman Capshaw Cushing welcomed the new board members.

Alderwoman Volk expressed appreciation for the board preparation packet and the warm welcome to Board of Aldermen.

Alderman Nauman welcomed the new board members.

Mayor Wilcox welcomed everyone to the Board of Aldermen and noted how wonderful the increased diversity and presence of more alderwomen on the Board is. He also noted that he would like to schedule a “meet and greet” event where the community can meet their elected officials over coffee.

EXECUTIVE SESSION (CLOSED)

Moved by Alderman Stewart, seconded by Alderwoman Capshaw Cushing to adjourn to Executive Session in accordance with Section 610.021(1) for the purpose of dealing with matters relating to privileged communications between the City’s representatives and its attorney; and (ii) Section 610.021(9) preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderwoman Volk	“Aye”
Alderwoman Capshaw Cushing	“Aye”
Alderwoman Lane	“Aye”
Alderwoman Fiordelisi	“Aye”
Alderman Stewart	“Aye”

ADJOURN

Moved by Alderman Stewart, seconded by Alderwoman Volk to adjourn the Board of Aldermen public meeting at 9:30 p.m.



Internal Memorandum

Office of the City Administrator

**To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen**

**From: Frank Johnson, City Administrator
Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer**

Subject: April Treasurer's Report

Date: May 15, 2025

Cash and Investment Balances:

The City's cash position remains stable through the end of April with a cash and investment balance as of April 30, 2025, of \$6,004,771. Of this figure, \$5,611,544 is available for operations of the city. A month ago, the figure was \$5,479,023 with a comparable number on April 30, 2024, of \$5,119,531.

The increase in funds available for operations during April is normal due to high collection of trash bill collections (\$201,709) and a one-time final transfer to Capital Fund from ARPA Fund of \$50,788. Cash flow was also assisted by a nice amount from Use Tax of \$42,889.

The City's cash and investment position increases in December and January and generally declines from February through November as a normal occurrence until property tax collections start back up again in December.

General Fund Revenues and Expenditures:

During the month of March, the General Fund received \$370,527 in revenues and had \$343,946 in expenditures causing a monthly surplus of \$26,581. A year ago the figures were \$361,641 in revenues and \$361,419 in expenses for a surplus of \$222. Please see below for further details as well as the enclosed all funds totals document. Also, as I am in the process of working on the FY 25-26 Budget, I am currently estimating that the General Fund will conclude FY 24-25 at an approximate surplus of over \$500,000 before any possible transfers to the Capital Fund.

REVENUES

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Property Taxes	8,328	8,006	791,013	770,582
Sales Tax	78,860	86,801	951,472	937,387
Gross Receipts-Electric	24,649	21,655	374,050	363,519
Gross Receipts-Telephone	10,806	8,451	70,673	79,487
Gross Receipts-Gas	24,440	27,941	276,829	222,839
Gross Receipts-Water	10,330	12,491	180,709	170,615
Local Option Use Tax	42,889	29,647	282,290	280,577
Court Revenues	8,226	9,527	54,865	49,030

EXPENDITURES

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Administration	42,764	37,966	516,762	488,147
Court	8,550	8,993	89,404	87,279
Police Department	130,177	127,303	1,535,162	1,474,812
Fire Department	122,462	136,944	1,629,603	1,488,428
Public Works	39,993	50,212	521,829	535,557

Notes:

- Through ten months, revenues in most categories have been received as budgeted.
- The year-to-date expenditures are higher in the Police and Fire Departments due to work comp insurance (\$98,762 vs 133,911) and employee insurance (\$354,123 vs \$391,829). Note: The figures listed are combined for the two departments.
- The Fire Department year-to-date expenses are also not as favorable this year due to the fact last year a firefighter was not paid for part of the year as they were out on long-term sick leave and had run out of PTO.
- Gross Receipts-Gas includes a one-time \$31,584 deposit during September 2024 that should have been received March 2024. This was caused by an accounting software error by Spire.
- Through ten months, the General Fund surplus is at \$513,756. This is not as good as last year's figure of \$595,521 but still very solid.

Pension Fund Revenues and Expenditures:

The City's contribution to the Fire and Police Pension Fund is funded by property tax, which for FY 2025 is budgeted to generate \$539,900. This is substantially greater than FY 2020 and earlier year figures of approximately \$135,000 as the passage of Prop E during the June 2020 election will greatly increase the property tax revenues available to the Pension Plan. All full-time employees have been enrolled in the MO Lagers plan as of January 1, 2021. The employee (4% of salary) and City contributions (various rate depending on department) are paid monthly to MO Lagers. For April, the employee withholding was \$7,245 with a City contribution of \$21,926. On April 1, 2021, MO Lagers took over the legacy portion of the Glendale retirement plan for retirees as well. The underfunded balance in the legacy portion of the plan is paid through semi-

annual payments of \$118,728 beginning May 1, 2021. Also beginning January of 2021, transfers to the General Fund from the Pension Fund are recorded for the Police and Fire portion of the City Lagers expense.

The Pension Fund's assets held at PNC of \$5,540,348 was transferred to MO LAGERS on March 9, 2021.

Park and Stormwater Revenues and Expenditures:

The ½ cent Park and Stormwater sales tax (collected on a point-of-sale basis) typically generates approximately \$160,000 a year. Of this amount, \$96,000 is budgeted to pay for the annual maintenance expense for Glendale's portion of the Aquatic Center for 2022 and 2025 as well as additional costs for an expanded parks and recreational agreement with the City of Kirkwood. Also budgeted for FY 2025 is the annual transfer of \$60,000 to the Capital Improvement Fund for the stormwater portion of street projects in the CIP Fund.

Capital Improvement Fund Revenues and Expenditures:

The Capital Improvement Fund has four sources of funding – a ½ cent sales (collection based on population) as well as a portion of the Fire Safety sales tax, transfers from the Park and Storm water Fund, occasional sales of surplus equipment, and grant revenue from STP street projects. Through ten months of the fiscal year sales tax revenue is \$450,248 compared to \$454,078 for the prior year. There were two significant Capital Improvement Fund expenditures during April and they are listed below.

- Outfitting of 2024 Dump Truck for PW-\$49,199
- Partial payment E. Essex reconstruction-\$211,516

\$1,000 to \$5,000 Purchases:

There were 4 items that fell into this category during April 2025, and they are listed below.

- Imperial Fence Company-\$1,622 New post and gate at PW complex.
- Luby Equipment-\$1,218 Skid steer repair.
- WirelessUSA-\$1,305 Radio installation at FD.
- O'Hern Company-\$2,759 Concrete repair at Fire Station.

If you have any questions regarding this report, please let me know. Thank you.

Cash and Investments	Balance		
	30-Apr-25	31-Mar-25	Change
General Fund	5,611,544.00	5,479,023.00	132,521.00

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	370,527.47	361,640.78	4,806,515.30	4,669,744.37
Expenses	343,945.74	361,419.04	4,292,759.17	4,074,223.14
Surplus(Deficit)	26,581.73	221.74	513,756.13	595,521.23

Sewer Lateral Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	9,625.67	9,629.72	95,415.28	95,219.22
Expenses	4,125.00	3,540.00	49,462.40	42,935.00
Surplus(Deficit)	5,500.67	6,089.72	45,952.88	52,284.22

Sanitation Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	74,235.50	55,533.94	637,439.19	547,841.45
Expenses	73,744.45	54,401.09	625,038.13	536,396.26
Surplus(Deficit)	491.05	1,132.85	12,401.06	11,445.19

Pension Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	5,549.36	5,344.84	527,092.54	514,483.64
Expenses	39,696.95	38,322.31	431,156.04	411,144.90
Surplus(Deficit)	(34,147.59)	(32,977.47)	95,936.50	103,338.74

Prop P Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	29,722.46	34,197.54	334,395.15	337,633.98
Expenses	34,166.66	32,500.00	341,666.60	325,000.00
Surplus(Deficit)	(4,444.20)	1,697.54	(7,271.45)	12,633.98

Parks and Stormwater Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	11,734.66	12,929.46	157,377.07	142,497.61
Expenses	57,052.80	0.00	151,275.83	35,841.96
Surplus(Deficit)	(45,318.14)	12,929.46	6,101.24	106,655.65

ARP Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	10,216.59	1,103.53	239,079.06	592,768.98
Expenses	50,787.63	0.00	275,787.63	564,044.03
Surplus(Deficit)	(40,571.04)	1,103.53	(36,708.57)	28,724.95

Capital Improvement Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	145,702.83	47,791.46	811,674.30	1,207,436.78
Expenses	267,069.71	35,057.64	1,149,625.57	1,476,597.29
Surplus(Deficit)	(121,366.88)	12,733.82	(337,951.27)	(269,160.51)

Debt Services Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	6,243.58	6,057.14	593,054.97	583,214.97
Expenses	0.00	0.00	530,500.00	531,300.00
Surplus(Deficit)	6,243.58	6,057.14	62,554.97	51,914.97

AN ORDINANCE OF THE CITY OF GLENDALE, MISSOURI, APPROVING THE EXPANSION DEVELOPMENT PLAN FOR THE WESTBOROUGH COUNTRY CLUB AT 1320 LOCKWOOD AVENUE UNDER THE “R-1” RESIDENTIAL DISTRICT

WHEREAS, the Westborough Country Club (the “Applicant”) has submitted a Development Plan dated April 11, 2025, and a Landscape Development Plan bearing a revision date of April 22, 2025 (collectively, the “Development Plan”) for the expansion of the golf course and country club under the Municipal Code of the City of Glendale, Missouri (the “Code”), at the property consisting of 1320 Lockwood Ave (the “Property”); and

WHEREAS, a prior draft of the development plan was reviewed by the Plan Commission (the “Commission”) on April 9, 2025, and the Commission recommended that the Board of Aldermen approve the Development Plan subject to certain conditions and suggestions, each of which has been addressed in the Development Plan; and

WHEREAS, the Board of Aldermen has received and reviewed the recommendation, conditions and suggestions from the Commission regarding the Development Plan; and

WHEREAS, notice of a public hearing before the Board of Aldermen of the City of Glendale on May 5, 2025, regarding the Development Plan was duly published in accordance with applicable statutes and Code provisions; and

WHEREAS, a public hearing was conducted before the Board of Aldermen of the City of Glendale on May 5, 2025; and

WHEREAS, the Board of Aldermen finds that the Development Plan conforms to the zoning ordinances of the Code for purposes of review and approval of an expansion to existing golf club grounds pursuant to Section 400.120(A)(5) of the Code of Ordinances, and the Board of Aldermen finds the proposed expansion of the existing golf club grounds as presented in the Development Plan will not:

- a. Substantially increase traffic hazards or congestion;
- b. Substantially increase fire hazards;
- c. Adversely affect the character of the neighborhood;
- d. Adversely affect the general welfare of the community; or
- e. Overtax public utilities.

WHEREAS, the Board of Aldermen, after consideration of the information and statements presented at the public hearing, finds that it is in the best interest of the residents of the City of Glendale to approve the Development Plan, under the conditions set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE:

In accordance with Section 400.120(A)(5) of the Code, the Development Plan is hereby approved and the Applicant is hereby authorized to proceed with obtaining the necessary permits and undertaking the work to expand the golf club grounds as presented in the Development Plan.

SECTION TWO:

The Board of Aldermen expressly notes that the Development Plan as referenced above complies with the requirements of Section 400.120(A)(5) of the Code and addresses the comments of the Plan Commission as set forth in the minutes of the April 9, 2025 meeting of the Plan Commission in that :

1. It increases the curve radius at the north end of the west collector drive to a minimum of 20 feet.
2. It removes the pedestrian crossing at W. Lockwood Ave. in accord with comments from St. Louis County.
3. It considers the mature size of plantings in the Lockwood planting buffer and appropriately adjusts the plant species and spacing of plantings.

SECTION THREE:

The City of Glendale staff are hereby authorized and directed to provide such assistance as may be necessary to carry out the intent of this ordinance.

SECTION FOUR:

This Ordinance shall be in full force and effect after its passage and approval, as provided.

Read two times and finally passed by the Board of Aldermen of the City of Glendale, Missouri, this ___day of _____, 2025.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk

Internal Memorandum

Office of the City Administrator

To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen

From: Dan Lawrence, Finance Officer

Subject: RFP for Audit Services

Date: May 15, 2025

RECOMMENDATION FOR AUDIT SERVICES

The City recently mailed out the RFP for audit services to six CPA firms as the latest contract ran out at the end of FY 2024. Two firms responded with proposals: FEW CPAs, which has been the City of Glendale auditor for several years, and Honkamp, PC. We recommend staying with FEW CPA's due to their significantly lower cost and experience with smaller municipalities.

Other municipalities that they provide services to are Rock Hill, Overland, Crystal Lake Park, Maplewood, Cottleville, and Oakland. Due to their experience with working with Glendale, FEW CPA's offer an extremely competitive fees for services. The audit fee for FEW CPA's is \$8,400 for the first year increasing by \$200 for each year thereafter. By contrast, Honkamp's first year fee is \$38,950.

The low number of respondents to the City's RFP is due to the specialized needs of auditing municipalities, with only a small number of CPA firms perform municipal audits, and the firms that do prepare municipal audits have experienced sustained staffing shortages.

AN ORDINANCE AUTHORIZING A CONTRACT FOR AUDITING SERVICES WITH FICK, EGGEMEYER & WILLIAMSON, FOR FISCAL YEAR 2025, FISCAL YEAR 2026, AND FISCAL YEAR 2027

WHEREAS, in accordance with Section 130.070 C. of the Glendale Municipal Code, the Board of Aldermen has solicited proposals from qualified public accounting firms for the conduct of the audit of the financial records of the City of Glendale (“City”) for a three year period; and

WHEREAS, in response to such a request, the City has received proposals from two (2) firms:

Firm	2025	2026	2027	Single
Fick, Eggemeyer & Williamson, CPA	\$8,400	\$8,600	\$8,800	\$3,500
Honkamp, PC	\$38,950	\$41,677	\$44,594	\$7,000

WHEREAS, having considered all factors including contract cost, prior auditing experience and qualifications of audit managers and staff, the Board of Aldermen has determined that the proposal of Fick, Eggemeyer & Williamson, CPA’s is sufficient as submitted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI AS FOLLOWS:

SECTION ONE: The Board of Aldermen hereby approves a contract with Fick, Eggemeyer & Williamson. Said contract shall be for a period of three years commencing July 1, 2025 and shall include audits of the 2024-2025 2025-2026, and 2026-2027 Fiscal Years, including any Single Audit services provided, however, that the City of Glendale reserves the right to terminate without cause shown following receipt of any of the three annual audits.

SECTION TWO: The City Administrator is hereby authorized and directed, on behalf of the City, to execute a contract and all such other documents as deemed necessary to achieve the purposes of this Ordinance.

SECTION THREE: Fees for audit services shall not exceed the schedule submitted as a part of their proposal received March 11, 2025:

- \$8,400 for audit of the Fiscal Year ending June 30, 2025.
- \$8,600 for audit of the Fiscal Year ending June 30, 2026.
- \$8,800 for audit of the Fiscal Year ending June 30, 2027.

An additional \$3,500 will be charged for years in which Single Audit procedures are necessary.

SECTION FOUR: In the event any word, words, phrase, phrases, sentence, sentences, paragraph, paragraphs, section, sections contained and appearing in this ordinance, shall be held or declared invalid, unlawful or unconstitutional for any cause or reason, then it is hereby declared that the remaining such portions and provisions of this ordinance shall be and remain unaffected thereby and shall remain in full force and effect.

SECTION FIVE: This Ordinance shall be in full force and effect both from and after its passage and approval.

This ordinance passed and approved this 2nd day of June, 2025.

ATTEST:

Michael A. Wilcox
Mayor

Frank Johnson
City Administrator/City Clerk

City of Glendale, Missouri

**PROPOSAL FOR AUDIT OF
FISCAL 2025, 2026 & 2027
FINANCIAL STATEMENTS**

F.E.W. CPAs

Contact: Keith Slusser

314-845-7999

6240 S. Lindbergh

St. Louis, MO 63123

March 11, 2025

📍 Saint Louis, Missouri
6240 S. Lindbergh Blvd Ste. 101
Saint Louis, MO 63123

📞 (314) 845-7999
📠 (314) 845-7770
🌐 www.fewcpas.com



📍 Columbia, Illinois
205 S. Main
Columbia, IL 62236

📞 (618) 281-4999
📠 (618) 281-9533
🌐 www.fewcpas.com

March 11, 2025

City of Glendale
Attn: Dan Lawrence
424 N. Sappington Road
Glendale, MO 63122

Ladies and Gentlemen:

We are pleased to submit our proposal to provide professional services to the City of Glendale, Missouri.

By drawing on our extensive experience with governmental entities and non-profit organizations, we believe that we can provide the highest level of auditing services to the City. We strive to have our partners work closely with and respond quickly to our clients' needs.

We understand that a successful engagement must be cost-effective. This means that the cost of accounting services must be justified by the benefit derived by the client. We believe we can provide that benefit, and we are interested in maintaining a long-term relationship with the City of Glendale.

We are grateful for the opportunity to propose on your annual financial and compliance audit. If selected, we look forward to continuing providing high-quality, cost-effective services to the city in 2025 and beyond.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith Slusser".

Keith Slusser, CPA

PROPOSAL

A. License to Practice

F.E.W. CPAs and all assigned key professional staff are licensed to conduct audits in the State of Missouri. The firm is also licensed in Illinois.

B. Assurance of Independence

F.E.W. CPAs is independent of the City of Glendale as defined by generally accepted auditing standards. The firm has no relationship with the city or members of the city's management team, except performance of the annual financial and compliance audit.

C. Firm Qualifications

(1) Industry Experience

The firm was founded nearly 50 years ago and has conducted thousands of governmental and non-profit audits. Our St. Louis, Missouri office was established in 1976, and our Columbia, Illinois office was initiated in 1986. Throughout its history, our firm has audited many different kinds of governmental entities, including municipalities, school districts, fire districts, water districts, sewer districts, park districts, and counties. Additional information about the firm is available on our website at www.fewcpas.com.

(2) Size of the Firm

F.E.W. CPAs employs 17 full-time professionals. The firm also employs various clerical staff members. We have six partners, four in the Saint Louis County office and two in the Columbia, Illinois office.

(3) Training Programs

All licensed CPA staff in the firm take at least 40 hours per year of continuing professional education (CPE). All audit partners take at least 40 hours per year of auditing-specific CPE and continuously maintain sufficient CPE to meet yellow book / governmental auditing requirements.

(4) Quality Control Procedures

Our firm has a system of quality control that is subject to ongoing monitoring and annual workpaper inspections. The last peer review of our system of quality control by an independent firm was in August of 2024. That review resulted in a *pass* with no deficiencies, the highest rating you can achieve. See our peer review report attached.

Partner Qualifications and Experience

KEITH SLUSSER, Partner

Mr. Slusser is an audit partner with F.E.W. CPAs. He has a Bachelor of Science degree in accounting from the University of Missouri. Keith graduated Cum Laude in 1999 and has a total of over 25 years of private and public accounting experience. Mr. Slusser is a licensed CPA in Missouri and Illinois and has taken part in over one thousand audits, including managing hundreds of audit engagements, especially our largest governmental audits. Keith is a former director on the Board of Education for the Brentwood School District and former Treasurer of the City of Brentwood and a member of the Missouri Society of CPAs. He has sufficient continuing professional education to satisfy all governmental auditing requirements (yellow book.)

JENNIFER HEIM, Partner

Mrs. Heim is an audit partner for F.E.W. CPAs. Jennifer graduated Magna Cum Laude with her Bachelor of Science in Accounting in 2014 and completed her Master of Accountancy in 2015. She began her career in public accounting in 2013 and became a licensed CPA in the State of Missouri in 2015. She performs dozens of non-profit and governmental audits per year and has extensive experience auditing Missouri public school districts. Jennifer has sufficient continuing professional education to satisfy all governmental (yellow book) auditing requirements.

LESLIE GREGORY, Partner

Ms. Gregory is an audit partner with F.E.W. CPAs. She graduated from Columbia College – Columbia, where she received both her Bachelor of Science in accountancy degree in 2013 and Master of Accountancy degree in 2016. Ms. Gregory has over 8 years of public accounting experience. She performs dozens of audits each year, majority of which are in the non-profit and governmental sectors. She has sufficient continuing professional education to satisfy all governmental auditing requirements.

D. Sample of Missouri Governmental Audits

- City of Rock Hill 11 years
Small Municipality
City Administrator: Garrett Schlett
314-561-4302
- City of Overland 13 years
Small Municipality
City Administrator: Jason McConachie
314-224-2900
- City of Crystal Lake Park 11 years
Small Municipality
City Administrator: Angela McCormick
314-993-1160
- City of Oakland 19 years
Small Municipality
Administrator: Andrew Stewart
314-416-0026

All Missouri Governmental Audits (**Bold** indicates new in the last 5 years, *Italics* indicates firm no longer audits in last 5 years):

Affton Fire Protection District

Affton School District

Bayless School District

Black Jack Fire Protection District

Boncl R-X School District

Brentwood Public Library

Callaway 2 Water District

Callaway County Ambulance District

City of Bella Villa

City of Bellerive Acres

City of Clarkson Valley

City of Cottleville

City of Crestwood

City of Crystal Lake Park

City of Edmundson

City of Fenton

City of Maplewood

City of New Melle

City of Oakland

City of Overland

City of Pevely

City of Rock Hill

City of Vinita Park

City of Winfield

Cole County Public Water Supply #4

Creve Coeur Fire Protection District

Euclid South Community Improvement District

Fenton Fire Protection District

Ferguson Municipal Public Library

Glaize Creek Sewer District

Grant Consolidated School District

Grove Community Improvement District

Hancock Place School District

Harmony-Emge School District #175

Jefferson County Health

Johnson County R-VII School District

Kirkwood Library

Lemay Fire Protection District

Lincoln County Ambulance District

Lincoln County Emergency Services

Lincoln County Fire Protection District

Lindbergh School District

Maplewood Public Library

Maryland Heights Fire Protection District

Maryland Heights Fire Protection District Pension
Audit

Meramec Valley R-III School District

Metro North Fire Protection District

Millstadt School District

New Melle Fire Protection District

North County Fire & Rescue FPD (Riverview Fire)

Pattonville Fire Protection District

Pattonville Fire Protection District - Pension

Perandoe Special Education School District

Public Water Supply District #10

**Public Water Supply District #5 of Camden
County**

Scenic Regional Library

Sedalia Missouri School District
Spanish Lake Fire Protection District
St. Charles City School District
University City Public Library
**University of Missouri Extension - St. Louis
County Extension Council**
Valley Park Fire Protection District
Valley Park School District
Village of Woodlawn
Warren County R-III School District
Webster Groves Public Library
Webster Groves School District
Wentzville Fire Protection
Wentzville Fire Protection Pension Audit
Wentzville RIV School District
West Overland EMS and Fire Protection District

E. Approach to the Audit

For each fiscal year, we intend to submit a written request for information (a needs list) before beginning the audit. After the City has gathered our requested documents, we will schedule a date to visit the City offices. We will then review the requested documents, make inquiries of City staff, and perform certain tests of internal control. We will finish the draft in our office and submit it to the City Administrator and Chief Finance Officer as soon as possible, typically within 30 days of audit commencement.

F. Scheduling

We anticipate finishing the draft of the annual financial statements in September or early October of each year.

G. Senate Bills Regarding Traffic Fines

Our firm has worked with several Missouri municipalities during the last few years regarding Senate Bill 5. The audit report that we will generate for the City of Glendale will have the disclosures required to be in compliance with Senate Bill 5.

H. Fee Information

Our proposed fees are based on our experience performing previous audits for the City of Glendale and our estimates of the hours needed to complete the engagement. Our fee proposal is as follows:

Audit of Fiscal 2025	\$8,000
Audit of Fiscal 2026	\$8,200
Audit of Fiscal 2027	\$8,400

An additional **\$3,500** for the first major program will be charged for years in which a Single Audit of federal funds is required. If additional major programs would be required for the Single Audit, the fee would be **\$1,500** for each additional program.

Our firm does not charge audit clients for inquiries related to the audit or short accounting consultation calls during the fiscal year. If our services are needed for an extended period of time for a non-audit issue, the billing rate per hour for partners will be \$200/hour and the billing rate for other staff members ranges from \$100 to \$160/hour.



Report on the Firm's System of Quality Control

November 27, 2024

To the owners of Fick, Eggemeyer & Williamson, CPA's, PC
And the Peer Review Committee of the Missouri Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Fick, Eggemeyer & Williamson, CPA's, PC in effect for the year ended May 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of the applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion


In our opinion, the system of quality control for the accounting and auditing practice of Fick, Eggemeyer & Williamson, CPA's, PC in effect for the year ended May 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Fick, Eggemeyer & Williamson, CPA's, PC has received a peer review rating of *pass*.

Troutt, Beeman & Co., P.C.

Troutt, Beeman & Co., P.C.
Harrisonville, Missouri



Internal Memorandum

TO: Frank Johnson, City Administrator
FROM: Terry Jones, Public Works Superintendent 
DATE: May 16, 2025
RE: E. Essex Ave STP - Change Orders 1 & 2

Frank,

There are two Change Orders relating to the E. Essex Ave STP project attached to this memo.

Change Order #1 pertains to extra items on the Kirkwood side of the project, while Change Order #2 pertains to extra items on the Glendale side.

Glendale is listed as the Local Public Agency (LPA) with MoDot, with Kirkwood listed as a partner. The LPA is responsible for the payment of all project invoices and reimbursement requests, and as such, Glendale's Board of Aldermen is required to approve or reject all Change Orders.

Change Order #1 was created due to the need to relocate storm sewer and drainage structures between Dickson St and Norfolk Dr in Kirkwood because of unforeseen utility conflicts with Kirkwood Water and Spire Gas. The total cost of Change Order #1 is \$17,160.54.

The E. Essex Ave Intergovernmental Agreement #4 with the City of Kirkwood states that while Glendale is responsible for direct payment of all project invoices, Kirkwood is responsible for payment of any invoices created due to changes or extra work related to the Kirkwood side of the project. Glendale will pay the contractor for Change Order #1, and Kirkwood will reimburse Glendale the full amount of Change Order #1. There is no cost to Glendale for approval of Change Order #1.

Change Order #2 pertains to 4 items:

- Additional driveway restoration at 813 E. Essex Ave
- Additional driveway restoration at 821 E. Essex Ave
- Retaining wall replacement at 760 E. Essex Ave
- Corrections to the bid tabulations for retaining wall construction throughout the project.

Additional driveway restoration at 813 E. Essex Ave-

As with all driveways along the corridor, a portion of the driveway is scheduled to be removed and replaced so that the grade of the driveway flows naturally with the new elevation of the sidewalk. The owners of 813 have requested the driveway replacement be extended approximately 4-feet towards the home. The cost to the city to satisfy the request is \$160.50.

Additional driveway restoration at 821 E. Essex Ave-

The owners of 821 E. Essex Ave have recently completed renovations to the home which included the construction of a 3-car attached garage. A portion of the original 2-car-wide driveway is scheduled for removal and replacement to accommodate a natural flow with the new sidewalk elevation. The homeowners are requesting the city perform the same work to accommodate the new width of the driveway. The cost to the city to satisfy the request is \$396.00.

Retaining wall replacement at 760 E. Essex Ave-

The stone retaining wall at 760 Essex Ave was not slated for removal or replacement as part of the E. Essex reconstruction project. However, the contractor damaged the wall while excavating for curbing construction. After meeting with the property owner, Lochmueller engineers, and the contractor, it was decided that the best course of action would be to remove and replace the wall. The cost to repair the wall, estimated at \$1,500, is being deducted from the overall replacement cost by the Contractor, therefore reducing Glendale's expenses. The cost to the city to add this additional retaining wall work is \$2,775.00.

Corrections to the bid tabulations for retaining wall construction throughout the project-

When developing the project's bidding documents, Lochmueller mistakenly indicated a lesser amount of modular block wall than is needed to construct the improvements. Bidders developed their Proposals based on what was listed on the bidding documents, resulting in a significant cost increase to build the retaining walls. The increase is estimated at \$40,492.00. In acknowledgement of their mistake, Lochmueller has agreed to pay 50% of this cost directly to the Contractor. The cost to Glendale for this line item is \$20,246.00.

Please let me know if you have any questions.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE,
MISSOURI, APPROVING CHANGE ORDERS NO. 1 AND NO. 2 FOR THE E. ESSEX AVE.
STREET IMPROVEMENT PROJECT

WHEREAS, the City of Glendale, Missouri, in partnership with the City of Kirkwood, Missouri, is undertaking the E. Essex Ave. Street Improvement project; and

WHEREAS, Glendale is the Local Public Agency (LPA) of record with the Missouri Department of Transportation (MoDOT), responsible for the approval of all change orders and reimbursement requests; and

WHEREAS, Change Order No. 1, in the amount of \$17,160.54, involves additional work on the Kirkwood portion of the project due to unforeseen utility conflicts, with no financial obligation to Glendale as Kirkwood will reimburse the full amount; and

WHEREAS, Change Order No. 2, in the net amount of \$23,577.50 to Glendale, includes additional driveway restoration at 813 and 821 E. Essex Ave., the replacement of a damaged retaining wall at 760 E. Essex Avenue, and a correction to the quantity of modular block wall construction due to a bidding document error; and

WHEREAS, Lochmueller has agreed to pay 50 percent of the costs for the portion of the change order related to the bidding document error; and

WHEREAS, costs outlined in both Change Orders are deemed fair and reasonable and are necessary for the proper completion of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE: The Board of Aldermen of the City of Glendale, Missouri, hereby approves Change Order No. 1 in the amount of \$17,160.54 and Change Order No. 2 in the net amount of \$23,577.50 as submitted by Jokerst Paving and Contracting in substantially the form attached hereto as Exhibit A.

SECTION TWO: The City shall and the Mayor and other appropriate officers, agents and employees of the City are authorized to execute the change orders in substantially the form attached hereto as Exhibit A, and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

SECTION THREE: This resolution shall become effective on its passage.

This Resolution Passed and Approved this 19th Day of May, 2025.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk

Exhibit A

CHANGE ORDER No. 1

CONTRACTOR: Jokerst Paving and Contracting
 PROJECT NAME: East Essex Avenue Reconstruction

LPA: City of Glendale and City of Kirkwood
 PROJECT NO.: STP-9901(653)

The Contractor is hereby directed to make the following changes from the contract:

1. DESCRIPTION AND REASON FOR CHANGE:									
Relocation of storm sewer and drainage structures between Dickson and Norfolk due to unforeseen utility conflicts with Kirkwood Water and Spire Gas.									
Field locates by USIC did not accurately depict the location of existing utilities.									
2. COST OF WORK AFFECTED BY THIS CHANGE ORDER.									
EST. LINE NO.	CONTRACT ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED FOR	UNITS TO BE CONSTRUCTED	UNITS OVERRUN, UNDERRUN, CONTINGENT	UNIT PRICE	CONTRACT OR AGREED UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
NEW	202-22.30	PAVEMENT REMOVAL	0.00	98.00	98.00	SY	\$15.00	\$1,470.00	
NEW	202-22.95	SAWCUT	0.00	300.00	300.00	LF	\$5.00	\$1,500.00	
NEW	203-99.01	POTHOLE FOR EXISTING UTILITIES	0.00	1.00	1.00	EA	\$11,405.92	\$11,405.92	
	3040504	TYPE 5 AGGREGATE FOR BASE (4 IN. THICK)	3708.00	3806.00	98.00	SY	\$6.00	\$588.00	
	405-30.30	TYPE "X" BITUMINOUS CONCRETE (BASE)	19.00	40.00	21.00	TON	\$235.00	\$4,935.00	
	604-12.01	SINGLE CURB INLET, UNTRAPPED	11.00	6.00	5.00	EA	\$3,900.00		\$19,500.00
	604-16.98	ROOF DRAIN POP-UP EMITTER	12.00	7.00	5.00	EA	\$205.00		\$1,025.00
	604-16.99	ROOF DRAIN CONNECTION	6.00	10.00	4.00	EA	\$296.00	\$1,184.00	
NEW	604-19.22	2-GRATE INLET, WITH SIDE INTAKE UNIT, UNTRAPPED	0.00	6.00	6.00	EA	\$4,900.00	\$29,400.00	
NEW	604-99.01	FIELD MODIFICATION OF CI-12 BASE TO GI-13 BASE	0.00	1.00	1.00	EA	\$800.00	\$800.00	
	726-23.12	12" CLASS III REINFORCED CONCRETE PIPE CULVERT (GASKET TYPE)	931.00	866.00	65.00	EA	\$75.00		\$4,875.00
	726-23.21	4" POLYVINYL CHLORIDE PIPE	87.00	0.00	87.00	EA	\$32.40		\$2,818.80
	726-23.24	6" POLYVINYL CHLORIDE PIPE	7.00	0.00	7.00	EA	\$42.40		\$296.80
NEW	726-99.01	4" POLYVINYL CHLORIDE PIPE SCH 40	0.00	254.00	254.00	LF	\$34.32	\$8,717.28	
NEW	726-99.02	6" POLYVINYL CHLORIDE PIPE SCH 40	0.00	64.00	64.00	LF	\$44.32	\$2,836.48	
		PAYMENT FROM LOCHMUELLER TO JOKERST	0.00	1.00	1.00	EA	\$17,160.54		\$17,160.54
		ADDITIONAL CONTRACT CALENDAR DAYS	120.00	199.00	79.00			\$0.00	
TOTALS:								\$62,836.68	\$45,676.14
NET TOTAL THIS CHANGE ORDER								\$17,160.54	
3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:									
N/A									
4 COMMENTS:									
Cost of new pay items is fair and reasonable based on recent bid results.									
5 COST ADJUSTMENTS TO THE CONTRACT:									
1. CONTRACT AMOUNT				\$1,078,044.41					
2. OVERRUN THIS ORDER			\$62,836.68						
3. OVERRUN PREVIOUS									
4. UNDERRUN THIS ORDER			\$45,676.14						
5. UNDERRUN PREVIOUS									
6. TOTAL THIS CHANGE ORDER			\$17,160.54						
7. PROJECT TOTAL				\$1,095,204.95					
THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:									
APPROVED: (OWNER)				DATE	APPROVED: (CONTRACTOR)				DATE
									5-15-25
APPROVED: MODOT				DATE	APPROVED: (CONSTRUCTION ENGINEER)				DATE
									5-13-2025

CHANGE ORDER No. 2

CONTRACTOR: Jokerst Paving and Contracting
 PROJECT NAME: East Essex Avenue Reconstruction

LPA: City of Glendale and City of Kirkwood
 PROJECT NO.: STP-9901(653)

The Contractor is hereby directed to make the following changes from the contract:

1. DESCRIPTION AND REASON FOR CHANGE:
 Modular block wall quantity revision for scaling error, wall replacement at 760 East Essex Ave, additional driveway replacement at 813 E Essex and 821 E Essex

2. COST OF WORK AFFECTED BY THIS CHANGE ORDER.

EST. CONTRACT LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED FOR	UNITS TO BE CONSTRUCTED	UNITS OVERRUN, UNDERRUN, CONTINGENT	UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
	202-22.30	PAVEMENT REMOVAL	98.00	108.70	10.70	SY \$15.00	\$160.50	
	608-50.06	PAVED APPROACH (6")	1106.00	1146.00	40.00	SY \$9.90	\$396.00	
	703-90.15	MODULAR BLOCK WALL (H<4')	756.00	1520.00	764.00	SF \$53.00	\$40,492.00	
NEW	703-99.01	WALL REPLACEMENT AT 760 EAST ESSEX	0.00	1.00	1.00	LS \$2,775.00	\$2,775.00	
		PAYMENT FROM LOCHMUELLER TO JOKERST (Half of cost for overrun on item 703-90.15)	0.00	1.00	1.00	EA \$20,246.00		\$20,246.00
TOTALS:							\$43,823.50	\$20,246.00
NET TOTAL THIS CHANGE ORDER							\$23,577.50	

3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:
 N/A

4 COMMENTS:
 Cost of new pay items is fair and reasonable based on recent bid results.

5 COST ADJUSTMENTS TO THE CONTRACT:

1. CONTRACT AMOUNT		\$1,078,044.41
2. OVERRUN THIS ORDER	\$43,823.50	
3. OVERRUN PREVIOUS	\$62,836.68	
4. UNDERRUN THIS ORDER	\$20,246.00	
5. UNDERRUN PREVIOUS	\$45,676.14	
6. TOTAL THIS CHANGE ORDER	\$23,577.50	
7. PROJECT TOTAL		\$1,118,782.45

THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:

APPROVED: (OWNER)	DATE	APPROVED: (CONTRACTOR)	DATE
		<i>[Signature]</i>	5/15/25
APPROVED: MODOT	DATE	APPROVED: (CONSTRUCTION ENGINEER)	DATE
		<i>[Signature]</i>	5-13-2025

Internal Memorandum

Office of the City Administrator

To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen

From: Frank Johnson, City Administrator
Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer

Subject: Draft FY2026 Budget

Date: May 5, 2025

Draft FY 2026 Budget Overview

Included in your packet are summaries of the revenues and expenditures for all Funds for the FY 2026 budget. The General Fund is further divided into five categories – administration, courts, police, fire and public works – with revenue and expenditures summaries for each one.

In addition, this year we have also added a one-page summary that leads the report with an overview of all revenues and expenditure for the General Fund. The goal of this summary is to give you a broad snapshot of how the general fund budget is tracking across various revenue sources and broad expenditures categories.

GENERAL FUND

- The General Fund is budgeted to conclude FY 2025 and 2026 with surpluses of \$508,900 and \$144,700 respectively. The positive surpluses are greatly assisted by three major revenue factors:
 1. Increased sales tax revenue from the 1 percent sales tax pool aided by inflation and a healthy St. Louis County economy. This is the tax revenue included under account 10001-01051 on pg. 3. For example, \$918,304 was the actual Sales Tax figure for FY 2021 compared to a budgeted figure of \$1,155,000 for FY 2026. Sales tax revenues in May 2025 ticked up slightly after a few soft months, but the FY 2026 budgeted figure for sales tax is unlikely to change much at this point.
 2. Increased revenue from local option use tax from internet sales. A few years ago, this tax generated approximately \$16,000 in revenue per month but currently that figure is now at about \$25,000 per month.
 3. The third positive development is the increase in interest rates where only \$5,678 was recorded for investment revenue for FY 2022 compared to estimated and budgeted figures for FY 2025 and 2026 respectively of \$238,000 and \$185,000.

- Staff recommends a \$250,000 transfer to the Capital Improvement Fund to help pay for future street projects and/or a new fire pumper. The suggested transfer is not recorded in the figures presented.
- The City is budgeting for FY 2025 an estimated 5 percent COLA for all full and part-time employees. This is only an estimate, and it may be adjusted due to the city's ongoing negotiations with the International Association of Fire Fighters (IAFF) local union shop. We expect those negotiations to conclude in time for the budget adoption in June.

CAPITAL IMPROVEMENT FUND

- The Capital Improvement Fund for FY 2026 is budgeting for expenditures of \$1,670,000. Included in the budget are funds for portable radios for the Fire Department for \$115,000, a police patrol vehicle at a cost of \$46,000 and street improvements other than Prop S of \$1,023,800. STP reimbursements for the street improvement projects are budgeted at \$544,800. Also, FY 2026 is the first year of the Prop S Fund and street improvement expenditures in that fund are budgeted at \$4,192,000.

**GENERAL FUND
SUMMARY FOR BUDGET 2024/2025**

	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUES					
PROPERTY TAXES	772,046	822,704	814,200	834,400	859,700
SALES TAXES	1,417,548	1,508,736	1,529,000	1,501,200	1,513,000
UTILITY TAXES	1,105,110	938,052	987,000	992,000	1,002,000
TOTAL TAX REVENUE	3,294,704	3,269,492	3,330,200	3,327,600	3,374,700
INTERGOVER. REVENUE	854,150	885,570	910,600	918,900	952,400
LICENSES & PERMITS	299,865	277,063	284,700	247,700	248,000
MUNICIPAL COURT REVENUES	48,600	56,263	56,600	56,900	58,900
OTHER REVENUES	36,490	33,285	40,000	35,000	35,000
INVESTMENT INCOME	116,814	254,114	175,000	238,000	185,000
TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
TRF FROM PROP P	360,000	390,000	410,000	410,000	400,000
TRF FROM PENSION	236,567	249,538	279,400	270,600	338,200
TOTAL REVENUES	5,272,190	5,440,325	5,511,500	5,529,700	5,617,200
EXPENDITURES					
ADMINISTRATION	519,678	561,931	581,200	589,300	641,800
COURT	103,218	108,306	111,800	110,400	114,000
POLICE	1,665,346	1,739,661	1,839,100	1,805,100	1,943,600
FIRE	1,745,532	1,757,496	1,928,700	1,900,300	2,071,700
PUBLIC WORKS	545,904	616,498	706,500	615,700	701,400
TRF. TO CAP. IMP FUND	0	600,000	0	250,000	0
TOTAL EXPENDITURES	4,579,678	5,383,892	5,167,300	5,270,800	5,472,500
SURPLUS/(LOSS)	692,512	56,433	344,200	258,900	144,700
FUND BALANCE	\$2,900,332	2,956,765	3,300,965	3,215,665	3,360,365

**GENERAL FUND
REVENUE DETAIL FOR BUDGET 2025/2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAXES						
10001-01011	REAL ESTATE TAXES	657,694	701,352	690,000	720,000	740,000
10001-01021	PERSONAL PROPERTY TAXES	106,386	111,750	115,000	105,000	110,000
10001-01031	DELINQUENT TAXES	2,851	4,544	4,000	4,500	4,500
10001-01041	UTILITY PROPERTY TAXES	5,115	5,058	5,200	4,900	5,200
10001-01051	SALES TAX	1,138,138	1,147,318	1,140,000	1,150,000	1,155,000
10001-01056	FIRE SERVICE SALES TAX	50,236	52,696	49,000	56,200	58,000
10001-01060	GROSS RECEIPTS WATER	168,334	185,649	192,000	200,000	205,000
10001-01070	GROSS RECEIPTS PHONE	250,370	90,018	85,000	75,000	72,000
10001-01080	GROSS RECEIPTS GAS	289,455	254,852	300,000	305,000	300,000
10001-01090	GROSS RECEIPTS ELECTRIC	396,951	407,533	410,000	412,000	425,000
10001-01110	LOCAL OPTION USE TAX	229,174	308,722	340,000	295,000	300,000
TOTAL TAXES		\$3,294,704	\$3,269,492	\$3,330,200	\$3,327,600	\$3,374,700
INTERGOVERNMENTAL REVENUE						
10001-02011	CONTRACTUAL FIRE SERVICE	277,967	291,896	301,000	301,000	310,000
10001-02016	COURT CLERK REVENUE	56,100	56,100	56,100	56,100	56,100
10001-02021	ROAD & BRIDGE REFUND	193,974	198,956	197,000	201,000	204,000
10001-02031	CIGARETTE TAX	9,646	9,798	9,500	8,300	8,300
10001-02041	GASOLINE TAX MOTOR FUELS	308,633	324,678	340,000	350,000	370,000
10001-02051	GRANTS	7,830	4,142	7,000	2,500	4,000
TOTAL INTERGOVERNMENTAL REVENUE		\$854,150	\$885,570	\$910,600	\$918,900	\$952,400
LICENSES AND PERMITS						
10001-03010	MERCHANT LICENSES	166,547	162,738	164,000	145,000	150,000
10001-03020	AUTO LICENSES	31,139	31,062	31,000	31,000	31,000
10001-03030	PET LICENSE	240	189	200	100	0
10001-03040	CONSTRUCTION PERMITS	16,750	16,025	16,500	16,800	17,000
10001-03050	HOUSING INSPECTIONS	11,820	10,730	13,000	8,800	10,000
10001-03060	CABLE TV	73,369	56,319	60,000	46,000	40,000
TOTAL LICENSES & PERMITS		\$299,865	\$277,063	\$284,700	\$247,700	\$248,000
MUNICIPAL COURT						
10001-04011	COURT COSTS	91	0	100	100	100
10001-04021	COURT FINES	47,283	54,432	55,000	55,000	57,000
10001-04041	MISCELLANEOUS COURT	1,226	1,831	1,500	1,800	1,800
TOTAL MUNICIPAL COURT		\$48,600	\$56,263	\$56,600	\$56,900	\$58,900
MISCELLANEOUS REVENUE						
10001-05010	INVESTMENT INCOME	116,814	254,114	175,000	238,000	185,000
10001-05030	MISCELLANEOUS	36,490	33,285	40,000	35,000	35,000
10001-05034	TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
10001-05035	TRF FROM PROP P	360,000	390,000	410,000	410,000	400,000
10001-05036	TRF FROM PENSION	236,567	249,538	279,400	270,600	338,200
TOTAL MISCELLANEOUS REVENUE		\$774,871	\$951,937	\$929,400	\$978,600	\$983,200
TOTAL ALL REVENUE		\$5,272,190	\$5,440,325	\$5,511,500	\$5,529,700	\$5,617,200
SURPLUS (DEFICIT)		\$692,512	\$56,433	\$344,200	\$258,900	\$144,700
ENDING FUND BALANCE		\$2,900,332	\$2,956,765	\$3,300,965	\$3,215,665	\$3,360,365

BUDGET EXPENDITURES FOR 2025/2026

GENERAL GOVERNMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10010-11010	SALARIES CITY OFFICIALS	14,600	20,700	24,000	23,500	24,000
10010-11020	SALARIES FULL-TIME	170,930	164,343	178,400	223,500	253,400
10010-11030	SALARIES PART-TIME	50,628	71,508	65,000	18,200	16,300
10010-11040	EMPLOYEE INSURANCE	25,798	34,889	36,800	44,700	47,700
10010-11050	WORKMENS COMPENSATION II	600	500	600	600	600
10010-11060	F.I.C.A.	18,032	19,643	20,300	18,300	20,400
10010-11070	LAGERS	8,235	8,265	9,500	11,800	12,900
10010-11100	UNSCHEDULED OVERTIME	2,451	2,114	1,700	500	1,000
TOTAL PERSONNEL SERVICES		\$291,274	\$321,962	\$336,300	\$341,100	\$376,300
CONTRACTUAL & COMMODITIES						
10010-22010	MAINTENANCE BUILDING & GR.	18,645	18,303	20,000	8,600	15,000
10010-22020	UTILITIES ELECTRICAL	7,736	8,707	8,400	8,900	9,400
10010-22030	UTILITIES GAS	2,003	2,299	2,300	2,300	2,400
10010-22040	UTILITIES PHONE	4,812	4,591	4,500	4,800	5,000
10010-22050	UTILITIES WATER & SEWER	793	1,161	1,100	1,100	1,400
10010-22070	MOTOR FUELS	1,840	602	0	0	0
10010-22080	MAINTENANCE EQUIPMENT	2,204	2,664	2,000	2,000	2,000
10010-22100	EQUIPMENT RENTAL	195	259	300	300	300
10010-22110	LEGAL PUBLICATIONS	1,848	2,458	2,600	2,100	2,600
10010-22120	AUDIT	7,400	7,500	7,600	7,600	8,200
10010-22190	ELECTIONS	3,284	3,197	4,000	3,800	3,800
10010-22210	INSPECTION CONTRACTS	10,450	10,983	11,000	9,100	11,000
10010-22220	OTHER CONTRACTUAL	20,060	18,215	24,000	17,200	32,000
10010-22230	POSTAGE	1,121	993	1,000	1,000	1,200
10010-22240	PRINTING	602	608	3,000	500	800
10010-22250	OFFICE SUPPLIES	4,431	3,099	2,800	3,000	3,200
10010-22260	COMPUTER SUPPLIES	25	345	400	1,600	500
10010-22270	JANITORIAL SUPPLIES & SERVI	5,564	5,700	5,700	5,700	5,700
10010-22290	OTHER COMMODITIES	195	160	200	200	200
TOTAL CONTRACTUAL & COMMODITIES		\$93,208	\$91,844	\$100,900	\$79,800	\$104,700
OTHER EXPENSES						
10010-33000	EMPLOYEE RELATIONS	11,911	12,379	12,000	12,400	13,500
10010-33010	COMMUNITY RELATIONS	25,727	28,858	35,000	35,000	35,000
10010-33020	PROFESSIONAL SERVICES	53,046	62,571	45,000	73,300	60,000
10010-33030	PROFESSIONAL DEVELOPMENT	3,968	1,161	3,000	2,000	3,000
10010-33040	DUES & SUBSCRIPTIONS	8,061	7,616	8,200	8,200	8,400
10010-33050	GENERAL INSURANCE	28,290	31,702	35,800	33,500	35,900
10010-33060	MISCELLANEOUS EXPENSE	4,193	3,838	5,000	4,000	5,000
TOTAL OTHER EXPENSES		\$135,196	\$148,125	\$144,000	\$168,400	\$160,800
GENERAL GOVERNMENT TOTAL		\$519,678	\$561,931	\$581,200	\$589,300	\$641,800

BUDGET EXPENDITURES FOR 2025/2026

MUNICIPAL COURT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10020-11020	SALARIES FULL TIME	50,397	51,318	52,800	52,800	55,500
10020-11040	EMPLOYEE INSURANCE	23,175	25,619	26,100	27,800	27,400
10020-11060	F.I.C.A.	3,496	3,539	3,700	3,700	3,800
10020-11070	LAGERS	2,419	2,560	2,800	2,800	2,800
10020-11100	UNSCHEDULED OVERTIME	76	0	200	0	200
TOTAL PERSONNEL SERVICES		\$79,563	\$83,036	\$85,600	\$87,100	\$89,700
CONTRACTUAL & COMMODITIES						
10020-22100	EQUIPMENT RENTAL	195	259	300	300	300
10020-22180	REJIS COURT	5,717	5,580	6,500	4,800	4,500
10020-22230	POSTAGE	1,500	1,200	1,500	1,500	1,500
10020-22240	PRINTING	339	245	500	500	500
10020-22250	OFFICE SUPPLIES	609	290	800	800	900
TOTAL CONTRACTUAL & COMMODITIES		\$8,360	\$7,574	\$9,600	\$7,900	\$7,700
OTHER EXPENSES						
10020-33020	PROFESSIONAL SERVICES	13,907	16,358	15,600	14,400	15,600
10020-33030	PROFESSIONAL DEVELOPMENT	832	1,338	1,000	1,000	1,000
10020-33060	MISCELLANEOUS EXPENSE	556	0	0	0	0
TOTAL OTHER EXPENSES		\$15,295	\$17,696	\$16,600	\$15,400	\$16,600
TOTAL MUNICIPAL COURT		\$103,218	\$108,306	\$111,800	\$110,400	\$114,000

BUDGET EXPENDITURES FOR 2025/2026

POLICE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10030-11020	SALARIES FULL TIME	842,254	857,659	894,400	903,000	960,300
10030-11030	SALARIES PART TIME	26,698	45,869	64,900	40,500	45,000
10030-11040	EMPLOYEE INSURANCE	232,081	217,339	235,000	244,700	253,000
10030-11050	WORKMENS COMPENSATION	33,135	36,000	51,300	50,000	57,000
10030-11060	F.I.C.A.	67,578	71,231	74,000	72,200	78,000
10030-11070	LAGERS	105,737	115,771	124,600	120,600	142,500
10030-11091	CLOTHING ALLOWANCE	6,826	10,316	8,000	9,000	8,000
10030-11100	UNSCHEDULED OVERTIME	48,792	66,798	50,000	45,000	50,000
TOTAL PERSONNEL SERVICES		\$1,363,101	\$1,420,983	\$1,502,200	\$1,485,000	\$1,593,800
CONTRACTUAL & COMMODITIES						
10030-22010	MAINTENANCE BUILDING & GR	15,024	14,578	14,500	11,300	15,000
10030-22020	UTILITIES ELECTRICAL	7,736	8,707	8,600	9,000	9,500
10030-22030	UTILITIES GAS	2,003	2,299	2,500	2,400	2,500
10030-22040	UTILITIES PHONE	6,405	6,287	6,400	6,700	6,800
10030-22050	UTILITIES WATER & SEWER	793	1,161	1,100	1,100	1,200
10030-22070	MOTOR FUELS	20,666	21,232	24,000	24,100	23,400
10030-22080	MAINTENANCE MOTOR EQUIP	20,067	5,793	12,000	13,500	14,000
10030-22090	MAINTENANCE EQUIPMENT	6,025	3,850	4,500	2,500	4,000
10030-22180	REJIS CONTRACT	30,682	38,938	37,500	34,000	37,500
10030-22185	DISPATCH EXPENSE	87,821	90,895	94,100	92,400	95,500
10030-22220	OTHER CONTRACTUAL	48,771	62,771	65,200	57,500	65,200
10030-22230	POSTAGE	803	529	800	800	800
10030-22240	PRINTING	220	1,177	1,000	500	800
10030-22250	OFFICE SUPPLIES	2,204	3,490	3,000	2,400	3,000
10030-22270	JANITORIAL SUPPLIES & SER	5,564	5,700	5,700	5,700	5,700
10030-22290	OTHER COMMODITIES	14,036	9,134	12,000	13,000	14,000
TOTAL CONTRACTUAL & COMMODITIES		\$268,820	\$276,541	\$292,900	\$276,900	\$298,900
OTHER EXPENSES						
10030-33010	COMMUNITY RELATIONS	108	0	400	400	400
10030-33030	PROFESSIONAL DEVELOPMENT	8,456	12,668	12,700	10,000	15,000
10030-33040	DUES & SUBSCRIPTIONS	3,428	3,334	3,500	5,000	5,000
10030-33050	GENERAL INSURANCE	18,943	22,178	24,400	24,600	27,000
10030-33060	MISCELLANEOUS EXPENSE	2,490	3,957	3,000	3,200	3,500
TOTAL OTHER EXPENSES		\$33,425	\$42,137	\$44,000	\$43,200	\$50,900
TOTAL POLICE DEPARTMENT		\$1,665,346	\$1,739,661	\$1,839,100	\$1,805,100	\$1,943,600

BUDGET EXPENDITURES FOR 2025/2026

FIRE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10050-11020	SALARIES FULL TIME	917,166	926,153	1,015,500	1,004,000	1,088,100
10050-11040	EMPLOYEE INSURANCE	221,553	204,999	222,300	230,000	240,000
10050-11050	WORKMENS COMPENSATION	64,857	62,762	85,900	83,900	103,700
10050-11060	F.I.C.A.	72,590	71,551	78,300	77,600	84,500
10050-11070	LAGERS	130,830	133,767	154,800	150,000	165,000
10050-11100	UNSCHEDULED OVERTIME	66,848	44,498	45,000	47,000	47,000
TOTAL PERSONNEL SERVICES		\$1,473,844	\$1,443,730	\$1,601,800	\$1,592,500	\$1,728,300
CONTRACTUAL & COMMODITIES						
10050-22010	BUILDING MAINTENANCE	7,743	12,052	13,000	13,000	15,000
10050-22020	UTILITIES ELECTRICAL	12,359	12,590	12,500	12,800	14,000
10050-22030	UTILITIES GAS	4,453	4,010	5,500	3,200	4,500
10050-22040	UTILITIES PHONE	7,228	7,588	7,600	7,600	7,800
10050-22050	UTILITIES WATER & SEWER	6,474	6,782	6,000	6,600	7,000
10050-22070	MOTOR FUELS	6,547	6,595	7,500	5,800	7,000
10050-22080	APPARATUS MAINTENANCE	-433	19,663	13,500	14,700	15,000
10050-22090	EQUIPMENT MAINTENANCE	3,400	10,122	6,000	7,000	7,000
10050-22130	MEDICAL SUPPLIES	5,755	4,664	5,500	4,300	5,500
10050-22185	DISPATCH EXPENSE	58,547	64,760	67,000	66,100	69,000
10050-22220	OTHER CONTRACTUAL	24,520	21,341	27,500	20,500	26,000
10050-22225	FIRE CHIEF CONTRACT	73,450	75,926	78,200	77,800	81,300
10050-22270	STATION SUPPLIES	2,032	3,197	4,000	4,500	5,000
10050-22280	SMALL TOOLS & HARDWARE	1,091	1,104	1,200	1,100	1,200
10050-22290	OTHER COMMODITIES	3,086	0	0	0	0
10050-22300	UNIFORMS & CLOTHING	6,804	7,625	10,000	5,000	10,000
TOTAL CONTRACTUAL & COMMODITIES		\$223,056	\$258,019	\$265,000	\$250,000	\$275,300
OTHER EXPENSES						
10050-33010	COMMUNITY RELATIONS	1,980	2,080	2,300	1,800	2,300
10050-33030	PROFESSIONAL DEVELOPMENT	14,117	15,992	17,500	12,500	19,000
10050-33040	DUES & SUBSCRIPTIONS	4,710	4,095	5,500	5,900	6,000
10050-33050	GENERAL INSURANCE	27,735	33,368	36,300	37,300	40,500
10050-33060	MISCELLANEOUS EXPENSE	90	212	300	300	300
TOTAL OTHER EXPENSES		\$48,632	\$55,747	\$61,900	\$57,800	\$68,100
FIRE DEPARTMENT TOTAL		\$1,745,532	\$1,757,496	\$1,928,700	\$1,900,300	\$2,071,700

BUDGET EXPENDITURES FOR 2025/2026

PUBLIC WORKS

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10060-11020	SALARIES FULL TIME	225,580	251,161	304,200	230,000	310,200
10060-11030	SALARIES PART TIME	13,148	12,517	12,500	14,000	7,000
10060-11040	EMPLOYEE INSURANCE	81,996	74,161	90,000	63,500	73,400
10060-11050	WORKMENS COMPENSATION	19,158	15,900	24,200	23,900	28,500
10060-11060	F.I.C.A.	17,545	19,829	23,700	18,700	24,100
10060-11070	LAGERS	10,557	11,257	16,100	11,400	15,000
10060-11100	UNSCHEDULED OVERTIME	1,008	2,668	4,000	12,100	4,000
TOTAL PERSONNEL SERVICES		\$368,992	\$387,493	\$474,700	\$373,600	\$462,200
CONTRACTUAL & COMMODITIES						
10060-22010	MAINTENANCE BUILDING & GR	13,163	15,379	12,000	20,200	14,000
10060-22020	UTILITIES ELECTRICAL	1,905	1,878	2,000	1,900	2,100
10060-22030	UTILITIES GAS	3,295	3,435	3,500	3,300	3,600
10060-22040	UTILITIES PHONE	4,265	4,162	4,400	3,200	4,000
10060-22050	UTILITIES WATER & SEWER	1,917	2,071	1,700	2,200	2,400
10060-22060	STREET LIGHTS	29,660	27,755	30,000	27,300	30,000
10060-22070	MOTOR FUELS	14,456	12,815	16,000	12,800	15,000
10060-22080	MAINTENANCE MOTOR EQUIP	22,649	12,487	13,000	16,000	15,000
10060-22090	MAINTENANCE EQUIPMENT	21,942	21,542	15,000	13,700	15,000
10060-22100	EQUIPMENT RENTAL	0	1,952	1,000	500	1,000
10060-22121	WELDING	678	0	300	300	300
10060-22140	FORESTRY	15,310	7,614	17,000	32,400	20,000
10060-22150	SNOW REMOVAL	17,051	32,194	26,000	26,000	26,000
10060-22160	SIGNS & PAVEMENT MARKING	7,137	6,244	8,000	9,000	8,000
10060-22170	VECTOR CONTROL	0	54	300	400	500
10060-22270	JANITORIAL SUPPLIES & SER	2,134	3,119	3,500	3,000	3,500
10060-22280	SMALL TOOLS & HARDWARE	2,474	2,541	2,500	2,000	2,500
10060-22290	OTHER COMMODITIES	4,650	8,782	7,000	20,700	7,000
10060-22300	UNIFORMS & CLOTHING	3,590	3,631	4,500	4,500	4,500
10060-22310	STREET MAINTENANCE	0	36,845	44,000	25,200	44,000
TOTAL CONTRACTUAL & COMMODITIES		\$166,276	\$204,500	\$211,700	\$224,600	\$218,400
OTHER EXPENSES						
10060-33020	PROFESSIONAL SERVICES	0	8,231	4,000	2,600	4,000
10060-33030	PROFESSIONAL DEVELOPMENT	25	1,620	2,000	900	1,500
10060-33050	GENERAL INSURANCE	9,207	11,093	12,100	12,800	13,300
10060-33060	MISCELLANEOUS EXPENSE	1,404	3,561	2,000	1,200	2,000
10060-33065	TRANSFER TO CAPITAL IMP. FUND		600,000	0	250,000	0
TOTAL OTHER EXPENSES		\$10,636	\$624,505	\$20,100	\$267,500	\$20,800
PUBLIC WORKS TOTAL		\$545,904	\$1,216,498	\$706,500	\$865,700	\$701,400

SEWER LATERAL FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
20001-02001	SEWER LATERAL FEES	114,876	114,169	114,800	114,300	114,300
TOTAL SEWER LATERAL REVENUE		\$114,876	\$114,169	\$114,800	\$114,300	\$114,300
CONTRACTUAL & COMMODITIES						
20070-22218	TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000
20070-22220	OTHER CONTRACTUAL	92,346	79,110	85,000	75,000	85,000
TOTAL CONTRACTUAL & COMMODITIES		\$117,346	\$104,110	\$110,000	\$100,000	\$110,000
TOTAL SEWER LATERAL EXPENDITURES		\$117,346	\$104,110	\$110,000	\$100,000	\$110,000
SURPLUS (DEFICIT)		(\$2,470)	\$10,059	\$4,800	\$14,300	\$4,300
ENDING FUND BALANCE		\$93,187	103,246	108,046	\$117,546	\$121,846

SANITATION ENTERPRISE FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
30001-03025	INTEREST & PENALTIES	2,551	3,036	2,500	3,000	3,000
30001-05041	SANITATION FEES	633,282	656,100	751,900	787,200	929,700
TOTAL SANITATION REVENUE		\$635,833	\$659,136	\$754,400	\$790,200	\$932,700
PERSONNEL SERVICES						
30070-11030	SALARIES PART-TIME	12,419	13,889	14,500	13,200	14,500
30070-11060	FICA	964	1,084	1,100	1,000	1,100
30070-11100	UNSCHEDULED OVERTIME	81	228	0	0	0
TOTAL PERSONNEL SERVICES		\$13,464	\$15,201	\$15,600	\$14,200	\$15,600
CONTRACTUAL & COMMODITIES						
30070-22230	POSTAGE	4,098	3,551	3,500	3,700	3,900
30070-22240	PRINTING	2,298	2,556	2,000	2,000	2,200
30070-22331	RESIDENTIAL COLLECTION	604,191	625,216	712,100	754,600	895,200
TOTAL CONTRACTUAL & COMMODITIES		\$610,587	\$631,323	\$717,600	\$760,300	\$901,300
TOTAL SANITATION EXPENDITURES		\$624,051	\$646,524	\$733,200	\$774,500	\$916,900
SURPLUS (DEFICIT)		\$11,782	\$12,612	\$21,200	\$15,700	\$15,800
ENDING FUND BALANCE		\$123,170	\$135,782	\$156,982	\$172,682	\$188,482

EMPLOYEE PENSION FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAX REVENUE						
60001-01011	REAL ESTATE TAXES	438,852	465,855	460,000	480,000	500,000
60001-01021	PERSONAL PROPERTY TAXES	71,043	74,608	74,000	70,200	74,000
60001-01031	DELINQUENT TAXES	1,914	3,049	2,500	3,200	3,000
60001-01041	UTILITY PROPERTY TAXES	3,416	3,377	3,400	3,300	3,300
TOTAL TAX REVENUES		\$515,225	\$546,889	\$539,900	\$556,700	\$580,300
EXPENDITURES						
60070-53072	LAGERS EXP. LEGACY PLAN	237,454	237,454	237,454	237,454	237,454
60070-53075	TRANSFER TO GEN. FUND	236,566	249,538	279,400	270,600	338,200
TOTAL EXPENDITURES		\$474,020	\$486,992	\$516,854	\$508,054	\$575,654
SURPLUS (DEFICIT)		\$41,205	\$59,897	\$23,046	\$48,646	\$4,646
ENDING FUND BALANCE		\$413,298	\$473,195	\$496,241	\$521,841	\$526,487

PROP P FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
70001-01051	PROP P SALES TAX	385,825	409,041	410,000	400,000	400,000
TOTAL PARKS & STORMWATER REV.		\$385,825	\$409,041	\$410,000	\$400,000	\$400,000
CONTRACTUAL & COMMODITIES						
70070-22218	TRANSFER TO OTHER FUNDS	360,000	390,000	410,000	410,000	400,000
TOTAL CONTRACTUAL & COMMODITIES		\$360,000	\$390,000	\$410,000	\$410,000	\$400,000
SURPLUS (DEFICIT)		\$25,825	\$19,041	\$0	(\$10,000)	\$0
ENDING FUND BALANCE		\$329,814	\$348,855	\$348,855	338,855	\$338,855

PROP S FUND 2025/2026

95 - PROP S FUND	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
700 - 001 REVENUE					
05015 BOND PROCEEDS	0	0	0	9,700,000	0
05010 INVESTMENT INCOME	0	0	0	0	300,000
TOTAL FUND REVENUE	\$0	\$0	\$0	\$9,700,000	\$300,000
700 - 200 CONTRACTUAL & COMMODITIES					
22220 OTHER CONTRACTUAL	0	0	0	0	4,192,000
TOTAL CONTRACTUAL & COMMODITIES	\$0	\$0	\$0	\$0	\$4,192,000
SURPLUS (DEFICIT)	\$0	\$0	\$0	\$9,700,000	(\$3,892,000)
ENDING FUND BALANCE	\$0	\$0	\$0	\$9,700,000	\$5,808,000

PARKS & STORMWATER FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
85001-01051	PARKS/STORMWATER SALES TAX	170,749	177,271	160,000	187,000	175,000
TOTAL PARKS & STORMWATER REV.		\$170,749	\$177,271	\$160,000	\$187,000	\$175,000
CONTRACTUAL & COMMODITIES						
85070-22220	OTHER CONTRACTUAL	29,329	35,842	96,000	151,200	134,600
85070-22218	TRANSFER TO OTHER FUNDS	130,000	85,000	60,000	60,000	60,000
TOTAL CONTRACTUAL & COMMODITIES		\$159,329	\$120,842	\$156,000	\$211,200	\$194,600
SURPLUS (DEFICIT)		\$11,420	\$56,429	\$4,000	(\$24,200)	(\$19,600)
ENDING FUND BALANCE		\$39,463	\$95,892	\$99,892	71,692	\$52,092

ARPA FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
86001-02051	GRANT INCOME	252,114	650,794	193,000	235,217	0
86001-05010	INVESTMENT INCOME	17,247	21,487	5,000	3,863	0
TOTAL FUND REVENUE		\$269,361	\$672,281	\$198,000	\$239,080	\$0
CONTRACTUAL & COMMODITIES						
86070-33080	TRANSFER TO CAPITAL FUNE	252,114	653,068	215,495	275,788	0
TOTAL CONTRACTUAL & COMMODITIES		\$252,114	\$653,068	\$215,495	\$275,788	\$0
SURPLUS (DEFICIT)		\$17,247	\$19,213	(\$17,495)	(\$36,708)	\$0
ENDING FUND BALANCE		\$17,495	\$36,708	\$19,213	\$0	\$0

CAPITAL IMPROVEMENTS FUND FOR 2025/2026

ACCOUNT # DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE					
CAPITAL IMP. SALES TAX	476,418	517,294	515,000	504,000	510,000
FIRE SALES TAX	35,015	35,764	33,000	37,000	37,000
GRANTS	67,103	38,194	15,000	17,000	7,000
SALE OF SURPLUS EQUIPMENT	45,202	9,721	5,000	0	5,000
SIDEWALK REIMBURSEMENT	3,102	600	3,000	0	3,000
TREE PLANTING REIMBURSEMENT	0	0	0	0	3,000
E. ESSEX STP REIMBURSEMENT	89,330	31,101	749,600	613,800	157,100
SAPPINGTON RD. STP REIMBURS.	27,635	23,126	65,600	80,000	384,000
MSD REIMBURSEMENT	65,919	115,647	0	92,500	0
TRF. FROM PARKS & STR. FUND	130,000	85,000	60,000	60,000	60,000
TRF. FROM ARPA FUND	252,114	653,068	215,495	275,800	0
TRF. GENERAL FUND	475,000	600,000	0	250,000	0
TOTAL CAPITAL IMPROVEMENTS REVENUE	1,666,838	2,109,515	1,661,695	1,930,100	1,166,100
EXPENDITURES					
ADMINISTRATION	7,087	51,498	85,000	60,000	49,500
COURT	0	0	0	0	0
POLICE DEPT	314,602	207,526	61,700	31,700	178,600
FIRE DEPT.	67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS	648,816	1,551,159	1,994,000	1,779,800	1,291,900
TOTAL CAPITAL IMPROV. EXPENDITURES	1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
SURPLUS/DEFICIT	628,760	195,781	(580,005)	(3,700)	(503,900)
ENDING FUND BALANCE	1,059,962	1,255,743	675,738	1,252,043	748,143

CAPITAL IMPROVEMENTS FUND EXPENSES FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
GENERAL GOVERNMENT CAPITAL OUTLAY						
90010-44010	OFFICE EQUIPMENT	0	0	0	0	0
90010-44020	AUTOMOTIVE EQUIPMENT	0	0	0	0	0
90010-44030	OTHER CAPITAL OUTLAY	7,087	18,795	85,000	60,000	49,500
90010-44040	BUILDING & LAND	0	32,703	0	0	0
TOTAL GENERAL GOVERNMENT		7,087	51,498	85,000	60,000	49,500
COURT CAPITAL OUTLAY						
90020-44010	MISCELLANEOUS EXPENSE	0	0	0	0	0
TOTAL COURT		0	0	0	0	0
POLICE CAPITAL OUTLAY						
90030-44020	AUTOMOTIVE EQUIPMENT	62,970	81,296	0	0	46,000
90030-44030	OTHER CAPITAL OUTLAY	60,063	126,230	31,700	31,700	102,600
90030-44040	BUILDING & LAND	191,569	0	30,000	0	30,000
TOTAL POLICE DEPARTMENT		314,602	207,526	61,700	31,700	178,600
FIRE DEPARTMENT CAPITAL OUTLAY						
90050-22320	INTEREST EXPENSE	0	0	0	0	0
90050-44020	AUTOMOTIVE EQUIPMENT	46,191	8,160	0	0	0
90050-44030	OTHER CAPITAL OUTLAY	21,382	95,391	66,000	45,300	146,000
90050-44040	BUILDING & LAND	0	0	35,000	17,000	4,000
TOTAL FIRE DEPARTMENT		67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS CAPITAL OUTLAY						
90060-22320	INTEREST EXPENSE	0	0	0	0	0
90060-44020	AUTOMOTIVE EQUIPMENT	0	120,488	153,000	100,000	44,000
90060-44030	OTHER CAPITAL OUTLAY	2,874	39,126	27,000	18,600	28,000
90060-44031	TRIM	4,275	0	6,000	1,000	18,000
90060-44032	SIDEWALK IMPROVEMENTS	23,306	1,526	6,000	0	6,000
90060-44033	E. ESSEX STP PROJECT	78,986	232,352	937,000	829,500	217,300
90060-44034	N. SAPPINGTON STP PROJECT	35,332	41,075	82,000	100,000	532,000
90060-44035	ARPA FUND STREET IMPROVEMENTS	99,802	627,214	0	0	0
90060-44040	BUILDINGS & LAND	38,297	38,737	55,000	44,400	0
90060-44050	STREETS-NOVACHIP	161,468	123,849	87,000	99,700	225,500
90060-44051	STREETS-CRACKSEAL & SEALCOAT	30,103	71,838	87,000	35,000	49,000
90060-44070	STREETS-OTHER	107,850	151,029	400,000	421,600	8,100
90060-44090	STORMWATER	32,594	85,236	115,000	110,000	144,000
90060-44100	CURBS	33,929	18,689	39,000	20,000	20,000
TOTAL PUBLIC WORKS		648,816	1,551,159	1,994,000	1,779,800	1,291,900
TOTAL CAPITAL OUTLAY EXPENDITURES		1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
SURPLUS (DEFICIT)		\$628,760	\$195,781	(\$580,005)	(\$3,700)	(\$503,900)
ENDING FUND BALANCE		\$1,059,962	1,255,743	675,738	1,252,043	748,143

DEBT SERVICE FUND FOR 2025/2026

	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAXES					
94001-01011 REAL ESTATE TAXES	525,787	527,972	525,000	540,000	1,350,000
94001-01021 PERSONAL PROPERTY TAXES	84,932	84,645	84,000	79,000	196,600
94001-01031 DELIQUENT TAXES	2,112	3,494	2,500	3,300	6,600
94001-01041 UTILITY PROPERTY TAXES	4,093	3,827	4,000	3,700	7,000
TOTAL TAXES	\$616,924	\$619,938	\$615,500	\$626,000	\$1,560,200
EXPENDITURES					
94070-22220 OTHER CONTRACTUAL	1,800	1,800	1,800	1,800	3,600
94070-22320 INTEREST EXPENSE	180,000	169,500	158,700	158,700	508,500
94070-22325 BOND PRINCIPAL EXPENSE	350,000	360,000	370,000	370,000	385,000
TOTAL EXPENDITURES	\$531,800	\$531,300	\$530,500	\$530,500	\$897,100
SURPLUS (DEFICIT)	\$85,124	\$88,638	\$85,000	\$95,500	\$663,100
ENDING FUND BALANCE	\$242,034	\$330,672	\$415,672	426,172	1,089,272



MINUTES
BOARD OF ALDERMEN MEETING
May 5, 2025 –7:00 p.m.

CALL TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, May 5, 2025. Mayor Wilcox presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Wilcox led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

Aldermen Absent

Alderman Nauman
Alderman Roberts
Alderman Capshaw Cushing
Alderman Kayser
Alderman Roettger
Alderman Lane

Also present were: Frank Johnson, City Administrator; Brian Malone, City Attorney; Jeff Beaton, Police Chief; Terry Jones, Public Works Superintendent; Jim Silvernail, Fire Chief; Sergeant Bryan Melugin; and Gabby Macaluso, Deputy City Clerk.

APPROVAL OF AGENDA

Moved by Alderman Nauman, seconded by Alderman Lane, and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Moved by Alderman Nauman, seconded by Alderman Roettger and unanimously carried, to approve the regular meeting minutes of April 21, 2025.

CITIZEN COMMENTS

Paula Davison, 835 Warwick Lane: Ms. Davison noted that she is in attendance with many of her neighbors regarding a neighbor, the resident of 843 Warwick Lane, who has not been maintaining his property located at 843 Warwick Lane. Ms. Davison explained that the resident has also been antagonizing his neighbors in a pattern of behavior that is worsening. She read a letter from her neighbors, Sarah and Michael Kaiser of 838 Warwick Lane, because they were not able to attend the meeting.

Sarah and Michael Kaiser, 838 Warwick Lane: The Kaisers submitted a letter to the City via their neighbor Paula Davison, who read aloud the letter to the Board of Aldermen. The letter expressed frustration regarding the lack of results in getting the resident of 843 Warwick Lane to comply with the City's property maintenance code. They stated that the code violations, particularly trash and yard debris, have been worsening in recent months.

Hugh Davison, 835 Warwick Lane: Mr. Davison explained that since he's retired and home throughout the day, he frequently observes alarming behavior of the resident at 843 Warwick Lane. He spoke about the extent and escalation of the resident's behavior. He's observed the resident urinating in his yard five times and apparent intoxication. He's also been verbally assaulted by the resident. Mr. Davison says he feels threatened and unsafe because the resident has firearms.

Cody Lauterbach, 827 Warwick Lane: Mr. Lauterbach spoke about the escalation of the behavior of the resident of 843 Warwick Lane. He describes a rapid decline in mental health and alcoholism. He's worried about the resident's mental and physical health, and about his access to firearms and cars when intoxicated.

Joseph Underriner, 847 Warwick Lane: Mr. Underriner noted that the resident of 843 Warwick Lane yells at everyone and described the resident's yard as a disaster. He is worried for the children going to and from school, walking on the street when the resident is operating his vehicle in an apparent intoxicated and volatile state. Mr. Underriner said he observed the resident running over the tree limbs and debris in his yard with his car to break it up into smaller pieces. He said the resident repeatedly revved and gassed the car.

Mayor Wilcox noted that he has been yelled at and chased off the property of 843 Warwick Lane when he tried to speak with the resident. Additionally, he has been yelled at by the resident when driving by the property.

Wendy Wallach, 816 Warwick Lane: Ms. Wallach noted that she echoes every comment voiced by her neighbors.

Mayor Wilcox asked that any neighbors who agreed with the comments made regarding 843 Warwick Lane, but didn't want to make separate comment come up to the microphone and state their name and address if they would like to part of the written record. These individuals include:

- Kristen Valenti, 851 Warwick Lane
- Ms. Rami, 816 Glen Elm Drive
- Matt Axelrod, 844 Warwick Lane
- Adam Peters, 821 Warwick Lane
- Andrea Bussen, 850 Warwick Lane
- Connie Beyrouthy, 815 Warwick Lane

Police Chief Beaton, who joined the meeting via Zoom because he was attending an out-of-town conference, explained that the City continues to move forward with the property maintenance citations. He reminded the Warwick Lane residents this may be a long process because it involves navigating property rights, property maintenance procedures, and the court system if the matters cannot be resolved.

Chief Beaton noted that Police Officer Steve DeBisschop was able to do an in-person inspection the previous weekend. After this inspection, he provided a detailed description of code violations and remedies in a Notice of Violation (NOV) issued to the resident of 843 Warwick Lane. The NOV provides for a 14-day remediation period. Chief Beaton explained that if the issues continued, the resident would then receive a citation.

Chief Beaton noted that 843 Warwick Lane may be a good property for the St. Louis County Problem Property Program, which provides additional resources for handling properties with property maintenance issues.

Chief Beaton instructed the Warwick Lane residents to call the Police Department to report lewd behavior including the threats, urination, yelling, and disturbing the peace.

Mr. Davison said this behavior happens all the time and asked if they should truly call the police every time they observe something. Chief Beaton said yes and that he has increased patrols on Warwick.

Alderwoman Lane asked what resources are available to residents of Glendale via the County related to mental crisis.

Chief Beaton explained that law enforcement cannot take in an individual for a mental health evaluation. To do this would require a voluntary measure or affidavits from people saying an individual is a threat to himself or others.

Mr. Lauterbach asked what is enforceable. City Attorney Brian Malone explained that the mental health court is an option in cases with mental health issues.

Mr. Davison asked if video is good evidence. Mr. Malone replied yes. Sergeant Melugin noted that law enforcement and the courts need a victim to prosecute a suspect, so it's important that people be willing to go on record in terms of calling the police and pressing charges.

RESOLUTIONS

R15-25 – Acceptance of the Abstract of the Annual City Election Held on April 8, 2025

Mayor Wilcox introduced Resolution R15-25, a resolution accepting the abstract of the annual city election held on the 8th day of April, 2025, as returned to the city by the Board of Election Commissioners of St. Louis County.

Mr. Johnson noted that this resolution formally accepts the results of the April municipal election, as certified by the official tallies from the St. Louis County Board of Elections. He explained that the official vote tabulations are included with the resolution and due to their only being write-in candidates for Ward 3, it is necessary to include all the write-in candidates that received votes.

Moved by Alderman Nauman, seconded by Alderman Lane and unanimously carried to approve Resolution 15-25.

REPORTS

Mayor Wilcox explained that before adjourning sine die to swear in the newly elected officials, the reports section would be moved up to allow the outgoing aldermen a chance to make statements.

Mr. Johnson thanked everyone for all their hard work.

Alderman Roettger said it was bittersweet to leave after 18 years of service, but he thanked everyone for their hard work including his fellow board members, staff, and residents.

Alderman Kayser thanked the Board and community for the opportunity to complete the term he was appointed to and wishes the City the best moving forward.

Alderwoman Lane said it was a pleasure to work with all the members.

Alderwoman Capshaw Cushing thanked Alderman Roettger for his help when she was new to the Board of Aldermen. She thanked Don for his work completing the term he was appointed to.

Alderman Roberts said he echoes the sentiments of his farewell speech from the previous meeting and is thankful for the opportunity to have served the community.

Alderman Nauman thanked everyone for their hard work.

Mayor Wilcox thanked Alderman Roettger for his mentorship and friendship before and during their terms on the Board of Aldermen.

ADJOURNMENT SINE DIE

Moved by Alderman Lane, seconded by Alderman Nauman, and unanimously carried to adjourn the Board of Aldermen public meeting at 7:38 p.m.

SWEARING IN OF MAYOR AND ALDERMEN

Mr. Johnson swore in Mike Wilcox as Mayor.

Mayor Wilcox swore in the following aldermen:

- Andrew Stewart as Alderman for Ward I.
- Gina Fiordelisi as Alderwoman for Ward II.
- Amy Volk as Alderwoman for Ward III.

MEETING CALLED TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, May 5, 2025. Mayor Wilcox presided and called the meeting to order of the new Board of Aldermen at 7:46 p.m.

ROLL CALL

Aldermen Present

Aldermen Absent

Alderman Nauman
Alderwoman Volk
Alderwoman Capshaw Cushing
Alderwoman Lane
Alderwoman Fiordelisi
Alderman Stewart

APPOINTMENT OF ACTING PRESIDENT OF THE BOARD OF ALDERMEN

Moved by Alderwoman Lane, seconded by Alderwoman Capshaw Cushing, and unanimously carried to name Alderman Nauman as acting president of the Board of Aldermen.

ANNUAL APPOINTMENT OF CITY OFFICIALS

Moved by Alderman Nauman, seconded by Alderwoman Capshaw Cushing, and unanimously carried to reappoint the following city officials to a one-year term, which will expire in 2026.

- City Attorney: Jim Hetlage
- Municipal Prosecutor: Brian Malone
- City Engineer: Scott Smith
- City Treasurer: Steve Chamberline

BUDGET WORKSHOP

Mr. Johnson explained that a summary of the revenues and expenditures for the Capital Improvement Fund and Prop P Fund for the draft FY 2026 budget are included in the meeting packet. He noted that the draft Capital Improvement Program (CIP), which is a more detailed five-year schedule of projects, is included as well.

Capital Improvement Fund

Mr. Johnson explained that the Capital Improvement Fund for FY 2026 is budgeted for expenditures of \$1,670,000. Included in the budget are funds for portable radios for the Fire Department for \$115,000, a police patrol vehicle at a cost of \$46,000 and street improvements other than Prop S of \$1,023,800. STP reimbursements for the street improvement projects are budgeted at \$544,800.

Fire Chief Silvernail presented the Fire Department’s capital expenditures budgeted in FY26 and over the next five years. A project highlight included new radios.

Police Chief Beaton presented the Police Department’s capital expenditures budgeted in FY 26 and over the next five years. Highlighted projects included a replacement patrol vehicle.

Public Works Superintendent Terry Jones presented capital road projects and equipment expenditures budgeted in FY26 and over the next five years.

Prop S Fund

Mr. Johnson explained that similar to how bond issues have been handled by the City in the past and consistent with accounting best practices, the City will create a separate Prop S Fund to record and track revenues and expenditures associated with the five-year program.

He noted that FY 2026 is the first year of the Prop S Fund. The total \$18 million authorized by Prop S will be distributed in two separate bond issues. The first of these is expected in June in the amount of \$9.7 million and will be recorded as revenue in FY25. He noted that the City anticipates expenditures for Prop S to be a bit frontloaded with an estimated \$4,192,000 in FY26.

**ORDINANCE FOR
FIRST READING &
PUBLIC HEARING**

**Bill 10-25 – Expansion of
Westborough Country
Club at 1320 Lockwood
Ave. (Assigned Ord. No.
10-25)**

Due to the long length of the meeting and having much more to cover on the agenda, Mayor Wilcox decided to pause the budget workshop and begin the public hearings.

Mayor Wilcox introduced Bill 10-25, an ordinance approving the expansion of development plan for the Westborough Country Club at 1320 Lockwood Ave. under the “R-1” residential district.

Mr. Johnson noted that Section 400.120(5) of the municipal code requires a private golf club that wishes to expand its grounds, buildings or parking area to first submit its application to the Plan Commission for review and recommendation to the Board of Aldermen. No permit shall be granted unless the Board of Aldermen determines that such use will not:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood.
4. Adversely affect the general welfare of the community.
5. Overtax public utilities.

Mr. Johnson noted that Westborough straddles two municipalities – Glendale and Oakland. The majority of the project is in Oakland, but the new entrance planned for Lockwood Ave. falls within Glendale. As such, the applicant is

required to receive approval from both cities. In addition, Lockwood Ave. is maintained by St. Louis County, so they have jurisdiction for ROW permits and review and their signoff is also required.

Mr. Johnson explained that the application was reviewed by the Plan Commission at meetings on March 12 and April 9, and the Commission voted unanimously to recommend approval of the plans with three conditions:

1. Increase the curve radius at the north end of the west collector drive to a minimum of 20 feet.
2. Adjust the geometry of the pedestrian crossing at W. Lockwood Ave. to have the cross walk closer to the stop line in the left turn lane into the club.
3. Consider mature size of plantings in the Lockwood planting buffer. Potentially adjust the plant species and spacing of plantings.

Mr. Capek , the COO of Westborough, and David Lisinski, the project's architect, presented the project to the Board of Aldermen. They noted that the plan has already been approved by the City of Oakland. They also noted that they have honored the conditions of the Plan Commission with the exception of the pedestrian crossing at W. Lockwood Ave. due to St. Louis County requiring the removal of the crosswalk entirely as part of their approval. The County believes there will not be enough activity per their Transportation Department requirements and guidelines to "justify" installation of a new crosswalk.

Mr. Johnson noted that since W. Lockwood is maintained by St. Louis County, staff believes it is acceptable for this condition to be waived in recognition of the County's jurisdiction.

Public Hearing –
Expansion of Westborough
Country Club

Mayor Wilcox opened the public hearing at 8:35 p.m. and asked for public comment. There was no public comment or questions from the Board of Aldermen. Mayor Wilcox closed the public hearing at 8:36 p.m.

Bill 10-25 – Continued:
Expansion of Westborough
Country Club at 1320
Lockwood Ave. (Assigned
Ord. No. 10-25)

Mayor Wilcox reintroduced Bill 10-25, an ordinance approving the expansion of development plan for the Westborough Country Club at 1320 Lockwood Ave. under the "R-1" residential district.

Moved by Alderwoman Lane, seconded by Alderwoman Capshaw Cushing and unanimously carried, to approve the first reading of Bill 10-25 by title only.

RESOLUTION & PUBLIC HEARING

R16-25 – Special Use Permit for Outdoor Dining at The Glendale Grind

Mayor Wilcox introduced Resolution 16-25, a resolution approving a Special Use Permit (SUP) for an outdoor dining area issued to Glendale Grind located at 421 N. Sappington Road in the City of Glendale, Missouri.

Mr. Johnson explained that Diana Allen, the owner of the Glendale Grind (421 N. Sappington Rd.), has applied for a special use permit for outdoor dining to request permission to place four to five (4-5) tables between the public right of way and its store front. In addition, she is requesting the ability to use the back door of the shop to serve shaved ice during the summer months.

Mr. Johnson explained that Section 400.350 of the Municipal Code states that a special use permit for outdoor dining shall first be considered by the Plan Commission. The Plan Commission reviewed the permit at their meeting on April 9, and voted unanimously to recommend approval of the permit with the following conditions:

1. Furniture and other items may not be placed in the public right-of-way along Sappington Road so as to maintain a clear sidewalk and the City's compliance with the Americans with Disabilities Act
2. Only furniture and other items permitted to be located in the outdoor dining area are those included in the application and no other items (such as napkin holders, salt and pepper shakers, centerpieces for tables, etc.) may be located in the area;
3. The applicant monitors the area to ensure compliance with the special use permit at all times;
4. The applicant provides a trash can for the area, regularly empty the trash, and ensures that no loose trash leaves the property;
5. The applicant cleans the area daily or as needed so as to keep the area clean from substances and debris;
6. Any furniture and other items placed in the outdoor dining area be brought indoors or stored securely against the building at the time of closing every day; and
7. In the event applicant serves any drinks or food products other than shaved ice from the rear of the building or serves shaved ice from the rear of the building for a period greater than two (2) months, the applicant shall add a four (4) foot demarcated pedestrian walkway from the parking lot/driving lane to such rear service area.

Diana Allen presented her plan to the Board of Aldermen. She also noted that she no longer wishes to amend her SUP in the near future to serve shaved ice from a cart in the front of her store.

Public Hearing – Outdoor Dining SUP at the Glendale Grind

Mayor Wilcox opened the public hearing at 8:43 p.m. and asked for public comment. There was no public comment or questions from the Board of Aldermen. Mayor Wilcox closed the public hearing at 8:44 p.m.

R16-25 – *Continued*: SUP for Outdoor Dining Issued to Glendale Grind at 421 N. Sappington Rd.

Mayor Wilcox reintroduced Resolution 16-25, a resolution approving a Special Use Permit (SUP) for an outdoor dining area issue to Glendale Grind located at 421 N. Sappington Rd.

Moved by Alderwoman Lane, seconded by Alderman Nauman, and unanimously carried, to approve Resolution 16-25.

BUDGET WORKSHOP– *Continued*

Mayor Wilcox reintroduced the budget workshop, which recommenced with a presentation by Superintendent of Public Works Jones outlining capital street projects.

Alderwoman Volk asked about the E. Essex crossing installation. Mr. Jones noted that it had been ordered, but he didn't have a shipment date yet.

Alderwoman Volk asked about how it was determined a push-to-cross crosswalk was a better option than the lighted stop sign. Mr. Jones says the push-to-cross crosswalk has been shown to be more effective in pedestrian safety.

Mr. Jones noted that a letter including a conceptual design for stormwater and sidewalk projects on Alexandra Ave. was sent to residents living on Alexandra Ave. He said that all feedback collected thus far supported the stormwater project but has been negative regarding the sidewalk projects.

Alderwoman Fiordelisi noted that she lives nearby and has only heard negative feedback regarding the sidewalks.

R17-25 – Arbor Day Proclamation

Mayor Wilcox introduced Resolution 17-25, a resolution proclaiming the 25th of April 2025 as Arbor Day in the City of Glendale.

Mr. Johnson noted that as part of the City's Tree City USA certification program, the City is required to recognize Arbor Day. This year, the City hosted a poster contest for third graders at North Glendale Elementary and gave each student a tree sapling.

Moved by Alderman Nauman, seconded by Alderwoman Capshaw Cushing, and unanimously carried to approve Resolution 17-25.

R18-25 – National Police Week & Peace Officers Memorial Day Declaration

Mayor Wilcox introduced Resolution 18-25, a resolution declaring the week of May 11-17, 2025 as National Police Week, and Thursday, May 15, 2025 as Peace Officers Memorial Day.

Mr. Johnson noted that these dates are observed nationwide as declared by Congress and public law. The flag of the United States is to be displayed at half-staff on May 15 at all government buildings.

Moved by Alderwoman Lane, seconded by Alderman Stewart, and unanimously carried to approve Resolution 18-25.

R19-25 – National
Emergency Medical
Services (EMS) Week

Mayor Wilcox introduced Resolution 19-25, a resolution declaring the week of May 18-24, 2025 as National Emergency Medical Services (EMS) Week.

Mr. Johnson noted that these dates are observed nationwide as declared by Congress and public law.

Moved by Alderman Nauman, seconded by Alderwoman Lane, and unanimously carried to approve Resolution 19-25.

R20-25 – Health Insurance
Renewal with SLAIT
Health and Anthem

Mayor Wilcox introduced Resolution 20-25, a resolution authorizing an agreement with SLAIT-Health and Anthem for renewal of health insurance coverage effective July 1, 2025.

Mr. Johnson explained that this resolution authorizes staff to renew the City of Glendale's health insurance membership in the SLAIT pool and with Anthem. The SLAIT Board authorized three different rate increase tiers this year—3, 6, and 9 percent. Glendale landed in the lowest tier at 3 percent due to our lower-than-average loss ratio (relative to the other cities in SLAIT), which is a comparison of claim expenses to premiums paid. All other conditions of the City's health insurance program are expected to remain static, including its deductible reimbursement and cost sharing rates with employees.

Moved by Alderman Stewart, seconded by Alderwoman Volk, and unanimously carried to approve Resolution 20-25.

R21-25 – Dental Insurance
and Vision Coverage
Renewal with Delta Dental

Mayor Wilcox introduced Resolution 21-25, a resolution authorizing a contract for employee dental insurance and voluntary vision coverage through Delta Dental of Missouri for a term beginning July 1, 2025 and ending June 30, 2026, and for Dental Insurance beginning July 1, 2025 and ending June 30, 2027 for Vision Insurance.

The City's insurance broker, The Daniel and Henry Company, went out to market for the renewal of dental and vision insurance programs. The City has a long history with Delta Dental for the provision of insurance. Delta was willing to offer a 1-year dental renewal with no increase in insurance premiums and a 2-year vision renewal also with no increase in premiums. The City pays 100% of dental premiums for employees and dependents but 0% for vision, which is a completely voluntary benefit. Staff recommends approval of this contract for a 1-year renewal for dental and a 2-year renewal vision insurance through Delta.

Moved by Alderwoman Capshaw Cushing, seconded by Alderman Nauman, and unanimously carried to approve Resolution 21-25.

R22-25 – Employee Life, Accidental Death and Dismemberment, and Long-Term Disability Insurance with Hartford Financial Services Group

Mayor Wilcox introduced Resolution 22-25, a resolution authorizing a contract extension for employee life, accidental death and dismemberment, and long-term disability insurance with the Hartford Financial Services Group for a period beginning July 1, 2025 and ending June 30, 2027.

Mr. Johnson noted that when the City began using Daniel and Henry as its insurance broker, the firm recommended that the City consolidate employee life, AD&D and LTD insurance cover with one company to simplify payout situations. These lines of coverage are up for renewal. Following negotiations, Hartford has offered a 2-year renewal of our employee life, AD&D lines and LTD line at a 0% premium increase.

Moved by Alderwoman Volk, seconded by Alderman Stewart, and unanimously carried to approve Resolution 22-25.

REPORTS

Bond Call

Mr. Johnson noted that the City has a bond rating call next week related to Proposition S.

Blueprint Glendale

Mr. Johnson noted that the City hosted a meeting with the Blueprint Glendale Steering Committee on April 28 and the City's business community on April 29.

City Administrator Vacation

Mr. Johnson notified the board that he will be out of the country for vacation for the first two weeks in July 2025.

Electronics Recycling and Paper Shredding Event, May 17

Mr. Johnson noted that the City of Glendale will be hosting an electronics recycling and paper shredding event on Saturday, May 17 at the N. Glendale Elementary School parking lot from 8:00 – 11:00 a.m.

Ms. Macaluso noted that the event is being held in partnership with St. Louis County and is being funded by a grant from the Saint Louis County Department of Public Health utilizing County landfill surcharge funds, so it is open all St. Louis County residents. E-recycling and paper shredding services will be provided through [MRC Recycling](#).

Summer Bash, June 13

Ms. Macaluso noted that staff continue to plan the Glendale Summer Bash, scheduled for June 13 from 7:00 – 10:00 p.m. She noted the sponsors and vendors.

ALDERMEN COMMENTS

Alderman Stewart thanked Mr. Johnson for his onboarding process and noted that he looks forward to serving on the Board of Aldermen.

Alderman Stewart thanked Mr. Johnson for his onboarding process and noted that he looks forward to serving on the Board of Aldermen.

Alderwoman Lane welcomed the new members and thanked Mr. Johnson for being so thorough in his sharing of information. She asked when the fire contract with the City of Warson Woods is up and thanked the Fire Department for their quick work in administering medical care to her husband during his health emergency.

Mr. Johnson noted that the contract with Warson Woods has a year or two left, but he will confirm the date.

Alderwoman Capshaw Cushing welcomed the new board members.

Alderwoman Volk expressed appreciation for the board preparation packet and the warm welcome to Board of Aldermen.

Alderman Nauman welcomed the new board members.

Mayor Wilcox welcomed everyone to the Board of Aldermen and noted how wonderful the increased diversity and presence of more alderwomen on the Board is. He also noted that he would like to schedule a “meet and greet” event where the community can meet their elected officials over coffee.

EXECUTIVE SESSION (CLOSED)

Moved by Alderman Stewart, seconded by Alderman Capshaw Cushing to adjourn to Executive Session in accordance with Section 610.021(1) for the purpose of dealing with matters relating to privileged communications between the City’s representatives and its attorney; and (ii) Section 610.021(9) preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderwoman Volk	“Aye”
Alderwoman Capshaw Cushing	“Aye”
Alderwoman Lane	“Aye”
Alderwoman Fiordelisi	“Aye”
Alderman Stewart	“Aye”

ADJOURN

Moved by Alderman Stewart, seconded by Alderwoman Volk to adjourn the Board of Aldermen public meeting at 9:30 p.m.



Internal Memorandum

Office of the City Administrator

**To: Honorable Mayor Mike Wilcox
 Members of the Board of Aldermen**

**From: Frank Johnson, City Administrator
 Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer**

Subject: April Treasurer's Report

Date: May 15, 2025

Cash and Investment Balances:

The City's cash position remains stable through the end of April with a cash and investment balance as of April 30, 2025, of \$6,004,771. Of this figure, \$5,611,544 is available for operations of the city. A month ago, the figure was \$5,479,023 with a comparable number on April 30, 2024, of \$5,119,531.

The increase in funds available for operations during April is normal due to high collection of trash bill collections (\$201,709) and a one-time final transfer to Capital Fund from ARPA Fund of \$50,788. Cash flow was also assisted by a nice amount from Use Tax of \$42,889.

The City's cash and investment position increases in December and January and generally declines from February through November as a normal occurrence until property tax collections start back up again in December.

General Fund Revenues and Expenditures:

During the month of March, the General Fund received \$370,527 in revenues and had \$343,946 in expenditures causing a monthly surplus of \$26,581. A year ago the figures were \$361,641 in revenues and \$361,419 in expenses for a surplus of \$222. Please see below for further details as well as the enclosed all funds totals document. Also, as I am in the process of working on the FY 25-26 Budget, I am currently estimating that the General Fund will conclude FY 24-25 at an approximate surplus of over \$500,000 before any possible transfers to the Capital Fund.

REVENUES

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Property Taxes	8,328	8,006	791,013	770,582
Sales Tax	78,860	86,801	951,472	937,387
Gross Receipts-Electric	24,649	21,655	374,050	363,519
Gross Receipts-Telephone	10,806	8,451	70,673	79,487
Gross Receipts-Gas	24,440	27,941	276,829	222,839
Gross Receipts-Water	10,330	12,491	180,709	170,615
Local Option Use Tax	42,889	29,647	282,290	280,577
Court Revenues	8,226	9,527	54,865	49,030

EXPENDITURES

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Administration	42,764	37,966	516,762	488,147
Court	8,550	8,993	89,404	87,279
Police Department	130,177	127,303	1,535,162	1,474,812
Fire Department	122,462	136,944	1,629,603	1,488,428
Public Works	39,993	50,212	521,829	535,557

Notes:

- Through ten months, revenues in most categories have been received as budgeted.
- The year-to-date expenditures are higher in the Police and Fire Departments due to work comp insurance (\$98,762 vs 133,911) and employee insurance (\$354,123 vs \$391,829). Note: The figures listed are combined for the two departments.
- The Fire Department year-to-date expenses are also not as favorable this year due to the fact last year a firefighter was not paid for part of the year as they were out on long-term sick leave and had run out of PTO.
- Gross Receipts-Gas includes a one-time \$31,584 deposit during September 2024 that should have been received March 2024. This was caused by an accounting software error by Spire.
- Through ten months, the General Fund surplus is at \$513,756. This is not as good as last year's figure of \$595,521 but still very solid.

Pension Fund Revenues and Expenditures:

The City's contribution to the Fire and Police Pension Fund is funded by property tax, which for FY 2025 is budgeted to generate \$539,900. This is substantially greater than FY 2020 and earlier year figures of approximately \$135,000 as the passage of Prop E during the June 2020 election will greatly increase the property tax revenues available to the Pension Plan. All full-time employees have been enrolled in the MO Lagers plan as of January 1, 2021. The employee (4% of salary) and City contributions (various rate depending on department) are paid monthly to MO Lagers. For April, the employee withholding was \$7,245 with a City contribution of \$21,926. On April 1, 2021, MO Lagers took over the legacy portion of the Glendale retirement plan for retirees as well. The underfunded balance in the legacy portion of the plan is paid through semi-

annual payments of \$118,728 beginning May 1, 2021. Also beginning January of 2021, transfers to the General Fund from the Pension Fund are recorded for the Police and Fire portion of the City Lagers expense.

The Pension Fund's assets held at PNC of \$5,540,348 was transferred to MO LAGERS on March 9, 2021.

Park and Stormwater Revenues and Expenditures:

The ½ cent Park and Stormwater sales tax (collected on a point-of-sale basis) typically generates approximately \$160,000 a year. Of this amount, \$96,000 is budgeted to pay for the annual maintenance expense for Glendale's portion of the Aquatic Center for 2022 and 2025 as well as additional costs for an expanded parks and recreational agreement with the City of Kirkwood. Also budgeted for FY 2025 is the annual transfer of \$60,000 to the Capital Improvement Fund for the stormwater portion of street projects in the CIP Fund.

Capital Improvement Fund Revenues and Expenditures:

The Capital Improvement Fund has four sources of funding – a ½ cent sales (collection based on population) as well as a portion of the Fire Safety sales tax, transfers from the Park and Storm water Fund, occasional sales of surplus equipment, and grant revenue from STP street projects. Through ten months of the fiscal year sales tax revenue is \$450,248 compared to \$454,078 for the prior year. There were two significant Capital Improvement Fund expenditures during April and they are listed below.

- Outfitting of 2024 Dump Truck for PW-\$49,199
- Partial payment E. Essex reconstruction-\$211,516

\$1,000 to \$5,000 Purchases:

There were 4 items that fell into this category during April 2025, and they are listed below.

- Imperial Fence Company-\$1,622 New post and gate at PW complex.
- Luby Equipment-\$1,218 Skid steer repair.
- WirelessUSA-\$1,305 Radio installation at FD.
- O'Hern Company-\$2,759 Concrete repair at Fire Station.

If you have any questions regarding this report, please let me know. Thank you.

Cash and Investments	Balance		
	30-Apr-25	31-Mar-25	Change
General Fund	5,611,544.00	5,479,023.00	132,521.00

General Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	370,527.47	361,640.78	4,806,515.30	4,669,744.37
Expenses	343,945.74	361,419.04	4,292,759.17	4,074,223.14
Surplus(Deficit)	26,581.73	221.74	513,756.13	595,521.23

Sewer Lateral Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	9,625.67	9,629.72	95,415.28	95,219.22
Expenses	4,125.00	3,540.00	49,462.40	42,935.00
Surplus(Deficit)	5,500.67	6,089.72	45,952.88	52,284.22

Sanitation Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	74,235.50	55,533.94	637,439.19	547,841.45
Expenses	73,744.45	54,401.09	625,038.13	536,396.26
Surplus(Deficit)	491.05	1,132.85	12,401.06	11,445.19

Pension Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	5,549.36	5,344.84	527,092.54	514,483.64
Expenses	39,696.95	38,322.31	431,156.04	411,144.90
Surplus(Deficit)	(34,147.59)	(32,977.47)	95,936.50	103,338.74

Prop P Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	29,722.46	34,197.54	334,395.15	337,633.98
Expenses	34,166.66	32,500.00	341,666.60	325,000.00
Surplus(Deficit)	(4,444.20)	1,697.54	(7,271.45)	12,633.98

Parks and Stormwater Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	11,734.66	12,929.46	157,377.07	142,497.61
Expenses	57,052.80	0.00	151,275.83	35,841.96
Surplus(Deficit)	(45,318.14)	12,929.46	6,101.24	106,655.65

ARP Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	10,216.59	1,103.53	239,079.06	592,768.98
Expenses	50,787.63	0.00	275,787.63	564,044.03
Surplus(Deficit)	(40,571.04)	1,103.53	(36,708.57)	28,724.95

Capital Improvement Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	145,702.83	47,791.46	811,674.30	1,207,436.78
Expenses	267,069.71	35,057.64	1,149,625.57	1,476,597.29
Surplus(Deficit)	(121,366.88)	12,733.82	(337,951.27)	(269,160.51)

Debt Services Fund	April-25		Year to Date	
	2025	2024	2025	2024
Revenues	6,243.58	6,057.14	593,054.97	583,214.97
Expenses	0.00	0.00	530,500.00	531,300.00
Surplus(Deficit)	6,243.58	6,057.14	62,554.97	51,914.97

AN ORDINANCE OF THE CITY OF GLENDALE, MISSOURI, APPROVING THE EXPANSION DEVELOPMENT PLAN FOR THE WESTBOROUGH COUNTRY CLUB AT 1320 LOCKWOOD AVENUE UNDER THE “R-1” RESIDENTIAL DISTRICT

WHEREAS, the Westborough Country Club (the “Applicant”) has submitted a Development Plan dated April 11, 2025, and a Landscape Development Plan bearing a revision date of April 22, 2025 (collectively, the “Development Plan”) for the expansion of the golf course and country club under the Municipal Code of the City of Glendale, Missouri (the “Code”), at the property consisting of 1320 Lockwood Ave (the “Property”); and

WHEREAS, a prior draft of the development plan was reviewed by the Plan Commission (the “Commission”) on April 9, 2025, and the Commission recommended that the Board of Aldermen approve the Development Plan subject to certain conditions and suggestions, each of which has been addressed in the Development Plan; and

WHEREAS, the Board of Aldermen has received and reviewed the recommendation, conditions and suggestions from the Commission regarding the Development Plan; and

WHEREAS, notice of a public hearing before the Board of Aldermen of the City of Glendale on May 5, 2025, regarding the Development Plan was duly published in accordance with applicable statutes and Code provisions; and

WHEREAS, a public hearing was conducted before the Board of Aldermen of the City of Glendale on May 5, 2025; and

WHEREAS, the Board of Aldermen finds that the Development Plan conforms to the zoning ordinances of the Code for purposes of review and approval of an expansion to existing golf club grounds pursuant to Section 400.120(A)(5) of the Code of Ordinances, and the Board of Aldermen finds the proposed expansion of the existing golf club grounds as presented in the Development Plan will not:

- a. Substantially increase traffic hazards or congestion;
- b. Substantially increase fire hazards;
- c. Adversely affect the character of the neighborhood;
- d. Adversely affect the general welfare of the community; or
- e. Overtax public utilities.

WHEREAS, the Board of Aldermen, after consideration of the information and statements presented at the public hearing, finds that it is in the best interest of the residents of the City of Glendale to approve the Development Plan, under the conditions set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE:

In accordance with Section 400.120(A)(5) of the Code, the Development Plan is hereby approved and the Applicant is hereby authorized to proceed with obtaining the necessary permits and undertaking the work to expand the golf club grounds as presented in the Development Plan.

SECTION TWO:

The Board of Aldermen expressly notes that the Development Plan as referenced above complies with the requirements of Section 400.120(A)(5) of the Code and addresses the comments of the Plan Commission as set forth in the minutes of the April 9, 2025 meeting of the Plan Commission in that :

1. It increases the curve radius at the north end of the west collector drive to a minimum of 20 feet.
2. It removes the pedestrian crossing at W. Lockwood Ave. in accord with comments from St. Louis County.
3. It considers the mature size of plantings in the Lockwood planting buffer and appropriately adjusts the plant species and spacing of plantings.

SECTION THREE:

The City of Glendale staff are hereby authorized and directed to provide such assistance as may be necessary to carry out the intent of this ordinance.

SECTION FOUR:

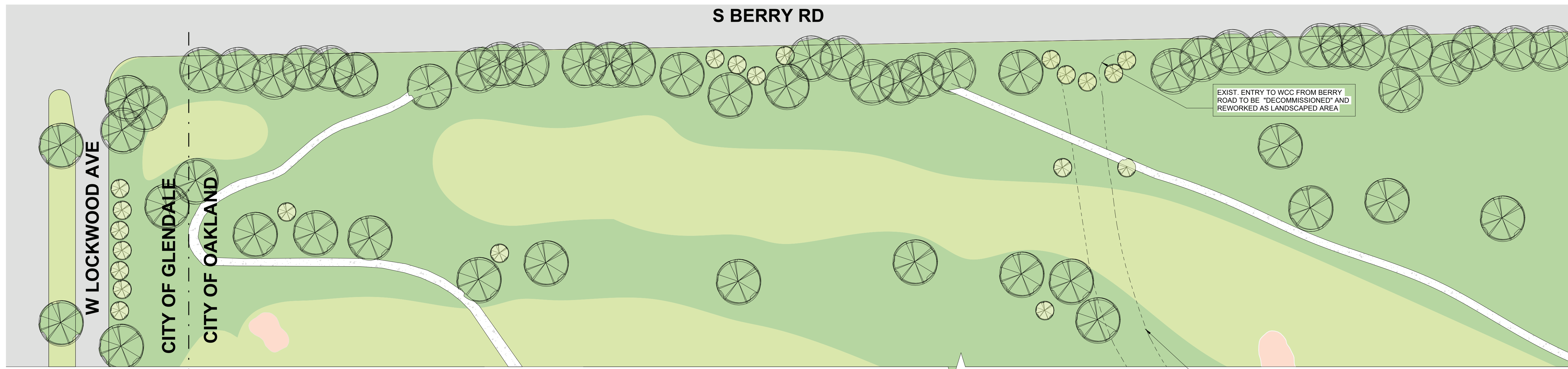
This Ordinance shall be in full force and effect after its passage and approval, as provided.

Read two times and finally passed by the Board of Aldermen of the City of Glendale, Missouri, this ___day of _____, 2025.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk



LINE OF GENERAL BOUNDARY OF NEW SITE AREA ACQUIRED BY WCC TO BE USED FOR ADDED SPORTS AREA AND PARKING

EXISTING LANE TO BE USED FOR EXITING

EXISTING PAVED MEDIAN CUT TO BE RETURNED TO "GRASSED" MEDIAN

EXIST. CROSSWALK TO BE REMOVED

18-24" HIGH SLIGHT BERM @ LANDSCAPE ISLAND, TYP.

12' WIDE X 120' LEFT TURN LANE WITH SPACE FOR THREE CARS

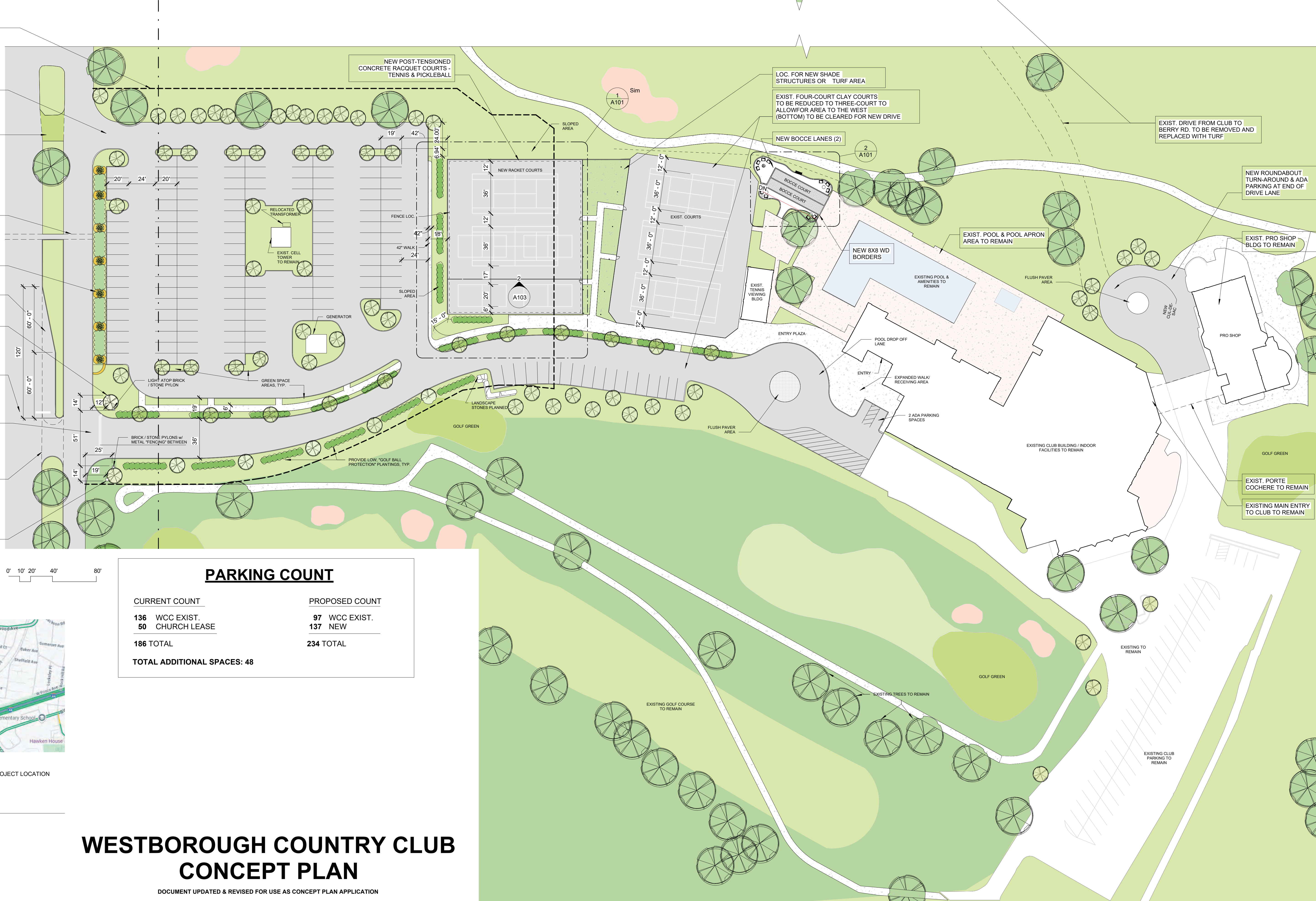
LOCATION FOR PLANNED NEW, LOW-HEIGHT CLUB IDENTITY / ENTRY SIGNAGE

NEW STOP MARK PER STL COUNTY TRANSPORTATION DEPT. STANDARDS

NEW ENTRY / EXIT FOR WESTBOROUGH COUNTRY CLUB

NEW CURB CUT OF MEDIAN THAT SEPARATES WESTBOUND & EASTBOUND W. LOCKWOOD AVE. - TO PROVIDE WEST BOUND & EAST BOUND ENTRY & EXITING

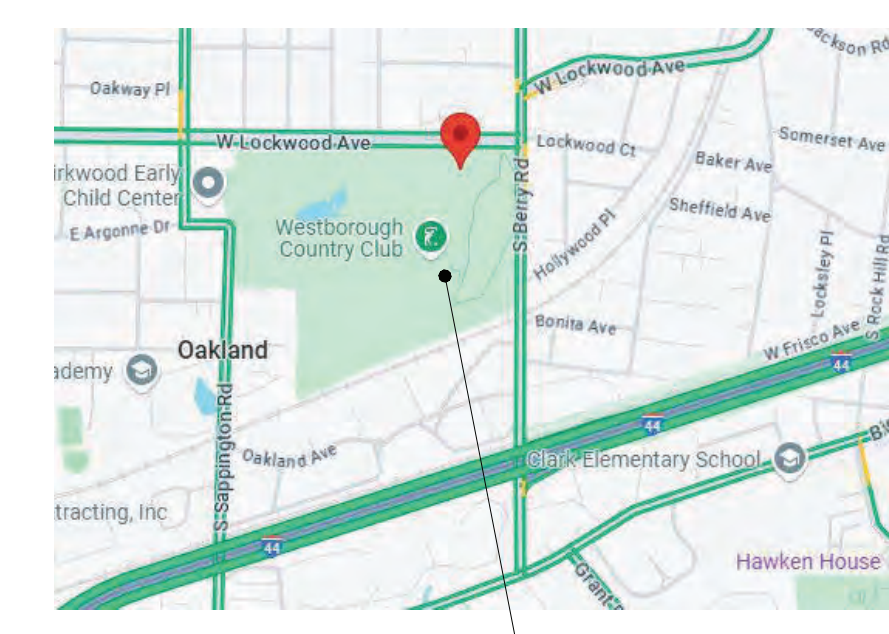
LOCATION FOR PLANNED NEW, LOW-HEIGHT CLUB IDENTITY / ENTRY SIGNAGE



0' 10' 20' 40' 80'

PARKING COUNT

CURRENT COUNT	PROPOSED COUNT
136 WCC EXIST.	97 WCC EXIST.
50 CHURCH LEASE	137 NEW
186 TOTAL	234 TOTAL
TOTAL ADDITIONAL SPACES: 48	



PROJECT LOCATION

2 LOCATION MAP
N.T.S.

**WESTBOROUGH COUNTRY CLUB
CONCEPT PLAN**

DOCUMENT UPDATED & REVISED FOR USE AS CONCEPT PLAN APPLICATION

for Glendale Bd. of Alderman - May 5th, 2025

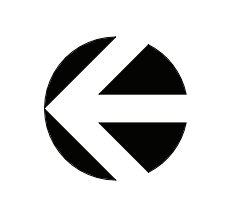
**WESTBOROUGH COUNTRY CLUB:
CAMPUS EXPANSION**
631 S. BERRY RD.
GLENDALE, MO 63122

MARK	DATE	DESCRIPTION
5	04/11/25	incl. Glendale RGSTs

DRAWN: DK CHECKED: DL
SHEET NO.

ACP

ARCH. CONCEPT PLAN





WEST LOCKWOOD AVENUE

- 2 AUTUMN BLAZE MAPLE 2" CAL. W/14 GREEN VELVET BOXWOOD 3 GAL.
- 2 TULIP TREES 2" CAL. W/8 GREY OWL JUNIPER 3 GAL.
- 2 SUGAR MAPLE 2" CAL. W/8 GREY OWL JUNIPER 3 GAL.
- 2 RED OAK 2" CAL. W/8 SEAGREEN JUNIPER 3 GAL.
- 2 FRONTIER ELM 2" CAL. W/8 SEAGREEN JUNIPER 3 GAL.

- 7 GOLDEN CORAL BELL 1 GAL.
- 7 VERONICA 1 GAL.
- 7 YARROW 1 GAL.
- 3 SAUCER MAGNOLIA 6 HT.
- 7 FALL FLOWERING ANEMONE 1 GAL.
- 4 THUNDERCLOUD PLUM 1 1/2" CAL.
- 7 SHASTA DAISY 1 GAL.
- 18" - 24" SLIGHT BERM AT LANDSCAPE ISLAND
- 7 PURPLE CONEFLOWER 1 GAL.
- 42 PRAGENSE VIBURUM 3 GAL.
- 7 PINK ASTILBE 1 GAL.
- 7 KARL FOERSTER GRASS 3 GAL.
- 15 BLACK EYE SUSAN 1 GAL.

- 1 KWANZAN CHERRY 2" CAL.
- 2 WHITE OAK 2" CAL. W/8 SEAGREEN JUNIPER 3 GAL.
- 2 ZELKOVA 2" CAL. W/12 GREY OWL JUNIPER 3 GAL.
- 3 FOREST PANSY REDBUD 2" CAL. W/21 SEAGREEN JUNIPER 3 GAL.
- 2 HERITAGE ELM 2" CAL. W/14 GREY OWL JUNIPER 3 GAL.
- 2 CRIMSON PYCNIA BARBERRY 3 GAL.
- 1 LEATHER LEAF VIBURUM 3 GAL.
- 8 BROWN MAGNOLIA 6-7 HT.
- 3 SUGAR MAPLE 2" CAL.
- 6 CHINA HOLLY 3 GAL.
- 18 RED DRIFT ROSE 2 GAL.
- 6 CHERRY LAUREL 3 GAL.
- 3 RED SUNSET MAPLE 2" CAL.
- 6 GOLDFLAME SPIREA 3 GAL.
- 6 FORSYTHIA 3 GAL.
- 4 RED OAK 2" CAL.

- 8 GLOBE BLUE SPRUCE 5 GAL.
- 4 VARIEGATED FOUNTAIN GRASS 3 GAL.
- 54 DAPPLD WILLOW 3 GAL.

- 5 BLACKHAW VIBURUM 3 GAL.
- 5 BLACKHAW VIBURUM 3 GAL.
- 5 BLACKHAW VIBURUM 3 GAL.

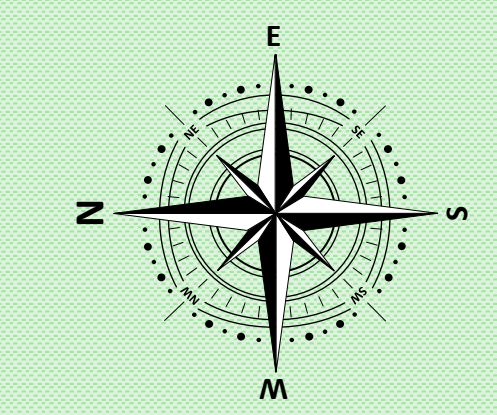
- 6 BLUE HOLLY 3 GAL.
- 4 HYPERICUM 3 GAL.
- 3 WILLOW OAK 2" CAL.
- 6 FIRECHIEF ARBORVITAE 3 GAL.
- 6 MISS KIM LILAC 3 GAL.
- 3 AUTUMN BLAZE MAPLE 2" CAL.
- 6 GREEN VELVET BOXWOOD 3 GAL.
- 6 WINE & ROSE WEIGELA 3 GAL.

- 2 SAUCER MAGNOLIA 6 HT.
- 2 IVORY SILK LILAC 2" CAL.
- 3 SERBIAN SPRUCE 6 HT.
- 3 WHITE PINE 6 HT.

- 3 SERBIAN SPRUCE 6 HT.
- 3 GREEN GIANT ARBORVITAE 6 HT.
- 1 BLUE SPRUCE 6 HT.

NEW SOUTHEAST ISLAND

SCALE: 1" = 10' 0"



L3
 LANDSCAPE DEVELOPMENT PLAN FOR
 WESTBOROUGH COUNTRY CLUB
 631 S. BERRY ROAD
 ST. LOUIS, MO

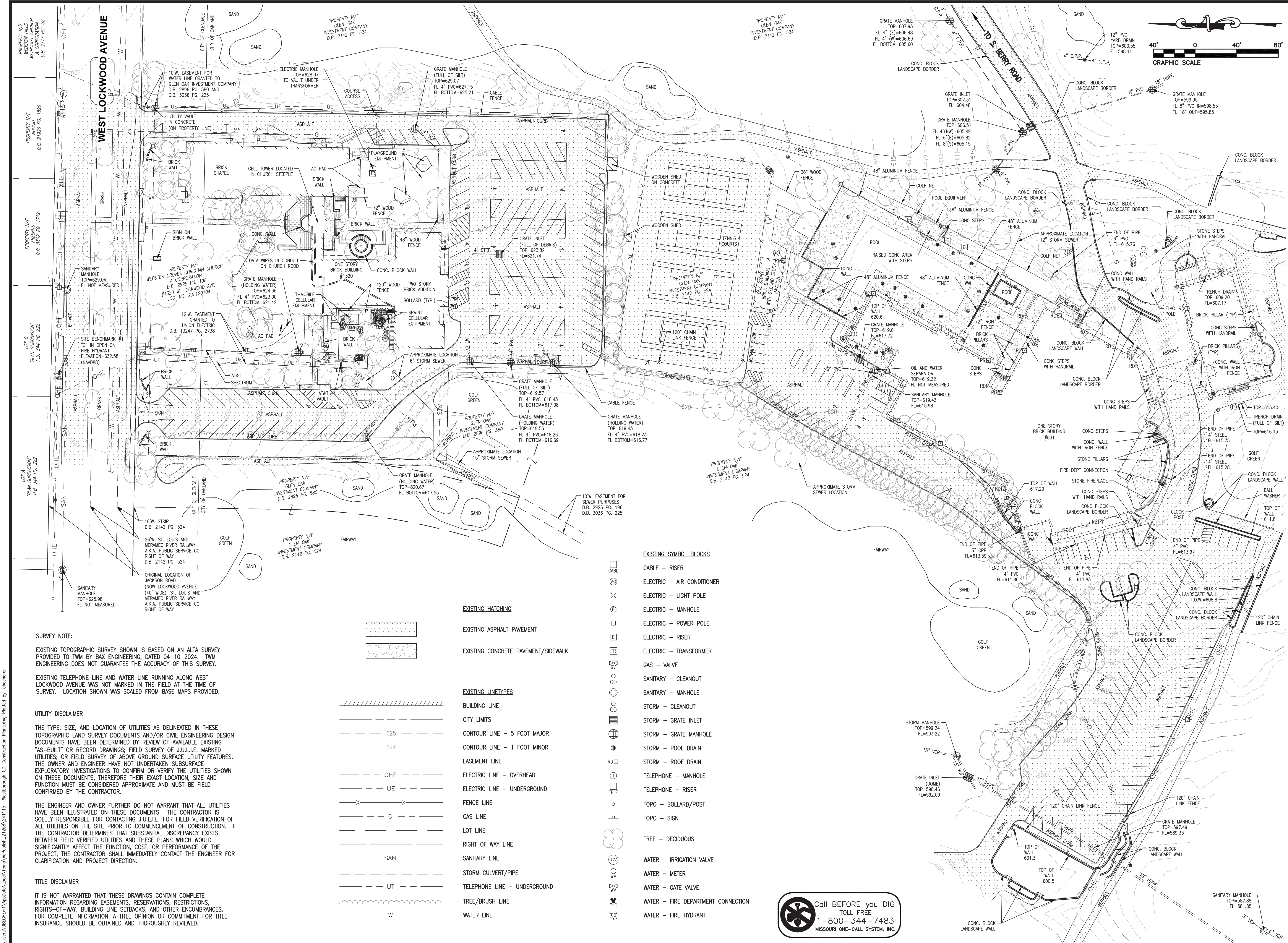
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DESIGNED BY: Bill Weishaar
 ORIGINAL DATE: 3/6/2025
 REVISION DATE: 3/21/2025 - 4/17/25
 4/22/25
 GRAPHIC ART: JDF/WHW

for Glendale Bd. of Alderman - May 5th, 2025



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 4940 OLD COLLINSVILLE RD.
 SWANSEA, ILLINOIS
 62226-2025
 TEL (618) 244-4488
 WWW.TWM-INC.COM

PROF. LICENSE	NUMBER
IL. PROF. DESIGN FIRM	184-001220
IL. PROF. ENGR. CORP.	62-035370
IL. PROF. STR. ENGR. CORP.	81-005202
IL. PROF. LAND SURV. CORP.	048-000209
KS. PROF. ENGR. FACILITY	E-3256
MO. PROF. ENGR. CORP.	001528
MO. LAND SURVEYING CORP.	000346
TN. PROF. ENGR. FIRM	8974

SEAL

SIGNATURE:
 DATE SIGNED:
 LICENSE EXPIRATION:

ISSUED FOR CONSTRUCTION
 MARCH 21, 2025

REV.	DATE	DESCRIPTION
△		
△		
△		
△		
△		

DRAWN BY:
 DESIGNED BY: NTS
 CHECKED BY: NTS
 APPROVED BY: MJM
 PROJECT NO: D01241115

PROJECT:
 WESTBOROUGH COUNTRY CLUB
 631 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

TITLE:
 EXISTING TOPOGRAPHY

C2.0

SURVEY NOTE:
 EXISTING TOPOGRAPHIC SURVEY SHOWN IS BASED ON AN ALTA SURVEY PROVIDED TO TWM BY BAK ENGINEERING, DATED 04-10-2024. TWM ENGINEERING DOES NOT GUARANTEE THE ACCURACY OF THIS SURVEY.

EXISTING TELEPHONE LINE AND WATER LINE RUNNING ALONG WEST LOCKWOOD AVENUE WAS NOT MARKED IN THE FIELD AT THE TIME OF SURVEY. LOCATION SHOWN WAS SCALED FROM BASE MAPS PROVIDED.

UTILITY DISCLAIMER
 THE TYPE, SIZE, AND LOCATION OF UTILITIES AS DELINEATED IN THESE TOPOGRAPHIC LAND SURVEY DOCUMENTS AND/OR CIVIL ENGINEERING DESIGN DOCUMENTS HAVE BEEN DETERMINED BY REVIEW OF AVAILABLE EXISTING "AS-BUILT" OR RECORD DRAWINGS; FIELD SURVEY OF J.U.I.L.I.E. MARKED UTILITIES; OR FIELD SURVEY OF ABOVE GROUND SURFACE UTILITY FEATURES. THE OWNER AND ENGINEER HAVE NOT UNDERTAKEN SUBSURFACE EXPLORATORY INVESTIGATIONS TO CONFIRM OR VERIFY THE UTILITIES SHOWN ON THESE DOCUMENTS, THEREFORE THEIR EXACT LOCATION, SIZE AND FUNCTION MUST BE CONSIDERED APPROXIMATE AND MUST BE FIELD CONFIRMED BY THE CONTRACTOR.

THE ENGINEER AND OWNER FURTHER DO NOT WARRANT THAT ALL UTILITIES HAVE BEEN ILLUSTRATED ON THESE DOCUMENTS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONTACTING J.U.I.L.I.E. FOR FIELD VERIFICATION OF ALL UTILITIES ON THE SITE PRIOR TO COMMENCEMENT OF CONSTRUCTION. IF THE CONTRACTOR DETERMINES THAT SUBSTANTIAL DISCREPANCY EXISTS BETWEEN FIELD VERIFIED UTILITIES AND THESE PLANS WHICH WOULD SIGNIFICANTLY AFFECT THE FUNCTION, COST, OR PERFORMANCE OF THE PROJECT, THE CONTRACTOR SHALL IMMEDIATELY CONTACT THE ENGINEER FOR CLARIFICATION AND PROJECT DIRECTION.

TITLE DISCLAIMER
 IT IS NOT WARRANTED THAT THESE DRAWINGS CONTAIN COMPLETE INFORMATION REGARDING EASEMENTS, RESERVATIONS, RESTRICTIONS, RIGHTS-OF-WAY, BUILDING LINE SETBACKS, AND OTHER ENCUMBRANCES. FOR COMPLETE INFORMATION, A TITLE OPINION OR COMMITMENT FOR TITLE INSURANCE SHOULD BE OBTAINED AND THOROUGHLY REVIEWED.

- EXISTING HATCHING**
- [Hatched Pattern] EXISTING ASPHALT PAVEMENT
 - [Hatched Pattern] EXISTING CONCRETE PAVEMENT/SIDEWALK
- EXISTING LINETYPES**
- [Solid Line] BUILDING LINE
 - [Dashed Line] CITY LIMITS
 - [Dashed Line] CONTOUR LINE - 5 FOOT MAJOR
 - [Dashed Line] CONTOUR LINE - 1 FOOT MINOR
 - [Dashed Line] EASEMENT LINE
 - [Dashed Line] ELECTRIC LINE - OVERHEAD
 - [Dashed Line] ELECTRIC LINE - UNDERGROUND
 - [Dashed Line] FENCE LINE
 - [Dashed Line] GAS LINE
 - [Dashed Line] LOT LINE
 - [Dashed Line] RIGHT OF WAY LINE
 - [Dashed Line] SANITARY LINE
 - [Dashed Line] STORM CULVERT/PIPE
 - [Dashed Line] TELEPHONE LINE - UNDERGROUND
 - [Dashed Line] TREE/BRUSH LINE
 - [Dashed Line] WATER LINE

- EXISTING SYMBOL BLOCKS**
- [Symbol] CABLE - RISER
 - [Symbol] ELECTRIC - AIR CONDITIONER
 - [Symbol] ELECTRIC - LIGHT POLE
 - [Symbol] ELECTRIC - MANHOLE
 - [Symbol] ELECTRIC - POWER POLE
 - [Symbol] ELECTRIC - RISER
 - [Symbol] ELECTRIC - TRANSFORMER
 - [Symbol] GAS - VALVE
 - [Symbol] SANITARY - CLEANOUT
 - [Symbol] SANITARY - MANHOLE
 - [Symbol] STORM - CLEANOUT
 - [Symbol] STORM - GRATE INLET
 - [Symbol] STORM - GRATE MANHOLE
 - [Symbol] STORM - POOL DRAIN
 - [Symbol] STORM - ROOF DRAIN
 - [Symbol] TELEPHONE - MANHOLE
 - [Symbol] TELEPHONE - RISER
 - [Symbol] TOPO - BOLLARD/POST
 - [Symbol] TOPO - SIGN
 - [Symbol] TREE - DECIDUOUS
 - [Symbol] WATER - IRRIGATION VALVE
 - [Symbol] WATER - METER
 - [Symbol] WATER - GATE VALVE
 - [Symbol] WATER - FIRE DEPARTMENT CONNECTION
 - [Symbol] WATER - FIRE HYDRANT

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IL. PROF. STR. ENGR. CORP.	81-005202
IL. PROF. LAND SURV. CORP.	048-000029
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MO. LAND SURVEYING CORP.	000346
TN. PROF. ENGR. FIRM	8974

SEAL

SIGNATURE:
 DATE SIGNED:
 LICENSE EXPIRATION:

ISSUED FOR CONSTRUCTION
 MARCH 21, 2025

REV.	DATE	DESCRIPTION

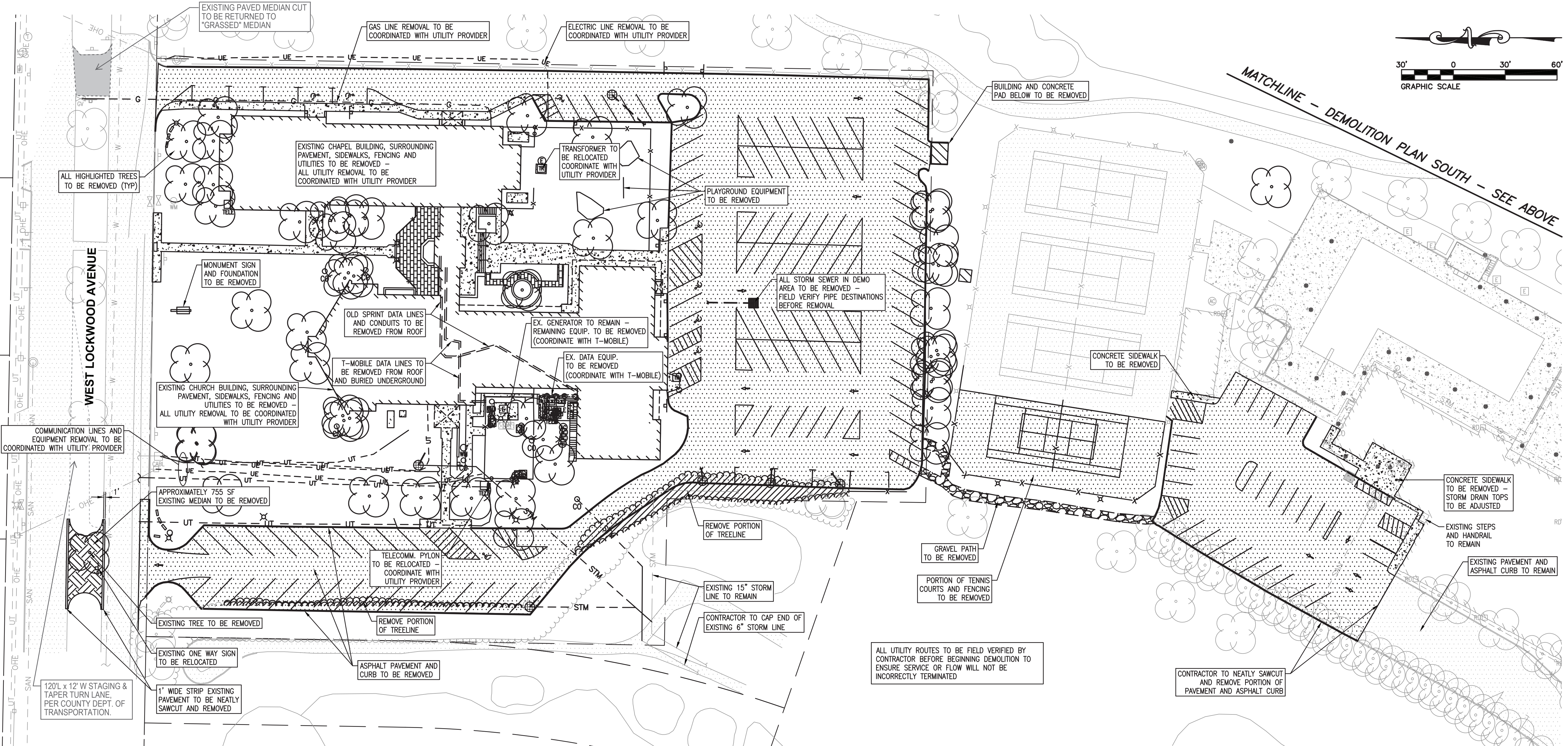
DRAWN BY:
 DESIGNED BY: NTS
 CHECKED BY: NTS
 APPROVED BY: MJM
 PROJECT NO: D01241115

PROJECT:
 WESTBOROUGH COUNTRY CLUB
 631 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

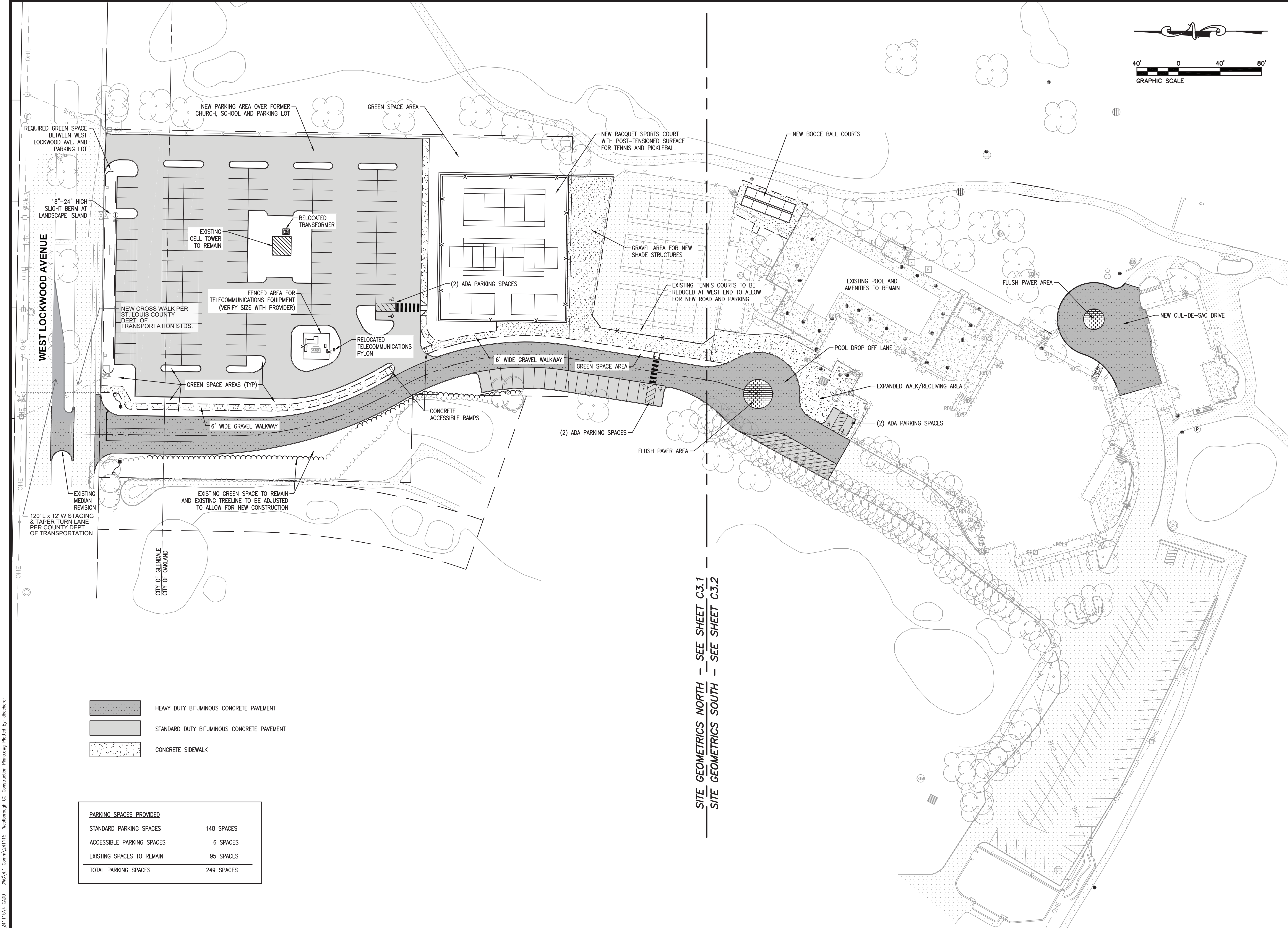
TITLE:
 DEMOLITION PLAN

MATCHLINE - DEMOLITION PLAN NORTH - SEE BELOW

MATCHLINE - DEMOLITION PLAN SOUTH - SEE ABOVE



C:\Users\JDBECKE\OneDrive\Temp\Temp\Westborough CC-Construction Plans.dwg Plotted By: dbecke



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PROJECT:

 WESTBOROUGH COUNTRY CLUB
 831 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

TITLE:

 SITE GEOMETRICS
 OVERALL

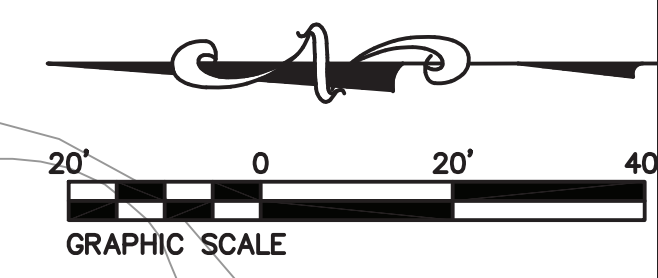
C3.0

PA:2025/241115.Y CAD - DWG:1 - Comm:241115 - Westborough CC-Construction Plans.dwg Plotted By: dtheurer

	HEAVY DUTY BITUMINOUS CONCRETE PAVEMENT
	STANDARD DUTY BITUMINOUS CONCRETE PAVEMENT
	CONCRETE SIDEWALK

PARKING SPACES PROVIDED	
STANDARD PARKING SPACES	148 SPACES
ACCESSIBLE PARKING SPACES	6 SPACES
EXISTING SPACES TO REMAIN	95 SPACES
TOTAL PARKING SPACES	249 SPACES

SITE GEOMETRICS NORTH -- SEE SHEET C3.1
 SITE GEOMETRICS SOUTH -- SEE SHEET C3.2



TWM
 CONSULTING ENGINEERING
 GEOSPATIAL SERVICES

ILLINOIS SWANSEA
 COLUMBIA
 GLEN CARBON
 PEORIA
 DECATUR

MISSOURI ST. LOUIS
 COLUMBIA

TENNESSEE NASHVILLE
 CHATTANOOGA
 ATHENS

THOUVENOT, WADE & MOERCHEN, INC.
 SWANSEA OFFICE
 4940 OLD COLLINSVILLE RD.
 SWANSEA, ILLINOIS
 62226-2025
 TEL (618) 624-4488
 WWW.TWM-INC.COM

PROF. LICENSE	NUMBER
IL. PROF. DESIGN FIRM	184-001220
IL. PROF. ENGR. CORP.	62-035370
IL. PROF. STR. ENGR. CORP.	81-005202
IL. PROF. LAND SURV. CORP.	048-000029
KS. PROF. ENGR. FACILITY	E-3256
MO. PROF. ENGR. CORP.	001528
MO. LAND SURVEYING CORP.	000346
TN. PROF. ENGR. FIRM	8974

SEAL

SIGNATURE:
 DATE SIGNED:
 LICENSE EXPIRATION:

ISSUED FOR CONSTRUCTION
 MARCH 21, 2025

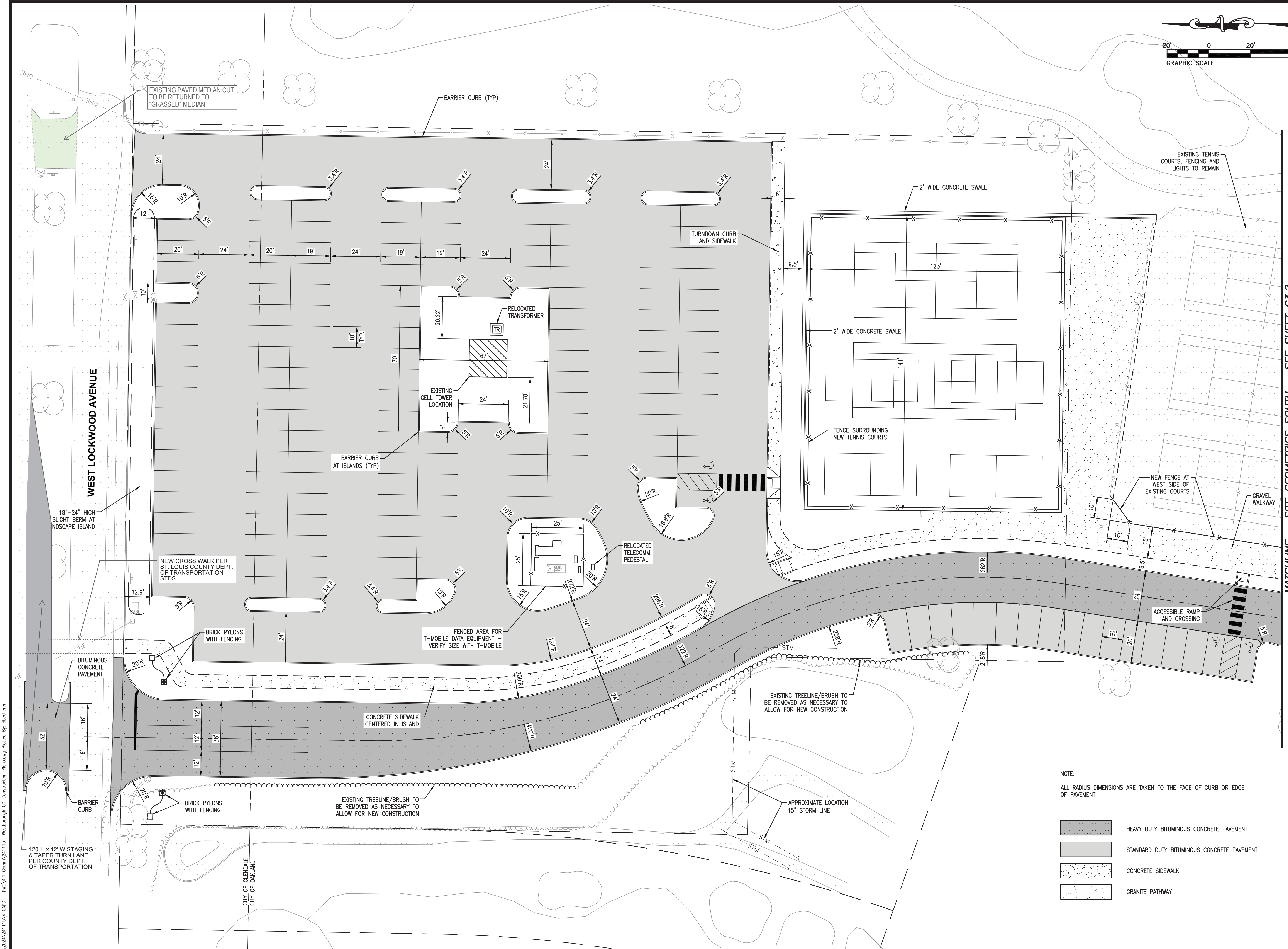
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DRAWN BY:
 DESIGNED BY: NTS
 CHECKED BY: NTS
 APPROVED BY: MJM
 PROJECT NO: D01241115

PROJECT:
 WESTBOROUGH COUNTRY CLUB
 631 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

TITLE:
 SITE GEOMETRICS
 NORTH

C3.1



MATCHLINE - SITE GEOMETRICS SOUTH - SEE SHEET C3.2

NOTE:
 ALL RADIUS DIMENSIONS ARE TAKEN TO THE FACE OF CURB OR EDGE OF PAVEMENT

- HEAVY DUTY BITUMINOUS CONCRETE PAVEMENT
- STANDARD DUTY BITUMINOUS CONCRETE PAVEMENT
- CONCRETE SIDEWALK
- GRANITE PATHWAY

P:\2024\241115\4_G00 - DWG\4.1 Comm\241115 - Westborough CC-Construction Plans.dwg Plotted By: dbeltrier



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA
COLUMBIA COLUMBIA
PEORIA GLEN CARBON
DECATUR PEORIA
DECATUR

MISSOURI ST. LOUIS
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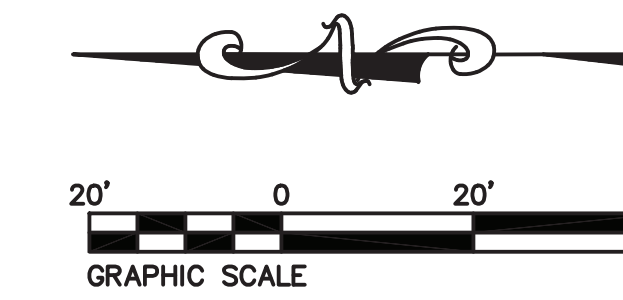
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631 SOUTH BERRY ROAD
CITY OF GLENDALE AND OAKLAND
ST. LOUIS COUNTY, MISSOURI

TITLE:

SITE GEOMETRICS
SOUTH

C3.2



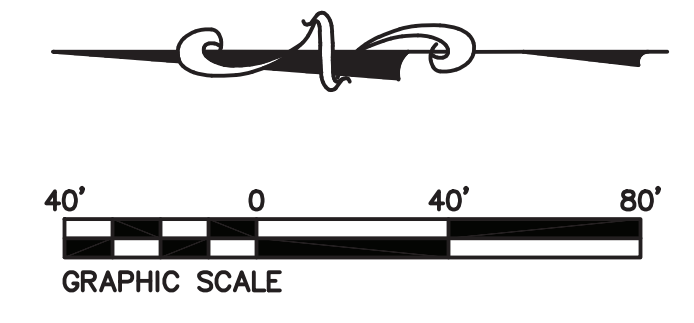
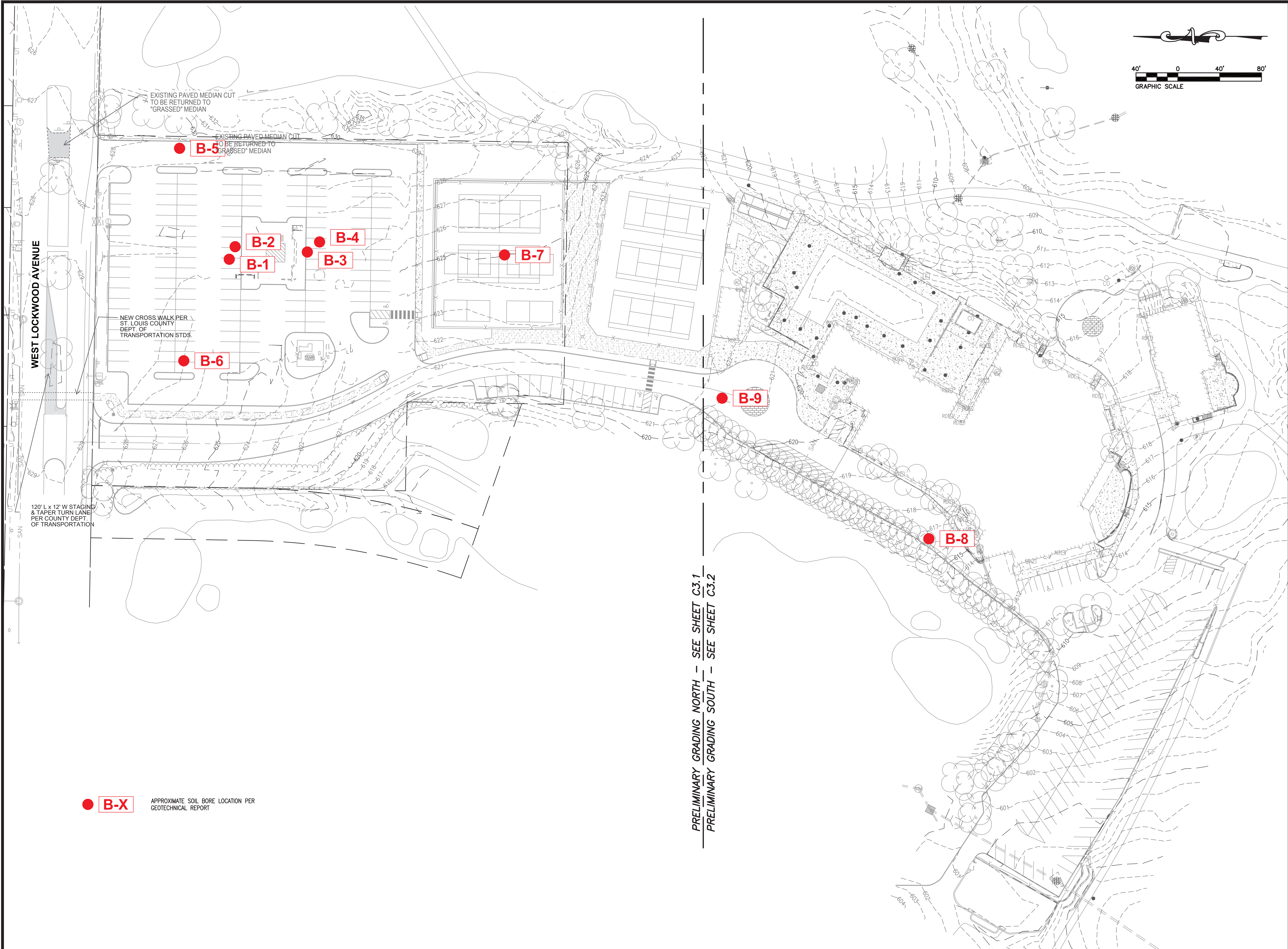
MATCHLINE - SITE GEOMETRICS NORTH - SEE SHEET C3.1

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TWM
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PROJECT:
 WESTBOROUGH COUNTRY CLUB
 631 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

TITLE:
 GRADING PLAN
 OVERALL

C4.0

PRELIMINARY GRADING NORTH - SEE SHEET C3.1
 PRELIMINARY GRADING SOUTH - SEE SHEET C3.2

● B-X APPROXIMATE SOIL BORE LOCATION PER GEOTECHNICAL REPORT

WEST LOCKWOOD AVENUE

EXISTING PAVED MEDIAN CUT TO BE RETURNED TO "GRASSED" MEDIAN

NEW CROSS WALK PER ST. LOUIS COUNTY DEPT. OF TRANSPORTATION STDS.

120' L x 12' W STAGING & TAPER TURN LANE PER COUNTY DEPT. OF TRANSPORTATION

NOTE: ALL PERIMETER SILT FENCE TO BE INSTALLED PRIOR TO ANY GRADING.

NOTE: ALL INLETS SHALL HAVE A SEDIMENT PROTECTION DEVICE PLACED AT THE INLET OPENING AFTER INSTALLATION.

ALL DISTURBED AREAS SHALL BE SEEDED WITH A CLASS I MIXTURE, IN ACCORDANCE WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION:

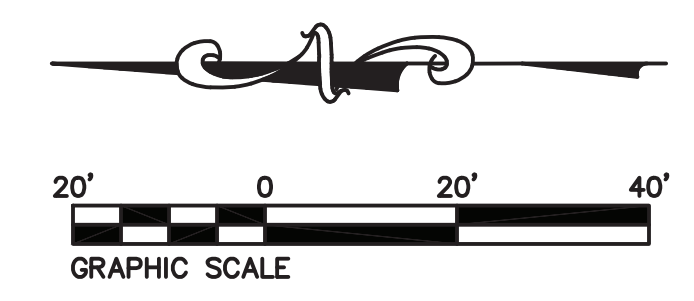
CLASS I MIXTURE:

- KY BLUEGRASS: 100lbs./ACRE
- PERENNIAL RYEGRASS: 60lbs./ACRE
- CREeping RED FESCUE: 40lbs./ACRE

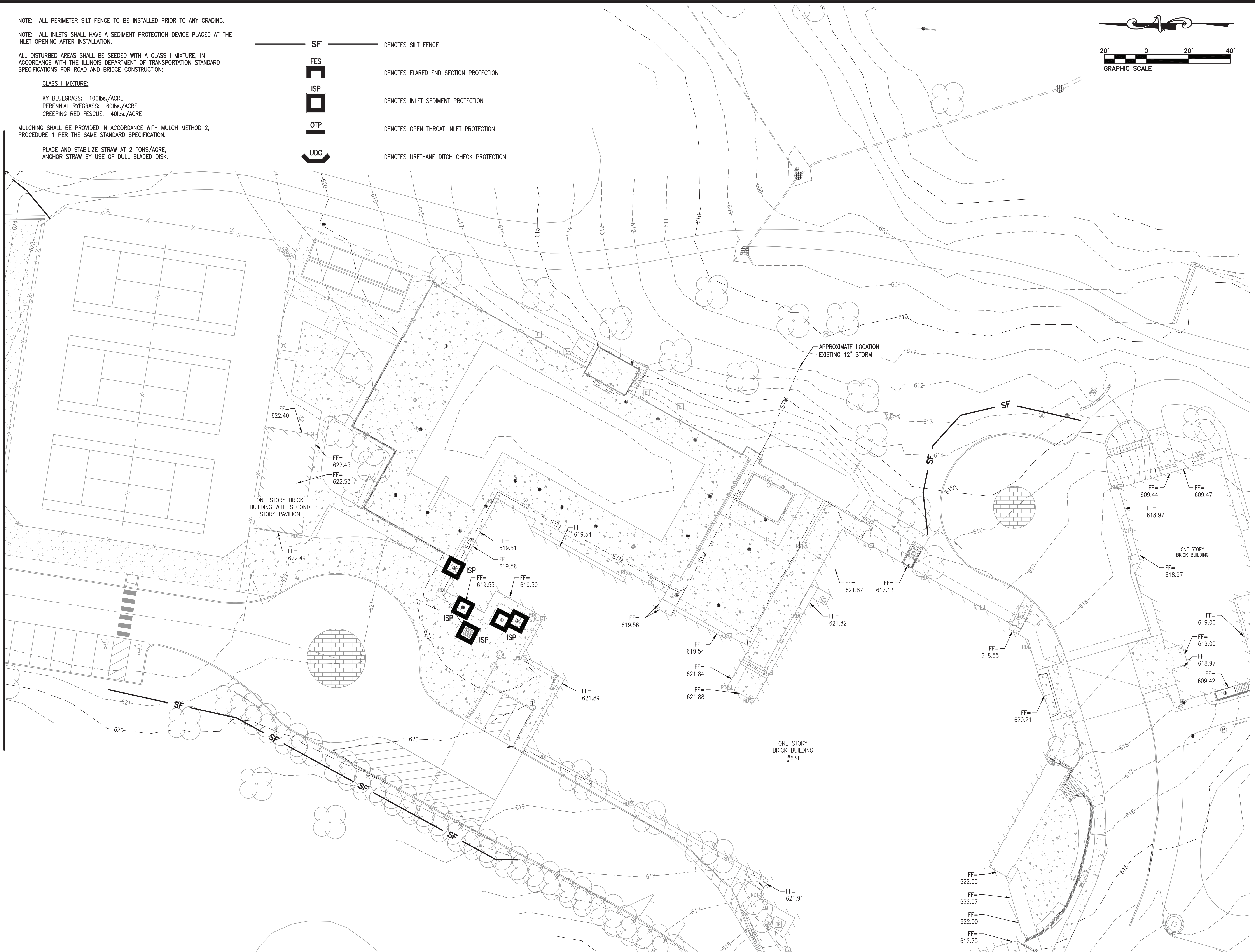
MULCHING SHALL BE PROVIDED IN ACCORDANCE WITH MULCH METHOD 2, PROCEDURE 1 PER THE SAME STANDARD SPECIFICATION.

PLACE AND STABILIZE STRAW AT 2 TONS/ACRE, ANCHOR STRAW BY USE OF DULL BLADED DISK.

- SF** DENOTES SILT FENCE
- FES** DENOTES FLARED END SECTION PROTECTION
- ISP** DENOTES INLET SEDIMENT PROTECTION
- OTP** DENOTES OPEN THROAT INLET PROTECTION
- UDC** DENOTES URETHANE DITCH CHECK PROTECTION



MATCHLINE -- PRELIMINARY GRADING PLAN NORTH -- SEE SHEET C4.1



TWM
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PROJECT:
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 631 SOUTH BERRY ROAD
 CITY OF GLENDALE AND OAKLAND
 ST. LOUIS COUNTY, MISSOURI

TITLE:
 GRADING PLAN
 SOUTH

C4.2

EXISTING CONDITIONS

 EXISTING IMPERVIOUS COVERAGE



SITE DIFFERENTIAL RUNOFF CALCULATION (15-YEAR, 20-MIN)

CONDITION	DISTURBANCE AREA (AC.)	IMPERVIOUS AREA (AC.)	% IMPERVIOUS	P.I.	PEAK FLOW (CFS)
EXISTING	4.11	2.88	70.1	2.97	12.21
PROPOSED		3.16	76.9	3.09	12.99
DIFFERENTIAL:					0.78

PROPOSED CONDITIONS

 PROPOSED IMPERVIOUS COVERAGE



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PROJECT:

WESTBOROUGH COUNTRY CLUB
631 SOUTH BERRY ROAD
CITY OF GLENDALE AND OAKLAND
ST. LOUIS COUNTY, MISSOURI

TITLE:

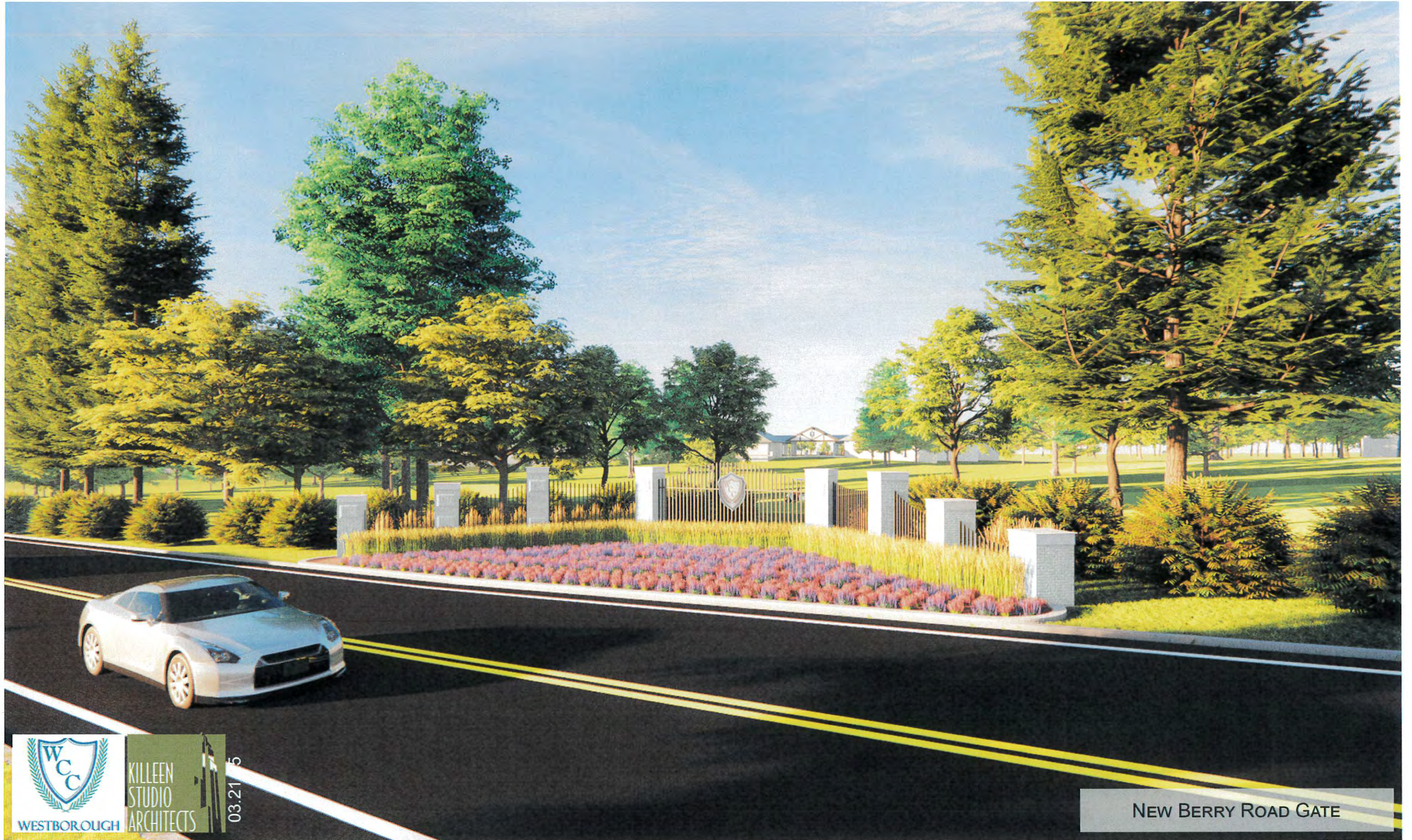
DIFFERENTIAL DRAINAGE
RUNOFF MAP



KILLEN
STUDIO
ARCHITECTS

03.21.25

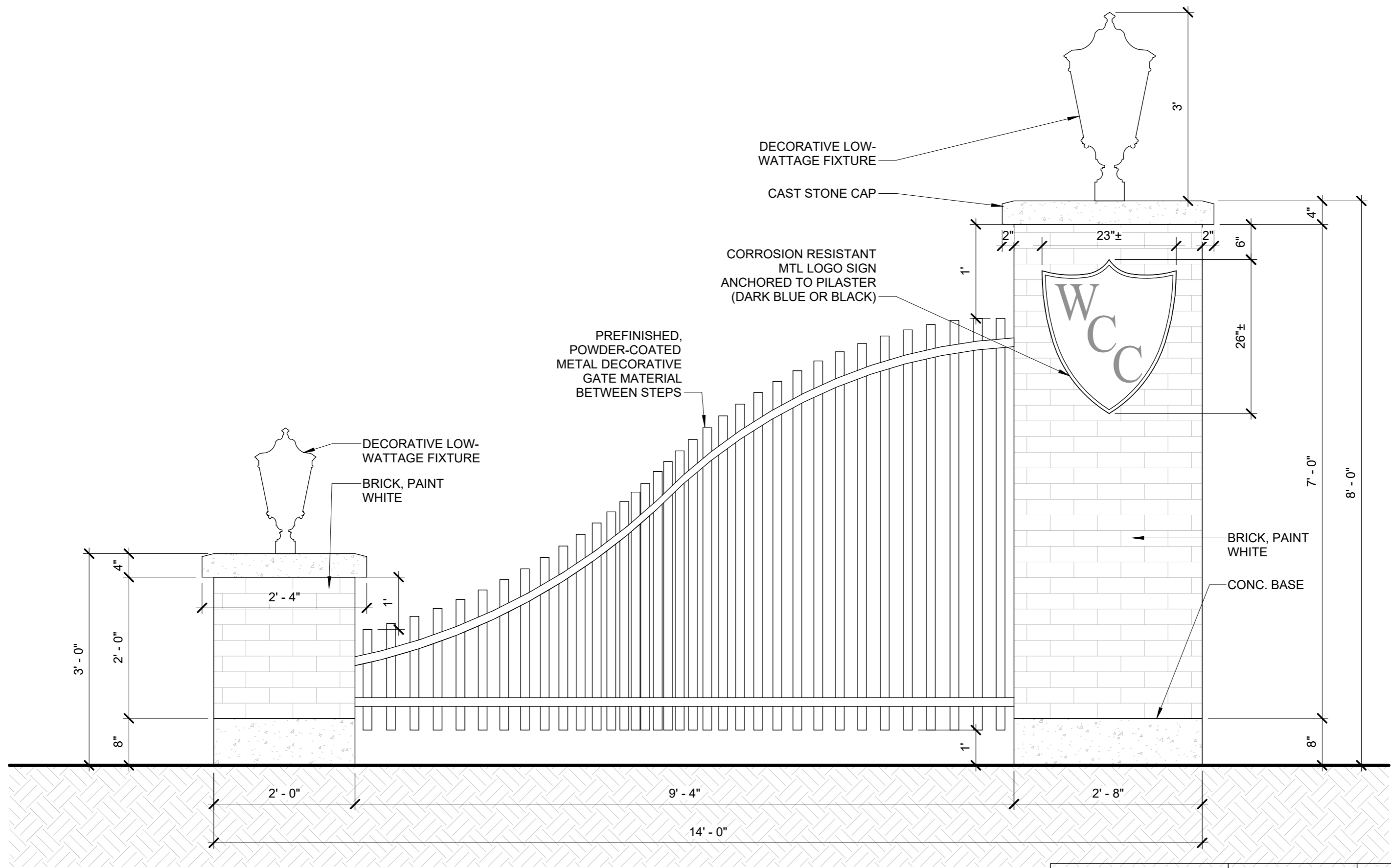
NEW LOCKWOOD ENTRY GATE



KILLEN
STUDIO
ARCHITECTS

03.21/5

NEW BERRY ROAD GATE



① ELEVATION OF LOCKWOOD ENTRY GATE
 3/4" = 1'-0"

WESTBOROUGH
 COUNTRY CLUB:
 631 S. BERRY RD.
 GLENDALE, MO
 63122
 3/21/2025

SHEET NO

 LOCKWOOD
 ENTRY GATE

**KILLEEN STUDIO
 ARCHITECTS**
 3015 Salena Street
 ST. Louis, MO 63118
 tel: 314.771.0883
 fax: 314.771.0154

Internal Memorandum

Office of the City Administrator

To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen

From: Dan Lawrence, Finance Officer

Subject: RFP for Audit Services

Date: May 15, 2025

RECOMMENDATION FOR AUDIT SERVICES

The City recently mailed out the RFP for audit services to six CPA firms as the latest contract ran out at the end of FY 2024. Two firms responded with proposals: FEW CPAs, which has been the City of Glendale auditor for several years, and Honkamp, PC. We recommend staying with FEW CPA's due to their significantly lower cost and experience with smaller municipalities.

Other municipalities that they provide services to are Rock Hill, Overland, Crystal Lake Park, Maplewood, Cottleville, and Oakland. Due to their experience with working with Glendale, FEW CPA's offer an extremely competitive fees for services. The audit fee for FEW CPA's is \$8,400 for the first year increasing by \$200 for each year thereafter. By contrast, Honkamp's first year fee is \$38,950.

The low number of respondents to the City's RFP is due to the specialized needs of auditing municipalities, with only a small number of CPA firms perform municipal audits, and the firms that do prepare municipal audits have experienced sustained staffing shortages.

AN ORDINANCE AUTHORIZING A CONTRACT FOR AUDITING SERVICES WITH FICK, EGGEMEYER & WILLIAMSON, FOR FISCAL YEAR 2025, FISCAL YEAR 2026, AND FISCAL YEAR 2027

WHEREAS, in accordance with Section 130.070 C. of the Glendale Municipal Code, the Board of Aldermen has solicited proposals from qualified public accounting firms for the conduct of the audit of the financial records of the City of Glendale (“City”) for a three year period; and

WHEREAS, in response to such a request, the City has received proposals from two (2) firms:

Firm	2025	2026	2027	Single
Fick, Eggemeyer & Williamson, CPA	\$8,400	\$8,600	\$8,800	\$3,500
Honkamp, PC	\$38,950	\$41,677	\$44,594	\$7,000

WHEREAS, having considered all factors including contract cost, prior auditing experience and qualifications of audit managers and staff, the Board of Aldermen has determined that the proposal of Fick, Eggemeyer & Williamson, CPA’s is sufficient as submitted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI AS FOLLOWS:

SECTION ONE: The Board of Aldermen hereby approves a contract with Fick, Eggemeyer & Williamson. Said contract shall be for a period of three years commencing July 1, 2025 and shall include audits of the 2024-2025 2025-2026, and 2026-2027 Fiscal Years, including any Single Audit services provided, however, that the City of Glendale reserves the right to terminate without cause shown following receipt of any of the three annual audits.

SECTION TWO: The City Administrator is hereby authorized and directed, on behalf of the City, to execute a contract and all such other documents as deemed necessary to achieve the purposes of this Ordinance.

SECTION THREE: Fees for audit services shall not exceed the schedule submitted as a part of their proposal received March 11, 2025:

- \$8,400 for audit of the Fiscal Year ending June 30, 2025.
- \$8,600 for audit of the Fiscal Year ending June 30, 2026.
- \$8,800 for audit of the Fiscal Year ending June 30, 2027.

An additional \$3,500 will be charged for years in which Single Audit procedures are necessary.

SECTION FOUR: In the event any word, words, phrase, phrases, sentence, sentences, paragraph, paragraphs, section, sections contained and appearing in this ordinance, shall be held or declared invalid, unlawful or unconstitutional for any cause or reason, then it is hereby declared that the remaining such portions and provisions of this ordinance shall be and remain unaffected thereby and shall remain in full force and effect.

SECTION FIVE: This Ordinance shall be in full force and effect both from and after its passage and approval.

This ordinance passed and approved this 19th day of May, 2025.

ATTEST:

Michael A. Wilcox
Mayor

Frank Johnson
City Administrator/City Clerk

City of Glendale, Missouri

**PROPOSAL FOR AUDIT OF
FISCAL 2025, 2026 & 2027
FINANCIAL STATEMENTS**

F.E.W. CPAs

Contact: Keith Slusser

314-845-7999

6240 S. Lindbergh

St. Louis, MO 63123

March 11, 2025

📍 Saint Louis, Missouri
6240 S. Lindbergh Blvd Ste. 101
Saint Louis, MO 63123

📞 (314) 845-7999
📠 (314) 845-7770
🌐 www.fewcpas.com



📍 Columbia, Illinois
205 S. Main
Columbia, IL 62236

📞 (618) 281-4999
📠 (618) 281-9533
🌐 www.fewcpas.com

March 11, 2025

City of Glendale
Attn: Dan Lawrence
424 N. Sappington Road
Glendale, MO 63122

Ladies and Gentlemen:

We are pleased to submit our proposal to provide professional services to the City of Glendale, Missouri.

By drawing on our extensive experience with governmental entities and non-profit organizations, we believe that we can provide the highest level of auditing services to the City. We strive to have our partners work closely with and respond quickly to our clients' needs.

We understand that a successful engagement must be cost-effective. This means that the cost of accounting services must be justified by the benefit derived by the client. We believe we can provide that benefit, and we are interested in maintaining a long-term relationship with the City of Glendale.

We are grateful for the opportunity to propose on your annual financial and compliance audit. If selected, we look forward to continuing providing high-quality, cost-effective services to the city in 2025 and beyond.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keith Slusser'. The signature is fluid and cursive.

Keith Slusser, CPA

PROPOSAL

A. License to Practice

F.E.W. CPAs and all assigned key professional staff are licensed to conduct audits in the State of Missouri. The firm is also licensed in Illinois.

B. Assurance of Independence

F.E.W. CPAs is independent of the City of Glendale as defined by generally accepted auditing standards. The firm has no relationship with the city or members of the city's management team, except performance of the annual financial and compliance audit.

C. Firm Qualifications

(1) Industry Experience

The firm was founded nearly 50 years ago and has conducted thousands of governmental and non-profit audits. Our St. Louis, Missouri office was established in 1976, and our Columbia, Illinois office was initiated in 1986. Throughout its history, our firm has audited many different kinds of governmental entities, including municipalities, school districts, fire districts, water districts, sewer districts, park districts, and counties. Additional information about the firm is available on our website at www.fewcpas.com.

(2) Size of the Firm

F.E.W. CPAs employs 17 full-time professionals. The firm also employs various clerical staff members. We have six partners, four in the Saint Louis County office and two in the Columbia, Illinois office.

(3) Training Programs

All licensed CPA staff in the firm take at least 40 hours per year of continuing professional education (CPE). All audit partners take at least 40 hours per year of auditing-specific CPE and continuously maintain sufficient CPE to meet yellow book / governmental auditing requirements.

(4) Quality Control Procedures

Our firm has a system of quality control that is subject to ongoing monitoring and annual workpaper inspections. The last peer review of our system of quality control by an independent firm was in August of 2024. That review resulted in a *pass* with no deficiencies, the highest rating you can achieve. See our peer review report attached.

Partner Qualifications and Experience

KEITH SLUSSER, Partner

Mr. Slusser is an audit partner with F.E.W. CPAs. He has a Bachelor of Science degree in accounting from the University of Missouri. Keith graduated Cum Laude in 1999 and has a total of over 25 years of private and public accounting experience. Mr. Slusser is a licensed CPA in Missouri and Illinois and has taken part in over one thousand audits, including managing hundreds of audit engagements, especially our largest governmental audits. Keith is a former director on the Board of Education for the Brentwood School District and former Treasurer of the City of Brentwood and a member of the Missouri Society of CPAs. He has sufficient continuing professional education to satisfy all governmental auditing requirements (yellow book.)

JENNIFER HEIM, Partner

Mrs. Heim is an audit partner for F.E.W. CPAs. Jennifer graduated Magna Cum Laude with her Bachelor of Science in Accounting in 2014 and completed her Master of Accountancy in 2015. She began her career in public accounting in 2013 and became a licensed CPA in the State of Missouri in 2015. She performs dozens of non-profit and governmental audits per year and has extensive experience auditing Missouri public school districts. Jennifer has sufficient continuing professional education to satisfy all governmental (yellow book) auditing requirements.

LESLIE GREGORY, Partner

Ms. Gregory is an audit partner with F.E.W. CPAs. She graduated from Columbia College – Columbia, where she received both her Bachelor of Science in accountancy degree in 2013 and Master of Accountancy degree in 2016. Ms. Gregory has over 8 years of public accounting experience. She performs dozens of audits each year, majority of which are in the non-profit and governmental sectors. She has sufficient continuing professional education to satisfy all governmental auditing requirements.

D. Sample of Missouri Governmental Audits

- City of Rock Hill 11 years
Small Municipality
City Administrator: Garrett Schlett
314-561-4302
- City of Overland 13 years
Small Municipality
City Administrator: Jason McConachie
314-224-2900
- City of Crystal Lake Park 11 years
Small Municipality
City Administrator: Angela McCormick
314-993-1160
- City of Oakland 19 years
Small Municipality
Administrator: Andrew Stewart
314-416-0026

All Missouri Governmental Audits (**Bold** indicates new in the last 5 years, *Italics* indicates firm no longer audits in last 5 years):

Affton Fire Protection District

Affton School District

Bayless School District

Black Jack Fire Protection District

Boncl R-X School District

Brentwood Public Library

Callaway 2 Water District

Callaway County Ambulance District

City of Bella Villa

City of Bellerive Acres

City of Clarkson Valley

City of Cottleville

City of Crestwood

City of Crystal Lake Park

City of Edmundson

City of Fenton

City of Maplewood

City of New Melle

City of Oakland

City of Overland

City of Pevely

City of Rock Hill

City of Vinita Park

City of Winfield

Cole County Public Water Supply #4

Creve Coeur Fire Protection District

Euclid South Community Improvement District

Fenton Fire Protection District

Ferguson Municipal Public Library

Glaize Creek Sewer District

Grant Consolidated School District

Grove Community Improvement District

Hancock Place School District

Harmony-Emge School District #175

Jefferson County Health

Johnson County R-VII School District

Kirkwood Library

Lemay Fire Protection District

Lincoln County Ambulance District

Lincoln County Emergency Services

Lincoln County Fire Protection District

Lindbergh School District

Maplewood Public Library

Maryland Heights Fire Protection District

Maryland Heights Fire Protection District Pension
Audit

Meramec Valley R-III School District

Metro North Fire Protection District

Millstadt School District

New Melle Fire Protection District

North County Fire & Rescue FPD (Riverview Fire)

Pattonville Fire Protection District

Pattonville Fire Protection District - Pension

Perandoe Special Education School District

Public Water Supply District #10

**Public Water Supply District #5 of Camden
County**

Scenic Regional Library

Sedalia Missouri School District
Spanish Lake Fire Protection District
St. Charles City School District
University City Public Library
**University of Missouri Extension - St. Louis
County Extension Council**
Valley Park Fire Protection District
Valley Park School District
Village of Woodlawn
Warren County R-III School District
Webster Groves Public Library
Webster Groves School District
Wentzville Fire Protection
Wentzville Fire Protection Pension Audit
Wentzville RIV School District
West Overland EMS and Fire Protection District

E. Approach to the Audit

For each fiscal year, we intend to submit a written request for information (a needs list) before beginning the audit. After the City has gathered our requested documents, we will schedule a date to visit the City offices. We will then review the requested documents, make inquiries of City staff, and perform certain tests of internal control. We will finish the draft in our office and submit it to the City Administrator and Chief Finance Officer as soon as possible, typically within 30 days of audit commencement.

F. Scheduling

We anticipate finishing the draft of the annual financial statements in September or early October of each year.

G. Senate Bills Regarding Traffic Fines

Our firm has worked with several Missouri municipalities during the last few years regarding Senate Bill 5. The audit report that we will generate for the City of Glendale will have the disclosures required to be in compliance with Senate Bill 5.

H. Fee Information

Our proposed fees are based on our experience performing previous audits for the City of Glendale and our estimates of the hours needed to complete the engagement. Our fee proposal is as follows:

Audit of Fiscal 2025	\$8,000
Audit of Fiscal 2026	\$8,200
Audit of Fiscal 2027	\$8,400

An additional **\$3,500** for the first major program will be charged for years in which a Single Audit of federal funds is required. If additional major programs would be required for the Single Audit, the fee would be **\$1,500** for each additional program.

Our firm does not charge audit clients for inquiries related to the audit or short accounting consultation calls during the fiscal year. If our services are needed for an extended period of time for a non-audit issue, the billing rate per hour for partners will be \$200/hour and the billing rate for other staff members ranges from \$100 to \$160/hour.



Report on the Firm's System of Quality Control

November 27, 2024

To the owners of Fick, Eggemeyer & Williamson, CPA's, PC
And the Peer Review Committee of the Missouri Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Fick, Eggemeyer & Williamson, CPA's, PC in effect for the year ended May 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of the applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion


In our opinion, the system of quality control for the accounting and auditing practice of Fick, Eggemeyer & Williamson, CPA's, PC in effect for the year ended May 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Fick, Eggemeyer & Williamson, CPA's, PC has received a peer review rating of *pass*.

Troutt, Beeman & Co., P.C.

Troutt, Beeman & Co., P.C.
Harrisonville, Missouri



Internal Memorandum

TO: Frank Johnson, City Administrator
FROM: Terry Jones, Public Works Superintendent 
DATE: May 16, 2025
RE: E. Essex Ave STP - Change Orders 1 & 2

Frank,

There are two Change Orders relating to the E. Essex Ave STP project attached to this memo.

Change Order #1 pertains to extra items on the Kirkwood side of the project, while Change Order #2 pertains to extra items on the Glendale side.

Glendale is listed as the Local Public Agency (LPA) with MoDot, with Kirkwood listed as a partner. The LPA is responsible for the payment of all project invoices and reimbursement requests, and as such, Glendale's Board of Aldermen is required to approve or reject all Change Orders.

Change Order #1 was created due to the need to relocate storm sewer and drainage structures between Dickson St and Norfolk Dr in Kirkwood because of unforeseen utility conflicts with Kirkwood Water and Spire Gas. The total cost of Change Order #1 is \$17,160.54.

The E. Essex Ave Intergovernmental Agreement #4 with the City of Kirkwood states that while Glendale is responsible for direct payment of all project invoices, Kirkwood is responsible for payment of any invoices created due to changes or extra work related to the Kirkwood side of the project. Glendale will pay the contractor for Change Order #1, and Kirkwood will reimburse Glendale the full amount of Change Order #1. There is no cost to Glendale for approval of Change Order #1.

Change Order #2 pertains to 4 items:

- Additional driveway restoration at 813 E. Essex Ave
- Additional driveway restoration at 821 E. Essex Ave
- Retaining wall replacement at 760 E. Essex Ave
- Corrections to the bid tabulations for retaining wall construction throughout the project.

Additional driveway restoration at 813 E. Essex Ave-

As with all driveways along the corridor, a portion of the driveway is scheduled to be removed and replaced so that the grade of the driveway flows naturally with the new elevation of the sidewalk. The owners of 813 have requested the driveway replacement be extended approximately 4-feet towards the home. The cost to the city to satisfy the request is \$160.50.

Additional driveway restoration at 821 E. Essex Ave-

The owners of 821 E. Essex Ave have recently completed renovations to the home which included the construction of a 3-car attached garage. A portion of the original 2-car-wide driveway is scheduled for removal and replacement to accommodate a natural flow with the new sidewalk elevation. The homeowners are requesting the city perform the same work to accommodate the new width of the driveway. The cost to the city to satisfy the request is \$396.00.

Retaining wall replacement at 760 E. Essex Ave-

The stone retaining wall at 760 Essex Ave was not slated for removal or replacement as part of the E. Essex reconstruction project. However, the contractor damaged the wall while excavating for curbing construction. After meeting with the property owner, Lochmueller engineers, and the contractor, it was decided that the best course of action would be to remove and replace the wall. The cost to repair the wall, estimated at \$1,500, is being deducted from the overall replacement cost by the Contractor, therefore reducing Glendale's expenses. The cost to the city to add this additional retaining wall work is \$2,775.00.

Corrections to the bid tabulations for retaining wall construction throughout the project-

When developing the project's bidding documents, Lochmueller mistakenly indicated a lesser amount of modular block wall than is needed to construct the improvements. Bidders developed their Proposals based on what was listed on the bidding documents, resulting in a significant cost increase to build the retaining walls. The increase is estimated at \$40,492.00. In acknowledgement of their mistake, Lochmueller has agreed to pay 50% of this cost directly to the Contractor. The cost to Glendale for this line item is \$20,246.00.

Please let me know if you have any questions.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE,
MISSOURI, APPROVING CHANGE ORDERS NO. 1 AND NO. 2 FOR THE E. ESSEX AVE.
STREET IMPROVEMENT PROJECT

WHEREAS, the City of Glendale, Missouri, in partnership with the City of Kirkwood, Missouri, is undertaking the E. Essex Ave. Street Improvement project; and

WHEREAS, Glendale is the Local Public Agency (LPA) of record with the Missouri Department of Transportation (MoDOT), responsible for the approval of all change orders and reimbursement requests; and

WHEREAS, Change Order No. 1, in the amount of \$17,160.54, involves additional work on the Kirkwood portion of the project due to unforeseen utility conflicts, with no financial obligation to Glendale as Kirkwood will reimburse the full amount; and

WHEREAS, Change Order No. 2, in the net amount of \$23,577.50 to Glendale, includes additional driveway restoration at 813 and 821 E. Essex Ave., the replacement of a damaged retaining wall at 760 E. Essex Avenue, and a correction to the quantity of modular block wall construction due to a bidding document error; and

WHEREAS, Lochmueller has agreed to pay 50 percent of the costs for the portion of the change order related to the bidding document error; and

WHEREAS, costs outlined in both Change Orders are deemed fair and reasonable and are necessary for the proper completion of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE: The Board of Aldermen of the City of Glendale, Missouri, hereby approves Change Order No. 1 in the amount of \$17,160.54 and Change Order No. 2 in the net amount of \$23,577.50 as submitted by Jokerst Paving and Contracting in substantially the form attached hereto as Exhibit A.

SECTION TWO: The City shall and the Mayor and other appropriate officers, agents and employees of the City are authorized to execute the change orders in substantially the form attached hereto as Exhibit A, and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

SECTION THREE: This resolution shall become effective on its passage.

This Resolution Passed and Approved this 19th Day of May, 2025.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk

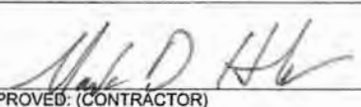

Exhibit A

CHANGE ORDER No. 1

CONTRACTOR: Jokerst Paving and Contracting
 PROJECT NAME: East Essex Avenue Reconstruction

LPA: City of Glendale and City of Kirkwood
 PROJECT NO.: STP-9901(653)

The Contractor is hereby directed to make the following changes from the contract:

1. DESCRIPTION AND REASON FOR CHANGE:									
Relocation of storm sewer and drainage structures between Dickson and Norfolk due to unforeseen utility conflicts with Kirkwood Water and Spire Gas. Field locates by USIC did not accurately depict the location of existing utilities.									
2. COST OF WORK AFFECTED BY THIS CHANGE ORDER.									
EST. LINE NO.	CONTRACT ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED FOR	UNITS TO BE CONSTRUCTED	UNITS OVERRUN, UNDERRUN, CONTINGENT	UNIT PRICE	CONTRACT OR AGREED UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
NEW	202-22.30	PAVEMENT REMOVAL	0.00	98.00	98.00 SY	\$15.00	\$15.00	\$1,470.00	
NEW	202-22.95	SAWCUT	0.00	300.00	300.00 LF	\$5.00	\$5.00	\$1,500.00	
NEW	203-99.01	POTHOLE FOR EXISTING UTILITIES	0.00	1.00	1.00 EA	\$11,405.92	\$11,405.92		
	3040504	TYPE 5 AGGREGATE FOR BASE (4 IN. THICK)	3708.00	3806.00	98.00 SY	\$6.00	\$6.00	\$588.00	
	405-30.30	TYPE "X" BITUMINOUS CONCRETE (BASE)	19.00	40.00	21.00 TON	\$235.00	\$235.00	\$4,935.00	
	604-12.01	SINGLE CURB INLET, UNTRAPPED	11.00	6.00	5.00 EA	\$3,900.00	\$3,900.00		\$19,500.00
	604-16.98	ROOF DRAIN POP-UP EMITTER	12.00	7.00	5.00 EA	\$205.00	\$205.00		\$1,025.00
	604-16.99	ROOF DRAIN CONNECTION	6.00	10.00	4.00 EA	\$296.00	\$296.00	\$1,184.00	
NEW	604-19.22	2-GRATE INLET, WITH SIDE INTAKE UNIT, UNTRAPPED	0.00	6.00	6.00 EA	\$4,900.00	\$4,900.00	\$29,400.00	
NEW	604-99.01	FIELD MODIFICATION OF CI-12 BASE TO GI-13 BASE	0.00	1.00	1.00 EA	\$800.00	\$800.00	\$800.00	
	726-23.12	12" CLASS III REINFORCED CONCRETE PIPE CULVERT (GASKET TYPE)	931.00	866.00	65.00 EA	\$75.00	\$75.00		\$4,875.00
	726-23.21	4" POLYVINYL CHLORIDE PIPE	87.00	0.00	87.00 EA	\$32.40	\$32.40		\$2,818.80
	726-23.24	6" POLYVINYL CHLORIDE PIPE	7.00	0.00	7.00 EA	\$42.40	\$42.40		\$296.80
NEW	726-99.01	4" POLYVINYL CHLORIDE PIPE SCH 40	0.00	254.00	254.00 LF	\$34.32	\$34.32	\$8,717.28	
NEW	726-99.02	6" POLYVINYL CHLORIDE PIPE SCH 40	0.00	64.00	64.00 LF	\$44.32	\$44.32	\$2,836.48	
		PAYMENT FROM LOCHMUELLER TO JOKERST	0.00	1.00	1.00 EA	\$17,160.54	\$17,160.54		\$17,160.54
		ADDITIONAL CONTRACT CALENDAR DAYS	120.00	199.00	79.00			\$0.00	
TOTALS:								\$62,836.68	\$45,676.14
NET TOTAL THIS CHANGE ORDER								\$17,160.54	
3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:									
N/A									
4 COMMENTS:									
Cost of new pay items is fair and reasonable based on recent bid results.									
5 COST ADJUSTMENTS TO THE CONTRACT:									
1. CONTRACT AMOUNT				\$1,078,044.41					
2. OVERRUN THIS ORDER			\$62,836.68						
3. OVERRUN PREVIOUS									
4. UNDERRUN THIS ORDER			\$45,676.14						
5. UNDERRUN PREVIOUS									
6. TOTAL THIS CHANGE ORDER			\$17,160.54						
7. PROJECT TOTAL				\$1,095,204.95					
THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:									
APPROVED: (OWNER)				DATE	APPROVED: (CONTRACTOR)				DATE
									5-15-25
APPROVED: MODOT				DATE	APPROVED: (CONSTRUCTION ENGINEER)				DATE
									5-13-2025

CHANGE ORDER No. 2

CONTRACTOR: Jokerst Paving and Contracting
 PROJECT NAME: East Essex Avenue Reconstruction

LPA: City of Glendale and City of Kirkwood
 PROJECT NO.: STP-9901(653)

The Contractor is hereby directed to make the following changes from the contract:

1. DESCRIPTION AND REASON FOR CHANGE:
 Modular block wall quantity revision for scaling error, wall replacement at 760 East Essex Ave, additional driveway replacement at 813 E Essex and 821 E Essex

2. COST OF WORK AFFECTED BY THIS CHANGE ORDER.

EST. CONTRACT LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED FOR	UNITS TO BE CONSTRUCTED	UNITS OVERRUN, UNDERRUN, CONTINGENT	UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
	202-22.30	PAVEMENT REMOVAL	98.00	108.70	10.70	SY \$15.00	\$160.50	
	608-50.06	PAVED APPROACH (6")	1106.00	1146.00	40.00	SY \$9.90	\$396.00	
	703-90.15	MODULAR BLOCK WALL (H<4')	756.00	1520.00	764.00	SF \$53.00	\$40,492.00	
NEW	703-99.01	WALL REPLACEMENT AT 760 EAST ESSEX	0.00	1.00	1.00	LS \$2,775.00	\$2,775.00	
		PAYMENT FROM LOCHMUELLER TO JOKERST (Half of cost for overrun on item 703-90.15)	0.00	1.00	1.00	EA \$20,246.00		\$20,246.00
TOTALS:							\$43,823.50	\$20,246.00
NET TOTAL THIS CHANGE ORDER							\$23,577.50	

3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:
 N/A

4 COMMENTS:
 Cost of new pay items is fair and reasonable based on recent bid results.

5 COST ADJUSTMENTS TO THE CONTRACT:

1. CONTRACT AMOUNT		\$1,078,044.41
2. OVERRUN THIS ORDER	\$43,823.50	
3. OVERRUN PREVIOUS	\$62,836.68	
4. UNDERRUN THIS ORDER	\$20,246.00	
5. UNDERRUN PREVIOUS	\$45,676.14	
6. TOTAL THIS CHANGE ORDER	\$23,577.50	
7. PROJECT TOTAL		\$1,118,782.45

THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:

APPROVED: (OWNER)	DATE	APPROVED: (CONTRACTOR)	DATE
		<i>[Signature]</i>	5/15/25
APPROVED: MODOT	DATE	APPROVED: (CONSTRUCTION ENGINEER)	DATE
		<i>[Signature]</i>	5-13-2025

Internal Memorandum

Office of the City Administrator

To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen

From: Frank Johnson, City Administrator
Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer

Subject: Draft FY2026 Budget

Date: May 5, 2025

Draft FY 2026 Budget Overview

Included in your packet are summaries of the revenues and expenditures for all Funds for the FY 2026 budget. The General Fund is further divided into five categories – administration, courts, police, fire and public works – with revenue and expenditures summaries for each one.

In addition, this year we have also added a one-page summary that leads the report with an overview of all revenues and expenditure for the General Fund. The goal of this summary is to give you a broad snapshot of how the general fund budget is tracking across various revenue sources and broad expenditures categories.

GENERAL FUND

- The General Fund is budgeted to conclude FY 2025 and 2026 with surpluses of \$508,900 and \$144,700 respectively. The positive surpluses are greatly assisted by three major revenue factors:
 1. Increased sales tax revenue from the 1 percent sales tax pool aided by inflation and a healthy St. Louis County economy. This is the tax revenue included under account 10001-01051 on pg. 3. For example, \$918,304 was the actual Sales Tax figure for FY 2021 compared to a budgeted figure of \$1,155,000 for FY 2026. Sales tax revenues in May 2025 ticked up slightly after a few soft months, but the FY 2026 budgeted figure for sales tax is unlikely to change much at this point.
 2. Increased revenue from local option use tax from internet sales. A few years ago, this tax generated approximately \$16,000 in revenue per month but currently that figure is now at about \$25,000 per month.
 3. The third positive development is the increase in interest rates where only \$5,678 was recorded for investment revenue for FY 2022 compared to estimated and budgeted figures for FY 2025 and 2026 respectively of \$238,000 and \$185,000.

- Staff recommends a \$250,000 transfer to the Capital Improvement Fund to help pay for future street projects and/or a new fire pumper. The suggested transfer is not recorded in the figures presented.
- The City is budgeting for FY 2025 an estimated 5 percent COLA for all full and part-time employees. This is only an estimate, and it may be adjusted due to the city's ongoing negotiations with the International Association of Fire Fighters (IAFF) local union shop. We expect those negotiations to conclude in time for the budget adoption in June.

CAPITAL IMPROVEMENT FUND

- The Capital Improvement Fund for FY 2026 is budgeting for expenditures of \$1,670,000. Included in the budget are funds for portable radios for the Fire Department for \$115,000, a police patrol vehicle at a cost of \$46,000 and street improvements other than Prop S of \$1,023,800. STP reimbursements for the street improvement projects are budgeted at \$544,800. Also, FY 2026 is the first year of the Prop S Fund and street improvement expenditures in that fund are budgeted at \$4,192,000.

**GENERAL FUND
SUMMARY FOR BUDGET 2024/2025**

	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUES					
PROPERTY TAXES	772,046	822,704	814,200	834,400	859,700
SALES TAXES	1,417,548	1,508,736	1,529,000	1,501,200	1,513,000
UTILITY TAXES	1,105,110	938,052	987,000	992,000	1,002,000
TOTAL TAX REVENUE	3,294,704	3,269,492	3,330,200	3,327,600	3,374,700
INTERGOVER. REVENUE	854,150	885,570	910,600	918,900	952,400
LICENSES & PERMITS	299,865	277,063	284,700	247,700	248,000
MUNICIPAL COURT REVENUES	48,600	56,263	56,600	56,900	58,900
OTHER REVENUES	36,490	33,285	40,000	35,000	35,000
INVESTMENT INCOME	116,814	254,114	175,000	238,000	185,000
TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
TRF FROM PROP P	360,000	390,000	410,000	410,000	400,000
TRF FROM PENSION	236,567	249,538	279,400	270,600	338,200
TOTAL REVENUES	5,272,190	5,440,325	5,511,500	5,529,700	5,617,200
EXPENDITURES					
ADMINISTRATION	519,678	561,931	581,200	589,300	641,800
COURT	103,218	108,306	111,800	110,400	114,000
POLICE	1,665,346	1,739,661	1,839,100	1,805,100	1,943,600
FIRE	1,745,532	1,757,496	1,928,700	1,900,300	2,071,700
PUBLIC WORKS	545,904	616,498	706,500	615,700	701,400
TRF. TO CAP. IMP FUND	0	600,000	0	250,000	0
TOTAL EXPENDITURES	4,579,678	5,383,892	5,167,300	5,270,800	5,472,500
SURPLUS/(LOSS)	692,512	56,433	344,200	258,900	144,700
FUND BALANCE	\$2,900,332	2,956,765	3,300,965	3,215,665	3,360,365

**GENERAL FUND
REVENUE DETAIL FOR BUDGET 2025/2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAXES						
10001-01011	REAL ESTATE TAXES	657,694	701,352	690,000	720,000	740,000
10001-01021	PERSONAL PROPERTY TAXES	106,386	111,750	115,000	105,000	110,000
10001-01031	DELINQUENT TAXES	2,851	4,544	4,000	4,500	4,500
10001-01041	UTILITY PROPERTY TAXES	5,115	5,058	5,200	4,900	5,200
10001-01051	SALES TAX	1,138,138	1,147,318	1,140,000	1,150,000	1,155,000
10001-01056	FIRE SERVICE SALES TAX	50,236	52,696	49,000	56,200	58,000
10001-01060	GROSS RECEIPTS WATER	168,334	185,649	192,000	200,000	205,000
10001-01070	GROSS RECEIPTS PHONE	250,370	90,018	85,000	75,000	72,000
10001-01080	GROSS RECEIPTS GAS	289,455	254,852	300,000	305,000	300,000
10001-01090	GROSS RECEIPTS ELECTRIC	396,951	407,533	410,000	412,000	425,000
10001-01110	LOCAL OPTION USE TAX	229,174	308,722	340,000	295,000	300,000
TOTAL TAXES		\$3,294,704	\$3,269,492	\$3,330,200	\$3,327,600	\$3,374,700
INTERGOVERNMENTAL REVENUE						
10001-02011	CONTRACTUAL FIRE SERVICE	277,967	291,896	301,000	301,000	310,000
10001-02016	COURT CLERK REVENUE	56,100	56,100	56,100	56,100	56,100
10001-02021	ROAD & BRIDGE REFUND	193,974	198,956	197,000	201,000	204,000
10001-02031	CIGARETTE TAX	9,646	9,798	9,500	8,300	8,300
10001-02041	GASOLINE TAX MOTOR FUELS	308,633	324,678	340,000	350,000	370,000
10001-02051	GRANTS	7,830	4,142	7,000	2,500	4,000
TOTAL INTERGOVERNMENTAL REVENUE		\$854,150	\$885,570	\$910,600	\$918,900	\$952,400
LICENSES AND PERMITS						
10001-03010	MERCHANT LICENSES	166,547	162,738	164,000	145,000	150,000
10001-03020	AUTO LICENSES	31,139	31,062	31,000	31,000	31,000
10001-03030	PET LICENSE	240	189	200	100	0
10001-03040	CONSTRUCTION PERMITS	16,750	16,025	16,500	16,800	17,000
10001-03050	HOUSING INSPECTIONS	11,820	10,730	13,000	8,800	10,000
10001-03060	CABLE TV	73,369	56,319	60,000	46,000	40,000
TOTAL LICENSES & PERMITS		\$299,865	\$277,063	\$284,700	\$247,700	\$248,000
MUNICIPAL COURT						
10001-04011	COURT COSTS	91	0	100	100	100
10001-04021	COURT FINES	47,283	54,432	55,000	55,000	57,000
10001-04041	MISCELLANEOUS COURT	1,226	1,831	1,500	1,800	1,800
TOTAL MUNICIPAL COURT		\$48,600	\$56,263	\$56,600	\$56,900	\$58,900
MISCELLANEOUS REVENUE						
10001-05010	INVESTMENT INCOME	116,814	254,114	175,000	238,000	185,000
10001-05030	MISCELLANEOUS	36,490	33,285	40,000	35,000	35,000
10001-05034	TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
10001-05035	TRF FROM PROP P	360,000	390,000	410,000	410,000	400,000
10001-05036	TRF FROM PENSION	236,567	249,538	279,400	270,600	338,200
TOTAL MISCELLANEOUS REVENUE		\$774,871	\$951,937	\$929,400	\$978,600	\$983,200
TOTAL ALL REVENUE		\$5,272,190	\$5,440,325	\$5,511,500	\$5,529,700	\$5,617,200
SURPLUS (DEFICIT)		\$692,512	\$56,433	\$344,200	\$258,900	\$144,700
ENDING FUND BALANCE		\$2,900,332	\$2,956,765	\$3,300,965	\$3,215,665	\$3,360,365

BUDGET EXPENDITURES FOR 2025/2026

GENERAL GOVERNMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10010-11010	SALARIES CITY OFFICIALS	14,600	20,700	24,000	23,500	24,000
10010-11020	SALARIES FULL-TIME	170,930	164,343	178,400	223,500	253,400
10010-11030	SALARIES PART-TIME	50,628	71,508	65,000	18,200	16,300
10010-11040	EMPLOYEE INSURANCE	25,798	34,889	36,800	44,700	47,700
10010-11050	WORKMENS COMPENSATION II	600	500	600	600	600
10010-11060	F.I.C.A.	18,032	19,643	20,300	18,300	20,400
10010-11070	LAGERS	8,235	8,265	9,500	11,800	12,900
10010-11100	UNSCHEDULED OVERTIME	2,451	2,114	1,700	500	1,000
TOTAL PERSONNEL SERVICES		\$291,274	\$321,962	\$336,300	\$341,100	\$376,300
CONTRACTUAL & COMMODITIES						
10010-22010	MAINTENANCE BUILDING & GR.	18,645	18,303	20,000	8,600	15,000
10010-22020	UTILITIES ELECTRICAL	7,736	8,707	8,400	8,900	9,400
10010-22030	UTILITIES GAS	2,003	2,299	2,300	2,300	2,400
10010-22040	UTILITIES PHONE	4,812	4,591	4,500	4,800	5,000
10010-22050	UTILITIES WATER & SEWER	793	1,161	1,100	1,100	1,400
10010-22070	MOTOR FUELS	1,840	602	0	0	0
10010-22080	MAINTENANCE EQUIPMENT	2,204	2,664	2,000	2,000	2,000
10010-22100	EQUIPMENT RENTAL	195	259	300	300	300
10010-22110	LEGAL PUBLICATIONS	1,848	2,458	2,600	2,100	2,600
10010-22120	AUDIT	7,400	7,500	7,600	7,600	8,200
10010-22190	ELECTIONS	3,284	3,197	4,000	3,800	3,800
10010-22210	INSPECTION CONTRACTS	10,450	10,983	11,000	9,100	11,000
10010-22220	OTHER CONTRACTUAL	20,060	18,215	24,000	17,200	32,000
10010-22230	POSTAGE	1,121	993	1,000	1,000	1,200
10010-22240	PRINTING	602	608	3,000	500	800
10010-22250	OFFICE SUPPLIES	4,431	3,099	2,800	3,000	3,200
10010-22260	COMPUTER SUPPLIES	25	345	400	1,600	500
10010-22270	JANITORIAL SUPPLIES & SERVI	5,564	5,700	5,700	5,700	5,700
10010-22290	OTHER COMMODITIES	195	160	200	200	200
TOTAL CONTRACTUAL & COMMODITIES		\$93,208	\$91,844	\$100,900	\$79,800	\$104,700
OTHER EXPENSES						
10010-33000	EMPLOYEE RELATIONS	11,911	12,379	12,000	12,400	13,500
10010-33010	COMMUNITY RELATIONS	25,727	28,858	35,000	35,000	35,000
10010-33020	PROFESSIONAL SERVICES	53,046	62,571	45,000	73,300	60,000
10010-33030	PROFESSIONAL DEVELOPMENT	3,968	1,161	3,000	2,000	3,000
10010-33040	DUES & SUBSCRIPTIONS	8,061	7,616	8,200	8,200	8,400
10010-33050	GENERAL INSURANCE	28,290	31,702	35,800	33,500	35,900
10010-33060	MISCELLANEOUS EXPENSE	4,193	3,838	5,000	4,000	5,000
TOTAL OTHER EXPENSES		\$135,196	\$148,125	\$144,000	\$168,400	\$160,800
GENERAL GOVERNMENT TOTAL		\$519,678	\$561,931	\$581,200	\$589,300	\$641,800

BUDGET EXPENDITURES FOR 2025/2026

MUNICIPAL COURT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10020-11020	SALARIES FULL TIME	50,397	51,318	52,800	52,800	55,500
10020-11040	EMPLOYEE INSURANCE	23,175	25,619	26,100	27,800	27,400
10020-11060	F.I.C.A.	3,496	3,539	3,700	3,700	3,800
10020-11070	LAGERS	2,419	2,560	2,800	2,800	2,800
10020-11100	UNSCHEDULED OVERTIME	76	0	200	0	200
TOTAL PERSONNEL SERVICES		\$79,563	\$83,036	\$85,600	\$87,100	\$89,700
CONTRACTUAL & COMMODITIES						
10020-22100	EQUIPMENT RENTAL	195	259	300	300	300
10020-22180	REJIS COURT	5,717	5,580	6,500	4,800	4,500
10020-22230	POSTAGE	1,500	1,200	1,500	1,500	1,500
10020-22240	PRINTING	339	245	500	500	500
10020-22250	OFFICE SUPPLIES	609	290	800	800	900
TOTAL CONTRACTUAL & COMMODITIES		\$8,360	\$7,574	\$9,600	\$7,900	\$7,700
OTHER EXPENSES						
10020-33020	PROFESSIONAL SERVICES	13,907	16,358	15,600	14,400	15,600
10020-33030	PROFESSIONAL DEVELOPMENT	832	1,338	1,000	1,000	1,000
10020-33060	MISCELLANEOUS EXPENSE	556	0	0	0	0
TOTAL OTHER EXPENSES		\$15,295	\$17,696	\$16,600	\$15,400	\$16,600
TOTAL MUNICIPAL COURT		\$103,218	\$108,306	\$111,800	\$110,400	\$114,000

BUDGET EXPENDITURES FOR 2025/2026

POLICE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10030-11020	SALARIES FULL TIME	842,254	857,659	894,400	903,000	960,300
10030-11030	SALARIES PART TIME	26,698	45,869	64,900	40,500	45,000
10030-11040	EMPLOYEE INSURANCE	232,081	217,339	235,000	244,700	253,000
10030-11050	WORKMENS COMPENSATION	33,135	36,000	51,300	50,000	57,000
10030-11060	F.I.C.A.	67,578	71,231	74,000	72,200	78,000
10030-11070	LAGERS	105,737	115,771	124,600	120,600	142,500
10030-11091	CLOTHING ALLOWANCE	6,826	10,316	8,000	9,000	8,000
10030-11100	UNSCHEDULED OVERTIME	48,792	66,798	50,000	45,000	50,000
TOTAL PERSONNEL SERVICES		\$1,363,101	\$1,420,983	\$1,502,200	\$1,485,000	\$1,593,800
CONTRACTUAL & COMMODITIES						
10030-22010	MAINTENANCE BUILDING & GR	15,024	14,578	14,500	11,300	15,000
10030-22020	UTILITIES ELECTRICAL	7,736	8,707	8,600	9,000	9,500
10030-22030	UTILITIES GAS	2,003	2,299	2,500	2,400	2,500
10030-22040	UTILITIES PHONE	6,405	6,287	6,400	6,700	6,800
10030-22050	UTILITIES WATER & SEWER	793	1,161	1,100	1,100	1,200
10030-22070	MOTOR FUELS	20,666	21,232	24,000	24,100	23,400
10030-22080	MAINTENANCE MOTOR EQUIP	20,067	5,793	12,000	13,500	14,000
10030-22090	MAINTENANCE EQUIPMENT	6,025	3,850	4,500	2,500	4,000
10030-22180	REJIS CONTRACT	30,682	38,938	37,500	34,000	37,500
10030-22185	DISPATCH EXPENSE	87,821	90,895	94,100	92,400	95,500
10030-22220	OTHER CONTRACTUAL	48,771	62,771	65,200	57,500	65,200
10030-22230	POSTAGE	803	529	800	800	800
10030-22240	PRINTING	220	1,177	1,000	500	800
10030-22250	OFFICE SUPPLIES	2,204	3,490	3,000	2,400	3,000
10030-22270	JANITORIAL SUPPLIES & SER	5,564	5,700	5,700	5,700	5,700
10030-22290	OTHER COMMODITIES	14,036	9,134	12,000	13,000	14,000
TOTAL CONTRACTUAL & COMMODITIES		\$268,820	\$276,541	\$292,900	\$276,900	\$298,900
OTHER EXPENSES						
10030-33010	COMMUNITY RELATIONS	108	0	400	400	400
10030-33030	PROFESSIONAL DEVELOPMENT	8,456	12,668	12,700	10,000	15,000
10030-33040	DUES & SUBSCRIPTIONS	3,428	3,334	3,500	5,000	5,000
10030-33050	GENERAL INSURANCE	18,943	22,178	24,400	24,600	27,000
10030-33060	MISCELLANEOUS EXPENSE	2,490	3,957	3,000	3,200	3,500
TOTAL OTHER EXPENSES		\$33,425	\$42,137	\$44,000	\$43,200	\$50,900
TOTAL POLICE DEPARTMENT		\$1,665,346	\$1,739,661	\$1,839,100	\$1,805,100	\$1,943,600

BUDGET EXPENDITURES FOR 2025/2026

FIRE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10050-11020	SALARIES FULL TIME	917,166	926,153	1,015,500	1,004,000	1,088,100
10050-11040	EMPLOYEE INSURANCE	221,553	204,999	222,300	230,000	240,000
10050-11050	WORKMENS COMPENSATION	64,857	62,762	85,900	83,900	103,700
10050-11060	F.I.C.A.	72,590	71,551	78,300	77,600	84,500
10050-11070	LAGERS	130,830	133,767	154,800	150,000	165,000
10050-11100	UNSCHEDULED OVERTIME	66,848	44,498	45,000	47,000	47,000
TOTAL PERSONNEL SERVICES		\$1,473,844	\$1,443,730	\$1,601,800	\$1,592,500	\$1,728,300
CONTRACTUAL & COMMODITIES						
10050-22010	BUILDING MAINTENANCE	7,743	12,052	13,000	13,000	15,000
10050-22020	UTILITIES ELECTRICAL	12,359	12,590	12,500	12,800	14,000
10050-22030	UTILITIES GAS	4,453	4,010	5,500	3,200	4,500
10050-22040	UTILITIES PHONE	7,228	7,588	7,600	7,600	7,800
10050-22050	UTILITIES WATER & SEWER	6,474	6,782	6,000	6,600	7,000
10050-22070	MOTOR FUELS	6,547	6,595	7,500	5,800	7,000
10050-22080	APPARATUS MAINTENANCE	-433	19,663	13,500	14,700	15,000
10050-22090	EQUIPMENT MAINTENANCE	3,400	10,122	6,000	7,000	7,000
10050-22130	MEDICAL SUPPLIES	5,755	4,664	5,500	4,300	5,500
10050-22185	DISPATCH EXPENSE	58,547	64,760	67,000	66,100	69,000
10050-22220	OTHER CONTRACTUAL	24,520	21,341	27,500	20,500	26,000
10050-22225	FIRE CHIEF CONTRACT	73,450	75,926	78,200	77,800	81,300
10050-22270	STATION SUPPLIES	2,032	3,197	4,000	4,500	5,000
10050-22280	SMALL TOOLS & HARDWARE	1,091	1,104	1,200	1,100	1,200
10050-22290	OTHER COMMODITIES	3,086	0	0	0	0
10050-22300	UNIFORMS & CLOTHING	6,804	7,625	10,000	5,000	10,000
TOTAL CONTRACTUAL & COMMODITIES		\$223,056	\$258,019	\$265,000	\$250,000	\$275,300
OTHER EXPENSES						
10050-33010	COMMUNITY RELATIONS	1,980	2,080	2,300	1,800	2,300
10050-33030	PROFESSIONAL DEVELOPMENT	14,117	15,992	17,500	12,500	19,000
10050-33040	DUES & SUBSCRIPTIONS	4,710	4,095	5,500	5,900	6,000
10050-33050	GENERAL INSURANCE	27,735	33,368	36,300	37,300	40,500
10050-33060	MISCELLANEOUS EXPENSE	90	212	300	300	300
TOTAL OTHER EXPENSES		\$48,632	\$55,747	\$61,900	\$57,800	\$68,100
FIRE DEPARTMENT TOTAL		\$1,745,532	\$1,757,496	\$1,928,700	\$1,900,300	\$2,071,700

BUDGET EXPENDITURES FOR 2025/2026

PUBLIC WORKS

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
PERSONNEL SERVICES						
10060-11020	SALARIES FULL TIME	225,580	251,161	304,200	230,000	310,200
10060-11030	SALARIES PART TIME	13,148	12,517	12,500	14,000	7,000
10060-11040	EMPLOYEE INSURANCE	81,996	74,161	90,000	63,500	73,400
10060-11050	WORKMENS COMPENSATION	19,158	15,900	24,200	23,900	28,500
10060-11060	F.I.C.A.	17,545	19,829	23,700	18,700	24,100
10060-11070	LAGERS	10,557	11,257	16,100	11,400	15,000
10060-11100	UNSCHEDULED OVERTIME	1,008	2,668	4,000	12,100	4,000
TOTAL PERSONNEL SERVICES		\$368,992	\$387,493	\$474,700	\$373,600	\$462,200
CONTRACTUAL & COMMODITIES						
10060-22010	MAINTENANCE BUILDING & GR	13,163	15,379	12,000	20,200	14,000
10060-22020	UTILITIES ELECTRICAL	1,905	1,878	2,000	1,900	2,100
10060-22030	UTILITIES GAS	3,295	3,435	3,500	3,300	3,600
10060-22040	UTILITIES PHONE	4,265	4,162	4,400	3,200	4,000
10060-22050	UTILITIES WATER & SEWER	1,917	2,071	1,700	2,200	2,400
10060-22060	STREET LIGHTS	29,660	27,755	30,000	27,300	30,000
10060-22070	MOTOR FUELS	14,456	12,815	16,000	12,800	15,000
10060-22080	MAINTENANCE MOTOR EQUIP	22,649	12,487	13,000	16,000	15,000
10060-22090	MAINTENANCE EQUIPMENT	21,942	21,542	15,000	13,700	15,000
10060-22100	EQUIPMENT RENTAL	0	1,952	1,000	500	1,000
10060-22121	WELDING	678	0	300	300	300
10060-22140	FORESTRY	15,310	7,614	17,000	32,400	20,000
10060-22150	SNOW REMOVAL	17,051	32,194	26,000	26,000	26,000
10060-22160	SIGNS & PAVEMENT MARKING	7,137	6,244	8,000	9,000	8,000
10060-22170	VECTOR CONTROL	0	54	300	400	500
10060-22270	JANITORIAL SUPPLIES & SER	2,134	3,119	3,500	3,000	3,500
10060-22280	SMALL TOOLS & HARDWARE	2,474	2,541	2,500	2,000	2,500
10060-22290	OTHER COMMODITIES	4,650	8,782	7,000	20,700	7,000
10060-22300	UNIFORMS & CLOTHING	3,590	3,631	4,500	4,500	4,500
10060-22310	STREET MAINTENANCE	0	36,845	44,000	25,200	44,000
TOTAL CONTRACTUAL & COMMODITIES		\$166,276	\$204,500	\$211,700	\$224,600	\$218,400
OTHER EXPENSES						
10060-33020	PROFESSIONAL SERVICES	0	8,231	4,000	2,600	4,000
10060-33030	PROFESSIONAL DEVELOPMENT	25	1,620	2,000	900	1,500
10060-33050	GENERAL INSURANCE	9,207	11,093	12,100	12,800	13,300
10060-33060	MISCELLANEOUS EXPENSE	1,404	3,561	2,000	1,200	2,000
10060-33065	TRANSFER TO CAPITAL IMP. FUND		600,000	0	250,000	0
TOTAL OTHER EXPENSES		\$10,636	\$624,505	\$20,100	\$267,500	\$20,800
PUBLIC WORKS TOTAL		\$545,904	\$1,216,498	\$706,500	\$865,700	\$701,400

SEWER LATERAL FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
20001-02001	SEWER LATERAL FEES	114,876	114,169	114,800	114,300	114,300
TOTAL SEWER LATERAL REVENUE		\$114,876	\$114,169	\$114,800	\$114,300	\$114,300
CONTRACTUAL & COMMODITIES						
20070-22218	TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000
20070-22220	OTHER CONTRACTUAL	92,346	79,110	85,000	75,000	85,000
TOTAL CONTRACTUAL & COMMODITIES		\$117,346	\$104,110	\$110,000	\$100,000	\$110,000
TOTAL SEWER LATERAL EXPENDITURES		\$117,346	\$104,110	\$110,000	\$100,000	\$110,000
SURPLUS (DEFICIT)		(\$2,470)	\$10,059	\$4,800	\$14,300	\$4,300
ENDING FUND BALANCE		\$93,187	103,246	108,046	\$117,546	\$121,846

SANITATION ENTERPRISE FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
30001-03025	INTEREST & PENALTIES	2,551	3,036	2,500	3,000	3,000
30001-05041	SANITATION FEES	633,282	656,100	751,900	787,200	929,700
TOTAL SANITATION REVENUE		\$635,833	\$659,136	\$754,400	\$790,200	\$932,700
PERSONNEL SERVICES						
30070-11030	SALARIES PART-TIME	12,419	13,889	14,500	13,200	14,500
30070-11060	FICA	964	1,084	1,100	1,000	1,100
30070-11100	UNSCHEDULED OVERTIME	81	228	0	0	0
TOTAL PERSONNEL SERVICES		\$13,464	\$15,201	\$15,600	\$14,200	\$15,600
CONTRACTUAL & COMMODITIES						
30070-22230	POSTAGE	4,098	3,551	3,500	3,700	3,900
30070-22240	PRINTING	2,298	2,556	2,000	2,000	2,200
30070-22331	RESIDENTIAL COLLECTION	604,191	625,216	712,100	754,600	895,200
TOTAL CONTRACTUAL & COMMODITIES		\$610,587	\$631,323	\$717,600	\$760,300	\$901,300
TOTAL SANITATION EXPENDITURES		\$624,051	\$646,524	\$733,200	\$774,500	\$916,900
SURPLUS (DEFICIT)		\$11,782	\$12,612	\$21,200	\$15,700	\$15,800
ENDING FUND BALANCE		\$123,170	\$135,782	\$156,982	\$172,682	\$188,482

EMPLOYEE PENSION FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAX REVENUE						
60001-01011	REAL ESTATE TAXES	438,852	465,855	460,000	480,000	500,000
60001-01021	PERSONAL PROPERTY TAXES	71,043	74,608	74,000	70,200	74,000
60001-01031	DELINQUENT TAXES	1,914	3,049	2,500	3,200	3,000
60001-01041	UTILITY PROPERTY TAXES	3,416	3,377	3,400	3,300	3,300
TOTAL TAX REVENUES		\$515,225	\$546,889	\$539,900	\$556,700	\$580,300
EXPENDITURES						
60070-53072	LAGERS EXP. LEGACY PLAN	237,454	237,454	237,454	237,454	237,454
60070-53075	TRANSFER TO GEN. FUND	236,566	249,538	279,400	270,600	338,200
TOTAL EXPENDITURES		\$474,020	\$486,992	\$516,854	\$508,054	\$575,654
SURPLUS (DEFICIT)		\$41,205	\$59,897	\$23,046	\$48,646	\$4,646
ENDING FUND BALANCE		\$413,298	\$473,195	\$496,241	\$521,841	\$526,487

PROP P FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
70001-01051	PROP P SALES TAX	385,825	409,041	410,000	400,000	400,000
	TOTAL PARKS & STORMWATER REV.	\$385,825	\$409,041	\$410,000	\$400,000	\$400,000
CONTRACTUAL & COMMODITIES						
70070-22218	TRANSFER TO OTHER FUNDS	360,000	390,000	410,000	410,000	400,000
	TOTAL CONTRACTUAL & COMMODITIES	\$360,000	\$390,000	\$410,000	\$410,000	\$400,000
SURPLUS (DEFICIT)		\$25,825	\$19,041	\$0	(\$10,000)	\$0
ENDING FUND BALANCE		\$329,814	\$348,855	\$348,855	338,855	\$338,855

PROP S FUND 2025/2026

95 - PROP S FUND	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
700 - 001 REVENUE					
05015 BOND PROCEEDS	0	0	0	9,700,000	0
05010 INVESTMENT INCOME	0	0	0	0	300,000
TOTAL FUND REVENUE	\$0	\$0	\$0	\$9,700,000	\$300,000
700 - 200 CONTRACTUAL & COMMODITIES					
22220 OTHER CONTRACTUAL	0	0	0	0	4,192,000
TOTAL CONTRACTUAL & COMMODITIES	\$0	\$0	\$0	\$0	\$4,192,000
SURPLUS (DEFICIT)	\$0	\$0	\$0	\$9,700,000	(\$3,892,000)
ENDING FUND BALANCE	\$0	\$0	\$0	\$9,700,000	\$5,808,000

PARKS & STORMWATER FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
85001-01051	PARKS/STORMWATER SALES TAX	170,749	177,271	160,000	187,000	175,000
TOTAL PARKS & STORMWATER REV.		\$170,749	\$177,271	\$160,000	\$187,000	\$175,000
CONTRACTUAL & COMMODITIES						
85070-22220	OTHER CONTRACTUAL	29,329	35,842	96,000	151,200	134,600
85070-22218	TRANSFER TO OTHER FUNDS	130,000	85,000	60,000	60,000	60,000
TOTAL CONTRACTUAL & COMMODITIES		\$159,329	\$120,842	\$156,000	\$211,200	\$194,600
SURPLUS (DEFICIT)		\$11,420	\$56,429	\$4,000	(\$24,200)	(\$19,600)
ENDING FUND BALANCE		\$39,463	\$95,892	\$99,892	71,692	\$52,092

ARPA FUND FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE						
86001-02051	GRANT INCOME	252,114	650,794	193,000	235,217	0
86001-05010	INVESTMENT INCOME	17,247	21,487	5,000	3,863	0
TOTAL FUND REVENUE		\$269,361	\$672,281	\$198,000	\$239,080	\$0
CONTRACTUAL & COMMODITIES						
86070-33080	TRANSFER TO CAPITAL FUNE	252,114	653,068	215,495	275,788	0
TOTAL CONTRACTUAL & COMMODITIES		\$252,114	\$653,068	\$215,495	\$275,788	\$0
SURPLUS (DEFICIT)		\$17,247	\$19,213	(\$17,495)	(\$36,708)	\$0
ENDING FUND BALANCE		\$17,495	\$36,708	\$19,213	\$0	\$0

CAPITAL IMPROVEMENTS FUND FOR 2025/2026

ACCOUNT # DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE					
CAPITAL IMP. SALES TAX	476,418	517,294	515,000	504,000	510,000
FIRE SALES TAX	35,015	35,764	33,000	37,000	37,000
GRANTS	67,103	38,194	15,000	17,000	7,000
SALE OF SURPLUS EQUIPMENT	45,202	9,721	5,000	0	5,000
SIDEWALK REIMBURSEMENT	3,102	600	3,000	0	3,000
TREE PLANTING REIMBURSEMENT	0	0	0	0	3,000
E. ESSEX STP REIMBURSEMENT	89,330	31,101	749,600	613,800	157,100
SAPPINGTON RD. STP REIMBURS.	27,635	23,126	65,600	80,000	384,000
MSD REIMBURSEMENT	65,919	115,647	0	92,500	0
TRF. FROM PARKS & STR. FUND	130,000	85,000	60,000	60,000	60,000
TRF. FROM ARPA FUND	252,114	653,068	215,495	275,800	0
TRF. GENERAL FUND	475,000	600,000	0	250,000	0
TOTAL CAPITAL IMPROVEMENTS REVENUE	1,666,838	2,109,515	1,661,695	1,930,100	1,166,100
EXPENDITURES					
ADMINISTRATION	7,087	51,498	85,000	60,000	49,500
COURT	0	0	0	0	0
POLICE DEPT	314,602	207,526	61,700	31,700	178,600
FIRE DEPT.	67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS	648,816	1,551,159	1,994,000	1,779,800	1,291,900
TOTAL CAPITAL IMPROV. EXPENDITURES	1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
SURPLUS/DEFICIT	628,760	195,781	(580,005)	(3,700)	(503,900)
ENDING FUND BALANCE	1,059,962	1,255,743	675,738	1,252,043	748,143

CAPITAL IMPROVEMENTS FUND EXPENSES FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
GENERAL GOVERNMENT CAPITAL OUTLAY						
90010-44010	OFFICE EQUIPMENT	0	0	0	0	0
90010-44020	AUTOMOTIVE EQUIPMENT	0	0	0	0	0
90010-44030	OTHER CAPITAL OUTLAY	7,087	18,795	85,000	60,000	49,500
90010-44040	BUILDING & LAND	0	32,703	0	0	0
	TOTAL GENERAL GOVERNMENT	7,087	51,498	85,000	60,000	49,500
COURT CAPITAL OUTLAY						
90020-44010	MISCELLANEOUS EXPENSE	0	0	0	0	0
	TOTAL COURT	0	0	0	0	0
POLICE CAPITAL OUTLAY						
90030-44020	AUTOMOTIVE EQUIPMENT	62,970	81,296	0	0	46,000
90030-44030	OTHER CAPITAL OUTLAY	60,063	126,230	31,700	31,700	102,600
90030-44040	BUILDING & LAND	191,569	0	30,000	0	30,000
	TOTAL POLICE DEPARTMENT	314,602	207,526	61,700	31,700	178,600
FIRE DEPARTMENT CAPITAL OUTLAY						
90050-22320	INTEREST EXPENSE	0	0	0	0	0
90050-44020	AUTOMOTIVE EQUIPMENT	46,191	8,160	0	0	0
90050-44030	OTHER CAPITAL OUTLAY	21,382	95,391	66,000	45,300	146,000
90050-44040	BUILDING & LAND	0	0	35,000	17,000	4,000
	TOTAL FIRE DEPARTMENT	67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS CAPITAL OUTLAY						
90060-22320	INTEREST EXPENSE	0	0	0	0	0
90060-44020	AUTOMOTIVE EQUIPMENT	0	120,488	153,000	100,000	44,000
90060-44030	OTHER CAPITAL OUTLAY	2,874	39,126	27,000	18,600	28,000
90060-44031	TRIM	4,275	0	6,000	1,000	18,000
90060-44032	SIDEWALK IMPROVEMENTS	23,306	1,526	6,000	0	6,000
90060-44033	E. ESSEX STP PROJECT	78,986	232,352	937,000	829,500	217,300
90060-44034	N. SAPPINGTON STP PROJECT	35,332	41,075	82,000	100,000	532,000
90060-44035	ARPA FUND STREET IMPROVEMENTS	99,802	627,214	0	0	0
90060-44040	BUILDINGS & LAND	38,297	38,737	55,000	44,400	0
90060-44050	STREETS-NOVACHIP	161,468	123,849	87,000	99,700	225,500
90060-44051	STREETS-CRACKSEAL & SEALCOAT	30,103	71,838	87,000	35,000	49,000
90060-44070	STREETS-OTHER	107,850	151,029	400,000	421,600	8,100
90060-44090	STORMWATER	32,594	85,236	115,000	110,000	144,000
90060-44100	CURBS	33,929	18,689	39,000	20,000	20,000
	TOTAL PUBLIC WORKS	648,816	1,551,159	1,994,000	1,779,800	1,291,900
	TOTAL CAPITAL OUTLAY EXPENDITURES	1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
	SURPLUS (DEFICIT)	\$628,760	\$195,781	(\$580,005)	(\$3,700)	(\$503,900)
	ENDING FUND BALANCE	\$1,059,962	1,255,743	675,738	1,252,043	748,143

DEBT SERVICE FUND FOR 2025/2026

	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
TAXES					
94001-01011 REAL ESTATE TAXES	525,787	527,972	525,000	540,000	1,350,000
94001-01021 PERSONAL PROPERTY TAXES	84,932	84,645	84,000	79,000	196,600
94001-01031 DELIQUENT TAXES	2,112	3,494	2,500	3,300	6,600
94001-01041 UTILITY PROPERTY TAXES	4,093	3,827	4,000	3,700	7,000
TOTAL TAXES	\$616,924	\$619,938	\$615,500	\$626,000	\$1,560,200
EXPENDITURES					
94070-22220 OTHER CONTRACTUAL	1,800	1,800	1,800	1,800	3,600
94070-22320 INTEREST EXPENSE	180,000	169,500	158,700	158,700	508,500
94070-22325 BOND PRINCIPAL EXPENSE	350,000	360,000	370,000	370,000	385,000
TOTAL EXPENDITURES	\$531,800	\$531,300	\$530,500	\$530,500	\$897,100
SURPLUS (DEFICIT)	\$85,124	\$88,638	\$85,000	\$95,500	\$663,100
ENDING FUND BALANCE	\$242,034	\$330,672	\$415,672	426,172	1,089,272

CAPITAL IMPROVEMENTS FUND EXPENSES FOR 2025/2026

ACCOUNT #	DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
GENERAL GOVERNMENT CAPITAL OUTLAY						
90010-44010	OFFICE EQUIPMENT	0	0	0	0	0
90010-44020	AUTOMOTIVE EQUIPMENT	0	0	0	0	0
90010-44030	OTHER CAPITAL OUTLAY	7,087	18,795	85,000	60,000	49,500
90010-44040	BUILDING & LAND	0	32,703	0	0	0
TOTAL GENERAL GOVERNMENT		7,087	51,498	85,000	60,000	49,500
COURT CAPITAL OUTLAY						
90020-44010	MISCELLANEOUS EXPENSE	0	0	0	0	0
TOTAL COURT		0	0	0	0	0
POLICE CAPITAL OUTLAY						
90030-44020	AUTOMOTIVE EQUIPMENT	62,970	81,296	0	0	46,000
90030-44030	OTHER CAPITAL OUTLAY	60,063	126,230	31,700	31,700	102,600
90030-44040	BUILDING & LAND	191,569	0	30,000	0	30,000
TOTAL POLICE DEPARTMENT		314,602	207,526	61,700	31,700	178,600
FIRE DEPARTMENT CAPITAL OUTLAY						
90050-22320	INTEREST EXPENSE	0	0	0	0	0
90050-44020	AUTOMOTIVE EQUIPMENT	46,191	8,160	0	0	0
90050-44030	OTHER CAPITAL OUTLAY	21,382	95,391	66,000	45,300	146,000
90050-44040	BUILDING & LAND	0	0	35,000	17,000	4,000
TOTAL FIRE DEPARTMENT		67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS CAPITAL OUTLAY						
90060-22320	INTEREST EXPENSE	0	0	0	0	0
90060-44020	AUTOMOTIVE EQUIPMENT	0	120,488	153,000	100,000	44,000
90060-44030	OTHER CAPITAL OUTLAY	2,874	39,126	27,000	18,600	28,000
90060-44031	TRIM	4,275	0	6,000	1,000	18,000
90060-44032	SIDEWALK IMPROVEMENTS	23,306	1,526	6,000	0	6,000
90060-44033	E. ESSEX STP PROJECT	78,986	232,352	937,000	829,500	217,300
90060-44034	N. SAPPINGTON STP PROJECT	35,332	41,075	82,000	100,000	532,000
90060-44035	ARPA FUND STREET IMPROVEMENTS	99,802	627,214	0	0	0
90060-44040	BUILDINGS & LAND	38,297	38,737	55,000	44,400	0
90060-44050	STREETS-NOVACHIP	161,468	123,849	87,000	99,700	225,500
90060-44051	STREETS-CRACKSEAL & SEALCOAT	30,103	71,838	87,000	35,000	49,000
90060-44070	STREETS-OTHER	107,850	151,029	400,000	421,600	8,100
90060-44090	STORMWATER	32,594	85,236	115,000	110,000	144,000
90060-44100	CURBS	33,929	18,689	39,000	20,000	20,000
TOTAL PUBLIC WORKS		648,816	1,551,159	1,994,000	1,779,800	1,291,900
TOTAL CAPITAL OUTLAY EXPENDITURES		1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
SURPLUS (DEFICIT)		\$628,760	\$195,781	(\$580,005)	(\$3,700)	(\$503,900)
ENDING FUND BALANCE		\$1,059,962	1,255,743	675,738	1,252,043	748,143

CAPITAL IMPROVEMENTS FUND FOR 2025/2026

ACCOUNT # DESCRIPTION	ACTUAL 22/23	ACTUAL 23/24	BUDGET 24/25	ESTIMATED 24/25	BUDGET 25/26
REVENUE					
CAPITAL IMP. SALES TAX	476,418	517,294	515,000	504,000	510,000
FIRE SALES TAX	35,015	35,764	33,000	37,000	37,000
GRANTS	67,103	38,194	15,000	17,000	7,000
SALE OF SURPLUS EQUIPMENT	45,202	9,721	5,000	0	5,000
SIDEWALK REIMBURSEMENT	3,102	600	3,000	0	3,000
TREE PLANTING REIMBURSEMENT	0	0	0	0	3,000
E. ESSEX STP REIMBURSEMENT	89,330	31,101	749,600	613,800	157,100
SAPPINGTON RD. STP REIMBURS.	27,635	23,126	65,600	80,000	384,000
MSD REIMBURSEMENT	65,919	115,647	0	92,500	0
TRF. FROM PARKS & STR. FUND	130,000	85,000	60,000	60,000	60,000
TRF. FROM ARPA FUND	252,114	653,068	215,495	275,800	0
TRF. GENERAL FUND	475,000	600,000	0	250,000	0
TOTAL CAPITAL IMPROVEMENTS REVENUE	1,666,838	2,109,515	1,661,695	1,930,100	1,166,100
EXPENDITURES					
ADMINISTRATION	7,087	51,498	85,000	60,000	49,500
COURT	0	0	0	0	0
POLICE DEPT	314,602	207,526	61,700	31,700	178,600
FIRE DEPT.	67,573	103,551	101,000	62,300	150,000
PUBLIC WORKS	648,816	1,551,159	1,994,000	1,779,800	1,291,900
TOTAL CAPITAL IMPROV. EXPENDITURES	1,038,078	1,913,734	2,241,700	1,933,800	1,670,000
SURPLUS/DEFICIT	628,760	195,781	(580,005)	(3,700)	(503,900)
ENDING FUND BALANCE	1,059,962	1,255,743	675,738	1,252,043	748,143



Internal Memorandum

Office of the City Administrator

TO: Honorable Mayor Mike Wilcox
and the Glendale Board of Aldermen

FROM: Frank Johnson, City Administrator

DATE: May 15, 2025

ADMINISTRATION

Prop S

- The City received four responses to our RFQ for engineering and construction management services for the 2026 project year. Staff is currently in the process of reviewing and scoring the proposals, with a selection recommendation planned for the June 2 Board meeting.
- Myself, Finance Director Dan Lawrence, Martin Ghafoori with Stifel, and Jason Terry with Gilmore & Bell held a call with the S&P ratings agency on May 13 to review information submitted by the City for our bond rating. The call went well and the agency indicated that no concerns about the City's finances and economic outlook. We expect to receive the same AA rating as our last bond issue.

Warick Lane

- Chief Beaton has continued to be in discussion with residents on their concerns over the nuisance property on Warwick Lane, and he has reached out to the St. Louis County problem property unit for additional assistance. We also remain in contact with the family.
- The property owner's deadline for abating the code violations is May 18, and the City will perform a re-inspection of the property on Monday, May 19, in coordination with the Problem Property Unit. If violations still exist, we will move to issue citations and a summons for municipal court.
- Chief Beaton and I have also scheduled a meeting with the neighboring property owners and the Ward 2 aldermen for Monday to further discuss their concerns and update them on the City's plan.

FY26 Budget

- The FY26 budget is nearly locked in at this point, but we will continue to refine and adjust, if needed. We continue to estimate ending FY25 with a strong surplus in the general fund. We are planning to hold a public hearing and first reading of the budget ordinance at the June 2 Board meeting.

Permitting, Code Enforcement and Land-Use Management Software RFP

- We have completed live demos with the four finalists. Staff from the administration, police and public works department met to review the demos and the proposal

information, and we have developed a consensus recommendation for Board approval. Expect to see that at the June 2 Board meeting.

POLICE

Activities and Training

- Chief Jeff Beaton and Capt. Bob Catlett attended the Missouri Police Chiefs Annual Training Conference from May 4-7.
- All members of the Glendale Police Department attended an Annual Firearms Training Course on either May 6 or 13.
- Members of the Glendale Police Department participated in our Annual Physical Fitness Assessment on May 7.
- Members of the Glendale Police Department attended the First Responder Appreciation BBQ hosted by the Kirkwood American Legion Post & Optimist Club on May 7.
- Chief Beaton attended the St. Louis Area Police Chiefs Association meeting on May 8.
- Capt. Catlett is currently attending the Missouri International Association of Arson Investigators Training Conference from May 14-17.
- Chief Beaton attended a Do the Right Thing Ceremony on May 15 honoring young students for good deeds.



FIRE

See the attached report for the bi-weekly summary of the department runs as well as the monthly report for April.

Promotional Process

- The Fire Department is in the process of developing a promotional process in the anticipation of the retirement of Capt. Helle
- The Fire Department will also begin to develop a hiring list.

Rubbish Fire

- There was a rubbish fire yesterday at the Church demolition site at 1320 W. Lockwood Ave. The cause has been undetermined.

PUBLIC WORKS

Crackseal/Sealcoat Project

- Persistent rains in April and early May, and forecasted rains for next week have forced a rescheduling of the pavement cracksealing and sealcoating work along Southridge Dr., Berry Wood Dr., Yosemite Dr., Cheyenne Ct., and Springfield Ct. Letters were mailed to each resident along these streets notifying them of the updated work schedule. This information was also posted to the city's website and social media platforms.

Curbing Project

- From May 5-7, crews re-graded yards adjacent to newly installed asphalt curbing, extended drain lines through the new curbing along Winnetka Ln., and installed sod to the newly curbed area.
- From May 13-16, crews removed approximately 315 feet of deteriorated asphalt curbing along the north and south sides of Winnetka Ln., repaired the curb base and made repairs to the street surface along Winnetka Ln. to accept the new curbing, and installed 315 feet of asphalt curbing.
- During the week of May 19, crews will be re-grading the yards adjacent to the installed curbing installed and will then install sod to the area. Crews will also be addressing two protruding driveways along Winnetka Ln., after which the project will be considered complete.

E. Essex Ave STP Phase I

- See the [weekly update posted on the City website](#) for information on construction progress.

Forestry

- Crews trimmed back overgrown vegetation from ROW's along portions of Idlewild Lane, Bismark Ave, Luther Lane, and Andrew Dr. on May 8. More trimming work is expected in the following week.
- At request of the residents, the 2 Green Ash trees growing in the ROW at 1247 Glenvista Place were inspected by the City Forester. The Forester reports that these trees are nearly dead and recommends their removal.
- A tree permit was approved on May 14 for planting trees along the north side of Clif Side Dr.
- The city received applications to the 50/50 Tree Planting program from the property owners at 895 Alexandra Ave., 705 Brownell Ave., and 1325 W. Lockwood Ave. The city is currently considering reviewing these requests.

MSD Wastewater Project

- After having installed sanitary sewer pipe in the rear yards of homes along Glenway Dr. and Brookside Dr. just south of Glendale Gardens condominiums, MSD's contractors have reached Glen Elm Dr.
- Open street excavations are scheduled to begin Monday, May 19 along Glen Elm Dr. and Glenway Dr. These streets will be reduced to one lane of traffic but will remain open.

- MSD's crews are also actively boring new sanitary sewer pipe in the rear yards of homes between 955 Glenway Dr. and 801 Alexandra Ave. This work is expected to continue for 2 months.

N. Sappington Rd. STP Project

- Lochmueller will be submitting the ROW waivers to the city by May 28. Because of delays in the ROW phase of the project, Lochmueller will be submitting a one-time, 9-month extension request to MoDOT. They will submit the required extension request documentation to the city by May 23.

Sewer Lateral Repair Program

- The city received an application to the sewer program on May 7 from the owner of 740 Edwin Ave. requesting emergency assistance because the sewer lateral line collapsed rendering the kitchen, bath, and laundry facilities inoperable. That day, the city's sewer inspection contractor was able to open and inspect the sewer which temporarily restored the home's facilities. The technician pointed out a need to replace the sewer trap in the rear yard on an expedited basis. Dan Smith Plumbing was awarded a contract for the repair of the sewer lateral line on May 12.
- Bids were collected on May 8 for the repair of the sewer lateral line at 832 Hanamoor Ct. Tope Plumbing submitted the lowest bid and performed the repairs on May 13.
- From May 15-16, J.E. Redington Plumbing performed scheduled repairs to the sewer lateral line at 339 N. Sappington Rd.
- A video inspection of the sewer lateral line at 1089 Chelsea Ave. on May 14 showed signs of applicable damage. Bids are currently being sought for this repair.

Shred Event

- On May 16, crews collected items such as tents, tables, and traffic control devices for use at the Shred and Electronics Recycling Event this Saturday.
- Three PW employees will attend the event to assist with event setup, traffic control, unloading of delivered items, and event take-down.

Street Light Repair

- On May 8, Meyer Electric repaired the decorative streetlights along N. Sappington Rd. at the intersections with Moreland Ave. and Beverly Ave. Meyer Electric is also in the process of developing repair plans for the decorative light at the entrance to the north City Hall parking lot. This light is powered independently of all other decorative lighting and is fed directly from a nearby utility pole which was recently struck by a motorist, causing the need for extensive repair.

Street Repairs

- Crews filled potholes along portions of Algonquin Estates Rd, Devon Rd, and E. Essex Ave. on May 9. Crews also used concrete and asphalt materials to repair a sinkhole in the street at 910 Nancy Carol Lane that had been developed by a faulty sewer lateral line. The sewer line has recently been repaired.
- Crews filled potholes along portions of Edwin Ave., Elm Ave., Luther Ln., and Hawbrook Rd. on May 15.

Summer Bash

- On May 12, the beer and ice orders were submitted to Grey Eagle and Arctic Ice. On the morning of June 13, Grey Eagle will deliver a refrigerated trailer with 80 cases of beer and Arctic Ice will deliver a 2nd refrigerated trailer with 75 bags of ice.
- On May 14, an order was placed with Lawrence Fabrics to produce a street banner and four additional pole banners advertising the Summer Bash event. These banners are expected to be completed and hung into place on or before May 30.

REMINDERS/UPCOMING EVENTS

Shredding and Electronics Recycling Event

Saturday, May 17

Board of Aldermen Meeting

Monday, May 19, 7 p.m.

Board of Aldermen Meeting

Monday, June 2, 7 p.m.

Glendale Summer Bash

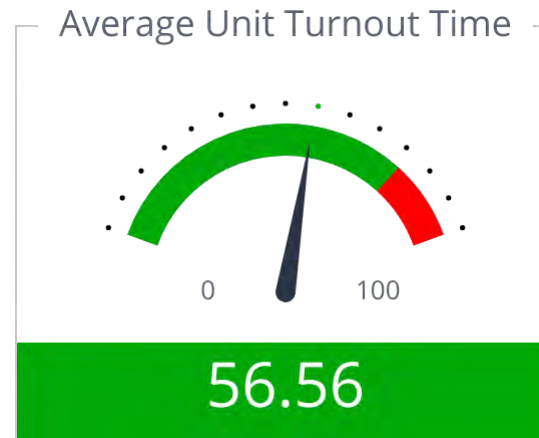
Friday, June 13

Bi Weekly Run Report

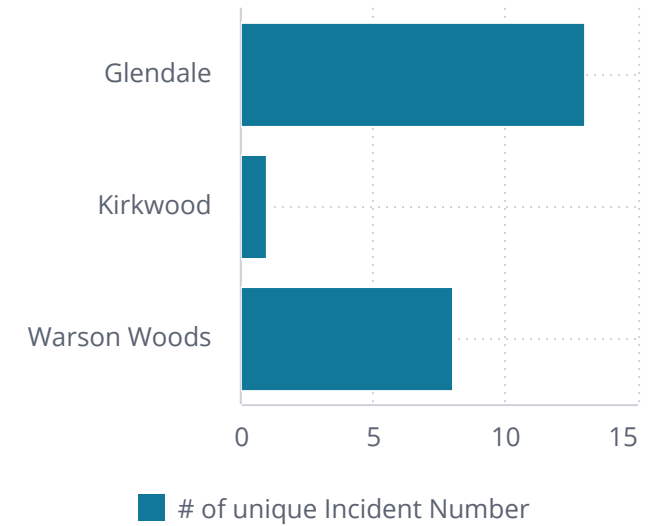
Total Calls

Calls Ran
22

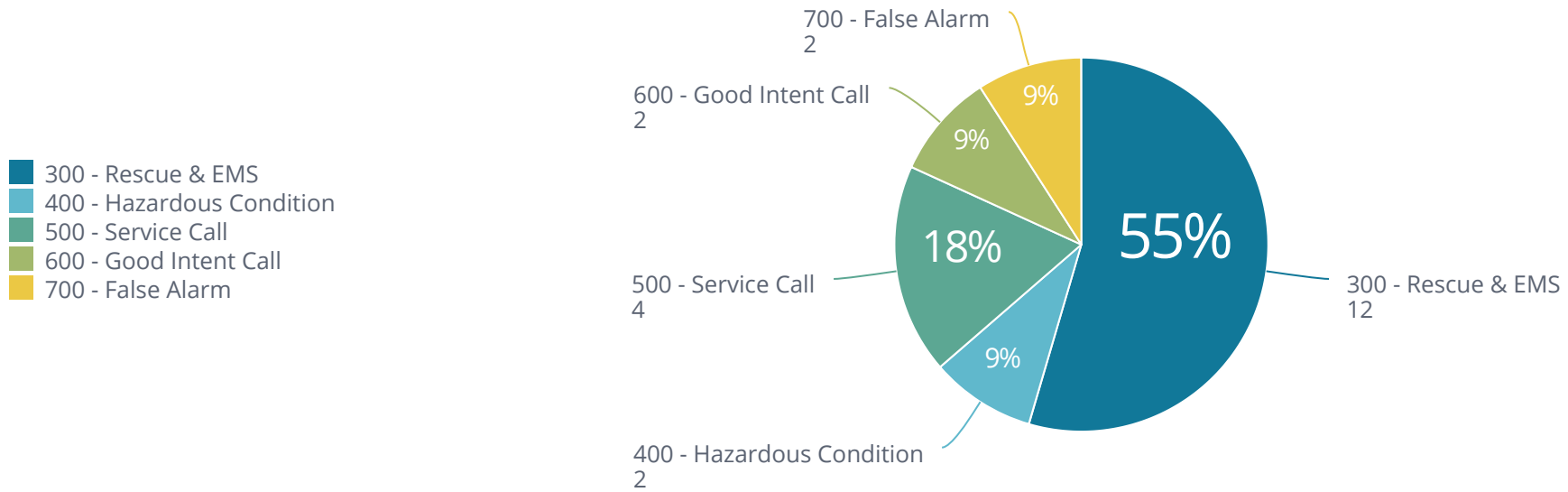
NFPA standard 80 seconds



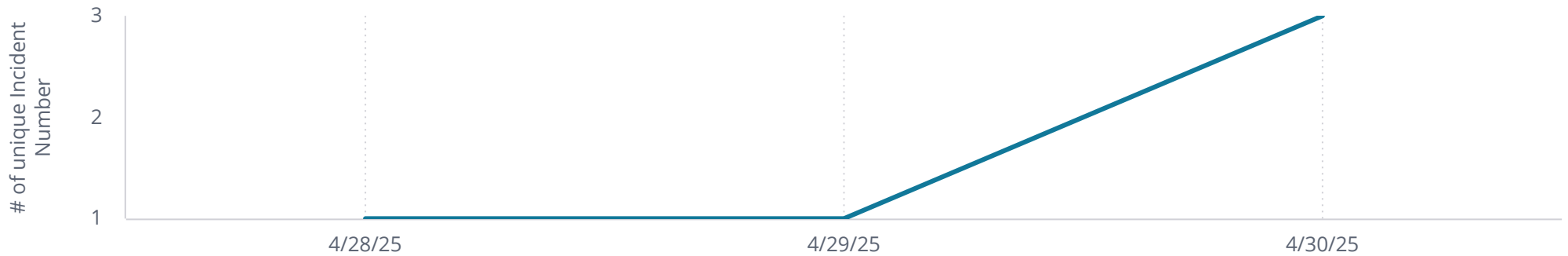
Calls Per Area



Call Volume by Type



Calls Per Day





Report of Runs
April 2025

Glendale Fire Department

MONTHLY ACTIVITY REPORT

APRIL 2025

Notable Incidents:

- Responded for a motor vehicle accident at the intersection of Kirkham and Berry Rd. 1410 arrived to find a two car accident. 1410 began assessing the occupants of the vehicles. One patient was transported by the Kirkwood Ambulance to the hospital with moderate/minor injuries.
- Responded for an elevator rescue in the 700 block of Sappington. 1410 arrived to find a child trapped in an elevator with a stuck door. 1410 opened the door and released the child.
- Responded for a residential fire alarm sounding in the 500 block of Beaucaire Dr, in Warson Woods. 1410 arrived to find burnt food on the stove. The hazard was removed and 1410 returned to service.
- Responded for a gas leak on E. Essex. 1410 arrived to find an active leak from a line that had been struck and damaged by paving company. The area was isolated and the hazard was contained. Spire arrived and discontinued the leak.
- Responded for a residential first alarm on Armat Ct., assist to Des Peres. Crews arrived and found a small fire in the laundry. The fire was extinguished and all crews returned to service.

Fire Department Training:

- All Glendale FD crews participated in “Spinal Immobilization” training delivered by Mercy at Kirkwood FD.
- All Glendale FD crews participated in “Drug Overdose” training delivered by SSM at Maplewood FD.
- Crews participated in “Live Burn” training delivered at West County Fire and EMS. This evolution consisted of: fire attack scenarios, ventilation practices, and search and rescue procedures.

Fire Department Activities

- Glendale FD crews conducted numerous public relations and public education activities throughout the month, including:
 - Participated in the North Glendale “drop off a child at school” event
 - Assisted a resident with a smoke detector check and battery change
- All crews participated in annual fire hydrant testing and pressure flow testing.
- Crew members met with organizers from the Goldfish School to discuss the planning of their safety day event.



Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

43%

FIRE
Percentage of Total Incidents

57%

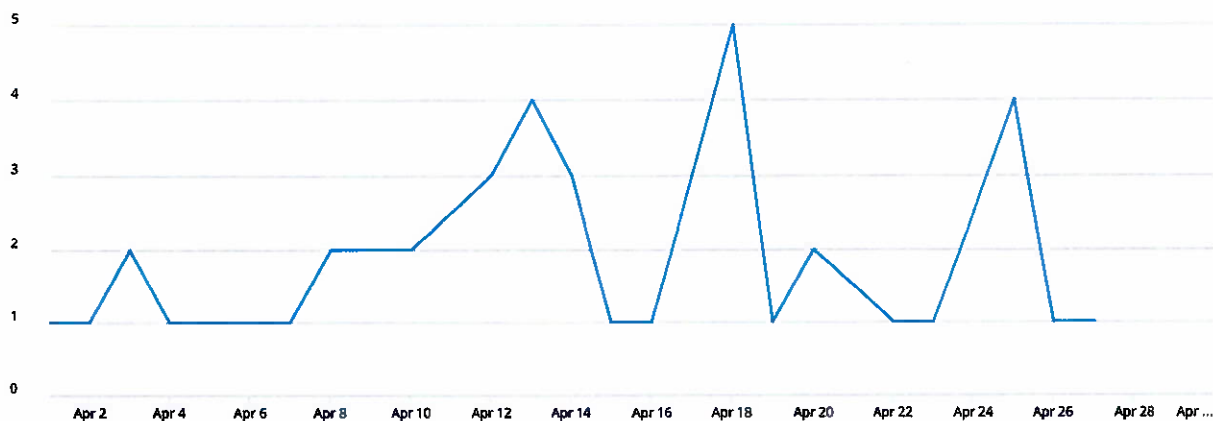
EMS
Percentage of Total Incidents

40

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
Glendale Fire Department	5	14	13	8										40
Total	5	14	13	8										40



Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

42%

FIRE
Percentage of Total Incidents

58%

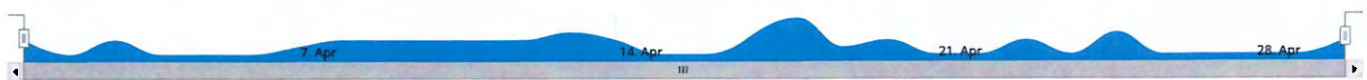
EMS
Percentage of Total Incidents

60

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
(11) Structure Fire	1													1
(31) Medical assist			1											1
(32) Emergency medical service (EMS) incident	6	8	8	9	3									34
(35) Extrication, rescue				1										1
(41) Combustible/f... spills & leaks		1	1	1										3
(44) Electrical wiring/equipm. problem		3	1	1	1									6
(53) Smoke, odor problem			1											1
(55) Public service assistance		2												2
(61) Dispatched and canceled en route			1		1									2
(62) Wrong location, no emergency found		1												1
(65) Steam, other gas mistaken for smoke			1											1
(70) False alarm and false call, other		1												1
(71) Malicious, mischievous false alarm	1													1
(74) Unintentional system/detect... operation (no fire)	1	2	2											5
Total	9	18	16	12	5									60



Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

75%

FIRE
Percentage of Total Incidents

25%

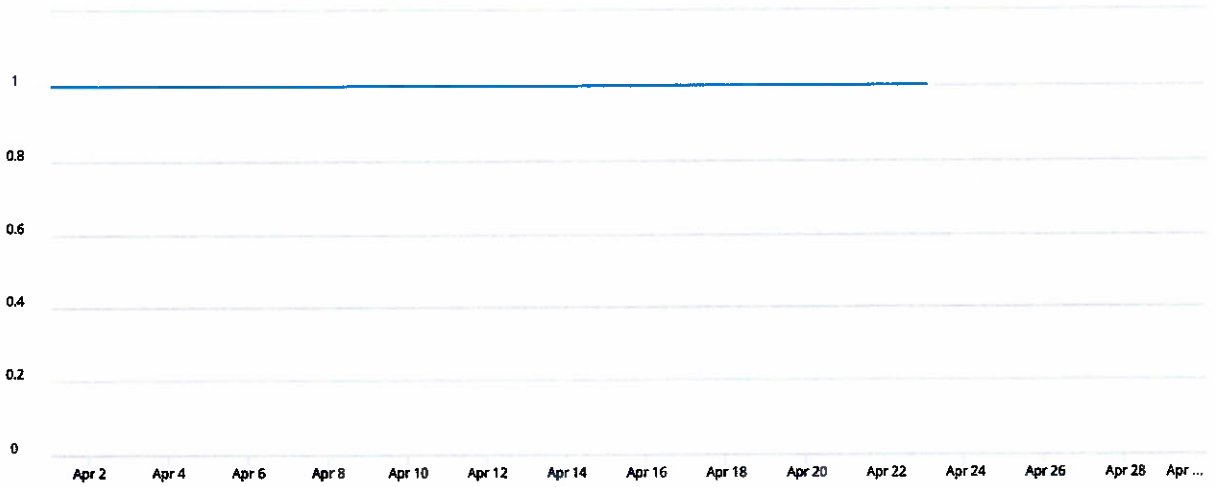
EMS
Percentage of Total Incidents

4

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
Glendale Fire Department	1		2	1										4
Total	1		2	1										4

Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

71%

FIRE
 Percentage of Total Incidents

29%

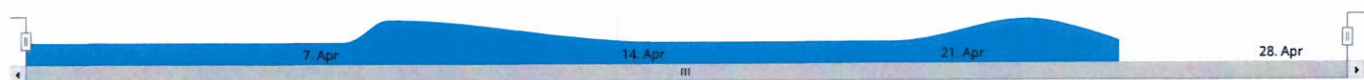
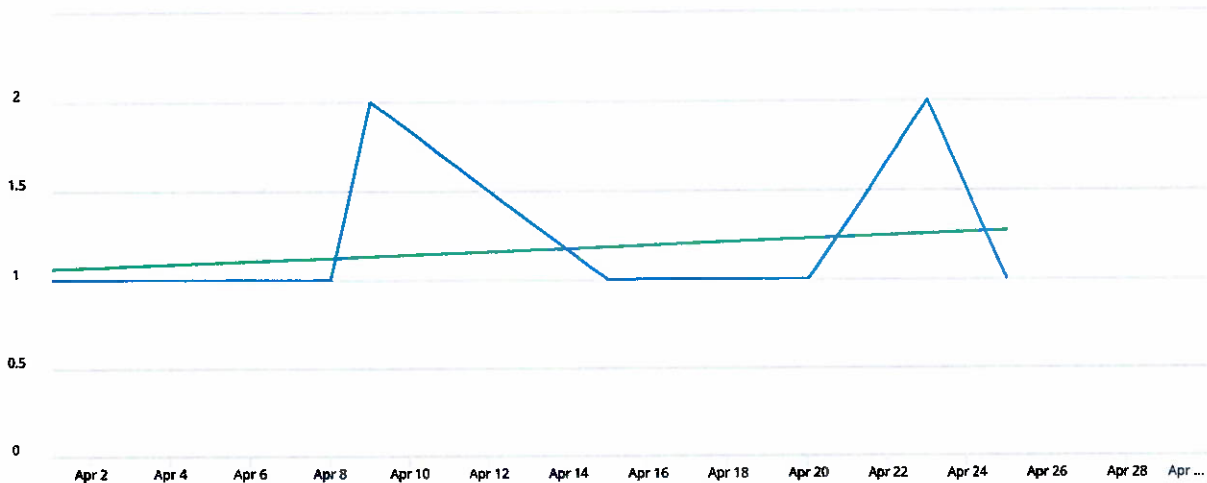
EMS
 Percentage of Total Incidents

14

INCIDENTS
 In Selected Time Slice

30

DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
Glendale Fire Department	3	4	4	3										14
Total	3	4	4	3										14

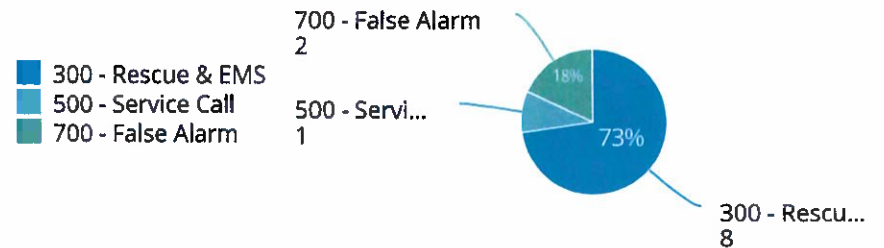
Warson Woods Monthly Report

Total Calls

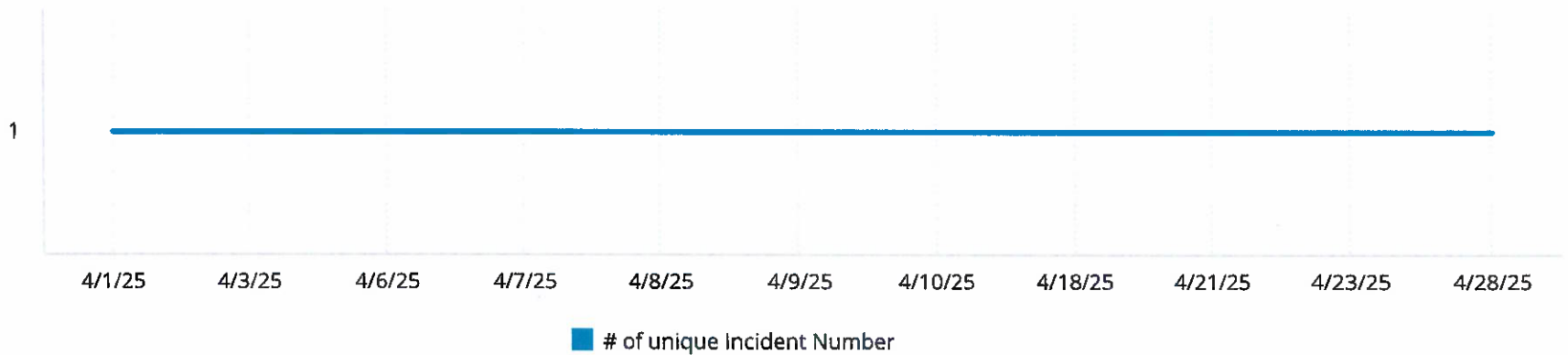
of unique Incident Number

11

Call Volume by Type



of unique Incident Number



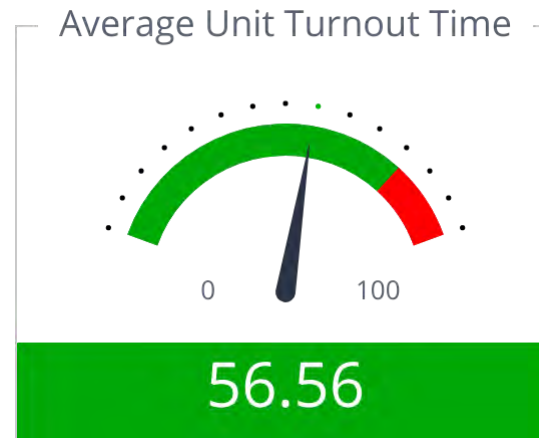
RESIDENTS RATES CHARGED	5/1/24 - 8/31/24
Ice Arena Programs	\$2,291
Ice Arena Rentals	\$19,070
Ice Arena Daily Admissions	\$1,307
Ice Subtotal	\$22,668
Racquet Center Programs	\$1,591
Racquet Center Rentals	\$310
Racquet Center Daily Admissions	\$147
Racquet Center Memberships	\$120
Racquet Center Subtotal	\$2,168
Recreation Programs	\$8,371
Community Center Rentals	\$566
Community Center Daily Admissions	\$30
KPAC Rentals	\$0
Facilities Subtotal	\$8,967
Park Ball Field Rentals	\$123
Park Pavilion and Picnic Site Rentals	\$250
Park subtotal	\$373
Total Paid by Glendale Residents	\$34,176.00
Percentage Per Agreement	30%
<u>TOTAL CHARGE</u>	<u>\$10,252.80</u>

Bi Weekly Run Report

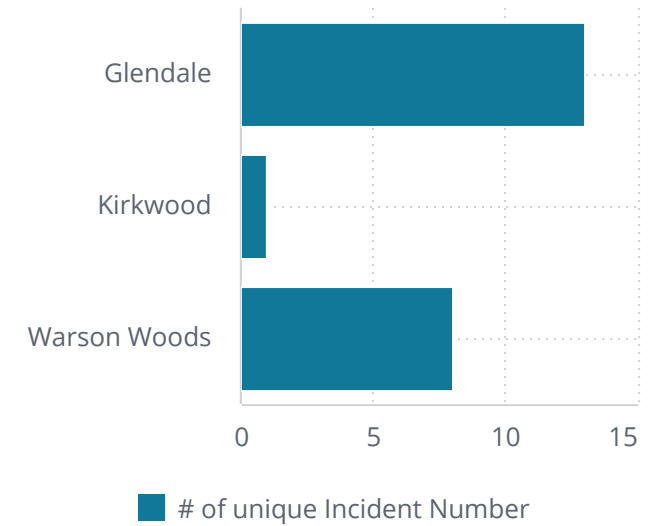
Total Calls

Calls Ran
22

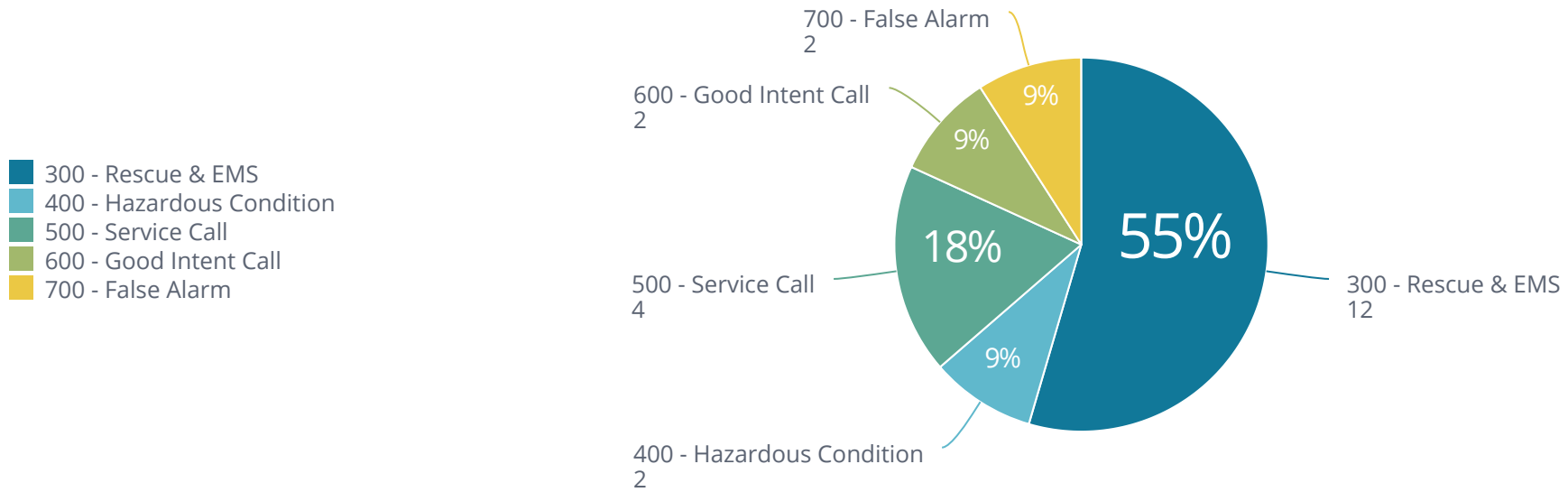
NFPA standard 80 seconds



Calls Per Area



Call Volume by Type



Calls Per Day

